

**CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**April 3, 2009**

Minutes of a regular meeting of Council held on Friday, April 3, 2009 at 14:00 h. in Council Chambers.

**1. CALL TO ORDER & MOMENT OF SILENCE**

**2. ROLL CALL**

The following were present: Councillors: Ed Aiston, Dave Foote, Bob Reid, & Jim Gibson

Regrets: Reeve Tammy Lea Stewart

Acting Head of Council/Chair: Councillor Gibson

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – None**

**4. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES) – (Resolution Prepared)**

a. Resolution # 1

Moved by Councillor Aiston and seconded by Councillor Reid **BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, March 27<sup>th</sup>, 2009 be accepted as presented.

Carried

**5. DEPUTATIONS/PRESENTATIONS - none**

**6. CORRESPONDENCE & PETITIONS - none**

**7. CORRESPONDENCE INFORMATION ONLY (Please advise if you feel any item warrants further consideration at a subsequent meeting.)**

- a. Township of Otonabee-South Monaghan – re: volunteer firefighters inclusion of presumptive legislation regulation – support by letter
- b. Town of Lakeshore – re: removing restrictions for in-line municipal drain construction - info
- c. East Ferris Township – re: thank you from Bonfield Flood Relief effort - info
- d. AMO Alert – re: PST/GST Harmonization

**8. STAFF REPORTS (For information only)**

- a. Clerk's Report – accessibility act – and funding for lighting
- b. Auditor here last week

**9. FINANCIAL REPORTS – Journal Entries**

Resolution #2

Moved by Councillor Reid and seconded by Councillor Aiston **BE IT RESOLVED THAT** the Journal Entries J56 – J194 dated April 1, 2009 be accepted as presented.

Carried

**10. BY-LAWS**

a. By-Law 2009-06 – Notice By-law

Resolution #3

Moved by Councillor Aiston and seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law Number 2009-06 being a by-law to prescribe the form, manner and times for the provision of notice be read a first and second time.

Carried

b. By-Law 2009-07 – Adopt PSAB Policy

Resolution #4

Moved by Councillor Reid and seconded by Councillor Aiston

**BE IT RESOLVED THAT** By-Law Number 2009-07 being a by-law to establish Corporate policy and procedure for Tangible Capital Assets for the Corporation of the United Townships of Head, Clara & Maria be read a first and second time.

Carried

c. By-Law 2009-07 – Adopt PSAB Policy

Resolution #5

Moved by Councillor Aiston and seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law Number 2009-07 being a by-law to establish Corporate policy and procedure for Tangible Capital Assets for the Corporation of the United Townships of Head, Clara & Maria be read a third time short and passed.

Carried

d. By- Law 2009-08 – Sale of Land

Resolution #6

Moved by Councillor Reid and seconded by Councillor Aiston

**BE IT RESOLVED THAT** By-Law Number 2009-08 being a by-law to set out procedures for the purchase and sale or other acquisition or disposition of land by the Corporation of the United Townships of Head, Clara & Maria (Land Sales & Purchase Procedure By-law) be read a first and second time.

Carried

e. By-Law 2009-09 – Adopt Budget

Resolution #7

Moved by Councillor Aiston and seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law Number 2009-09 being a by-law to adopt the 2009 municipal operating budget be read a first and second time.

Carried

Resolution #8

Moved by Councillor Reid and seconded by Councillor Aiston

**BE IT RESOLVED THAT** By-Law Number 2009-09 being a by-law to adopt the 2009 municipal operating budget be read a third time short and passed.

Carried

f. By-Law 2009-10 – Accountability and Transparency

Resolution #9

Moved by Councillor Foote and seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law Number 2009-10 being a by-law to describe how the Council of the United Townships of Head, Clara & Maria will attempt to ensure accountability and transparency in all of its activities to the public be read a first and second time.

Carried

g. By-Law 2009-11 – Record Retention

Resolution #10

Moved by Councillor Foote and seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law Number 2009-11 being a by-law to establish backup and record management procedures and schedules of retention periods for documents, records, and other papers of the municipality be read a first and second time.

Carried

h. By-Law 2009-12 Amend Honorariums

Resolution #11

Moved by Councillor Foote and seconded by Councillor Aiston

**BE IT RESOLVED THAT** By-Law Number 2009-12 being a by-law to amend by-law 2007- 08, a by-law setting honorariums and compensation for members of council be read a first and second time.

Carried

Resolution #12

Moved by Councillor Foote and seconded by Councillor Aiston

**BE IT RESOLVED THAT** By-Law Number 2009-12 being a by-law to amend by-law 2007- 08, a by-law setting honorariums and compensation for members of council be read a third time short and passed.

Carried

## 11. UNFINISHED BUSINESS

12. **ADDENDUM (NEW BUSINESS)** (reports and resolutions prepared)

13. **IN CAMERA OR CLOSED SESSION** -none

14. **QUESTIONS AND ANSWERS** - none

## 15. CONFIRMATION OF PROCEEDINGS

a. Resolution # 13

Moved by Councillor Foote and Seconded by Councillor Aiston

**BE IT RESOLVED THAT** By-Law 2009-13 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on April 3, 2009 be read a first time short and passed.

Carried

## 16. ADJOURNMENT – (Resolution Prepared)

Resolution # 14

Moved by Councillor Foote and seconded by Councillor Aiston

**BE IT RESOLVED THAT** this meeting adjourn at 15:00 h to meet again Friday, April 17, 2009 at 14:00 h.

Carried

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Alternate Head of Council – Jim Gibson

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Clerk – Melinda Reith