

**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**September 17, 2010**

Minutes of a regular meeting of Council held on Friday, September 17, 2010 at 14:00 h. in Council Chambers.

**1. CALL TO ORDER & MOMENT OF SILENCE**

**2. ROLL CALL**

The following were present: Reeve Stewart; Councillors: Ed Aiston, Dave Foote, and Robert Reid.

Absent: Councillor Gibson

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – None**

**4. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

(Resolution Prepared)

i. Council Minutes

Resolution # 17/09/10/001

Moved by Councillor and seconded by Councillor

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, September 3, 2010 be accepted as presented.

Carried

**5. DEPUTATIONS/PRESENTATIONS - none**

**6. CORRESPONDENCE & PETITIONS – FYI only - documents not included**

❖ Town of Laurentian Hills – support for Ottawa River Heritage Designation;

**7. CORRESPONDENCE** (Please advise if you feel any item warrants further consideration at a subsequent meeting.)

i. National Wall of Remembrance Association – re: Wall of Remembrance project, request for funding

ii. Johnston & Mackie – re: invitation to Risk Management Seminar, Petawawa

iii. OPG – re: invitation to have them present to Council about their business, operations and commitment to community

**8. STAFF REPORTS** (For information only)

i. Clerk's Report – #17/09/10/801 – information only

**9. FINANCIAL REPORTS**

i. Report - #17/09/10/901 – Cheque Log Report to September 14, 2010

Resolution #17/09/10/002

Moved by Councillor Seconded by Councillor

**BE IT RESOLVED THAT** the Cheque Log as of September 14, 2010 be accepted as presented.

Carried

ii. Report - #17/09/10/902 – Comparative Income Statement Report to September 14, 2010

Resolution #17/09/10/003

Moved by Councillor Seconded by Councillor

**BE IT RESOLVED THAT** the Comparative Income Statement dated September 14, 2010 be accepted as presented.

Carried

**10. BY-LAWS - none**

**11. UNFINISHED BUSINESS** (reports and resolutions prepared)

**12. ADDENDUM (NEW BUSINESS)** (reports and resolutions prepared)

i. Report #17/09/10/1201 Waste Electrical and Electronic Equipment

Resolution # 17/09/10/00

Moved by Councillor and Seconded by Councillor

**WHEREAS** Ontario Electronic Stewardship (OES) is a service provider for Phase 1 and Phase 2 Waste Electrical And Electronic Equipment (WEEE);

**AND WHEREAS** OES is willing to provide a container for collection of material at our waste disposal site in Stonecliffe and compensate the municipality \$150 per tonne for their collection efforts;

**AND WHEREAS** municipal obligations are minimal and our participation in this program will further divert material from our waste disposal sites extending their life;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to contract with OES to begin a WEE collection site as soon as approval from OES is received.

Carried

ii. Report #17/09/10/1202 – Salary Grid & Pay Equity Plan

Resolution # 17/09/10/00

Moved by Councillor and Seconded by Councillor

**WHEREAS** part of the Clerk's goals for 2010 were to include an evaluation of the performance appraisal currently used, an evaluation of the grid system and a pay equity review;

**AND WHEREAS** general Human Resource practise and legislation suggests a comprehensive review of both the Pay Equity Plan and any Compensation band scale every 5 years;

**AND WHEREAS** the current Pay Equity Plan was created in May of 2005 and the Salary Grid was adopted in 2005, both over the five year period;

**AND WHEREAS** the County HR department was contacted but was not in a position to offer these services to us this year or last;

**AND WHEREAS** funds are available in the current budget based on an annual surplus in excess of what was budgeted (by \$11,483) and Railway ROW (of \$11,882) but this project was not specifically budgeted for;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to award a contract to the most qualified rfp submittal as per the municipal procurement by-law and tender documents.

Carried

iii. Report #17/09/10/1203 - Old Mackey Park Pavilion and Playground

Resolution # 17/09/10/00

Moved by Councillor and Seconded by Councillor

**BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby approve the recommended location of the pavilion and playground equipment at Old Mackey Park.

Carried

iv. Report #17/09/10/1204 – Provincial Policy Plan

Resolution # 17/09/10/00

Moved by Councillor and Seconded by Councillor

**WHEREAS** the Provincial government has requested that all municipalities comment on the Provincial Policy Statement during its review every five years;

**AND WHEREAS** the Planning Department of the County of Renfrew has made specific recommendations as outlined in the attached documents that affect rural areas including the Municipality of the United Townships of Head, Clara & Maria and the County as a whole;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby support the position of the County of Renfrew and respectfully request that the provincial government amend the current Planning Policy Statement by having local planning decisions "have regard to policy statements" as opposed to "be consistent with" provincial policy statements.

Carried

**13. IN CAMERA OR CLOSED SESSION - none**

**14. QUESTIONS AND ANSWERS**

**15. CONFIRMATION OF PROCEEDINGS**

Resolution # 17/09/10/00

Moved by Councillor and Seconded by Councillor

**BE IT RESOLVED THAT** By-Law 2010-22 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on September 17, 2010 be read a first time short and passed.

Carried

**16. ADJOURNMENT** – (Resolution Prepared)

Resolution # 17/09/10/00

Moved by Councillor and seconded by Councillor

**BE IT RESOLVED THAT** this meeting adjourn at h to meet again Friday, October 1, 2010 at 14:00 h.

Carried

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Reeve – Tammy Stewart

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Melinda Reith – Clerk