

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

October 1, 2010

Minutes of a regular meeting of Council held on Friday, October 1, 2010 at 14:00 h. in Council Chambers.

1. CALL TO ORDER & MOMENT OF SILENCE

2. ROLL CALL

The following were present: Reeve Stewart; Councillors: Ed Aiston, Dave Foote, Jim Gibson and Robert Reid.

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – None

4. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)

(Resolution Prepared)

i. Council Minutes

Resolution # 01/10/10/001

Moved by Councillor Aiston and seconded by Councillor Reid

BE IT RESOLVED THAT the minutes of the regular meeting of Friday, September 17, 2010 be accepted as presented.

Carried

ii. Economic Development Minutes (draft Housing Report)– for information only

5. DEPUTATIONS/PRESENTATIONS - none

6. CORRESPONDENCE & PETITIONS – FYI only - documents not included

- ❖ Town of Laurentian Hills – support for EODP funding;
- ❖ Premier – thank you for HST on gas and diesel fuel;

7. CORRESPONDENCE (Please advise if you feel any item warrants further consideration at a subsequent meeting.)

- i. LeConte – re: gravel pit for sale - information**
- ii. Minister of Finance – re: Legion and HST on poppies - information**
- iii. County of Huron – re: mandatory domestic content - information**
- iv. County of Renfrew – re: Warden’s Banquet - information**
- v. Algonquin Land Claims – re: information newsletter - information**
- vi. L1 – AECL – re: Breakfast Briefing - information**
- vii. L2 – OPP – re: invitation to Open House – Reeve Stewart to attend**
- viii. L3 – NRLTC – re: provision of Christmas Tree – respond to Kim that we will provide a tree and a representative will attend**

8. STAFF REPORTS (For information only)

- i. Clerk’s Report – #01/10/10/801 – information only**

9. FINANCIAL REPORTS

- i. Report - #01/10/10/901 – Cheque Log Report to September 14, 2010**

Resolution #01/10/10/002

Moved by Councillor Reid and Seconded by Councillor Aiston

BE IT RESOLVED THAT the Cheque Log from September 15 – September 27, 2010 be accepted as presented.

Carried

- ii. Report - #01/10/10/902 – Comparative Income Statement Report to September 14, 2010**

Resolution #01/10/10/003

Moved by Councillor Gibson and Seconded by Councillor Foote

BE IT RESOLVED THAT the Comparative Income Statement dated September 27, 2010 be accepted as presented.

Carried

10. BY-LAWS - none

11. UNFINISHED BUSINESS (reports and resolutions prepared)

- i. Report #01/10/10/1101 Mileage Policy**

Resolution # 01/10/10/004

Moved by Councillor Foote and Seconded by Councillor Gibson

WHEREAS the current policy as it relates to approval for compensable mileage offers a solution to the perceived problem;

THEREFORE BE IT RESOLVED THAT no further action be taken.

Carried

12. ADDENDUM (NEW BUSINESS) (reports and resolutions prepared)

- i. Report #01/10/10/1201 Award of Accessibility Contract

Resolution # 01/10/10/005

Moved by Councillor Aiston and Seconded by Councillor Foote

WHEREAS a funding application was applied for and approved in 2009 based on quotes received for the installation of automatic doors and renovations to our washroom facilities to provide for accessibility;

AND WHEREAS the actual costs of the projects exceed the approved and budgeted amounts by approximately \$10,000 due to the time between initial quotes, funding approval and tender process and additional requirements detailed by the design firm;

AND WHEREAS there is currently \$24,380 in Reserves for Facility Upgrades;

AND WHEREAS our procurement by-law requires Council to make final decisions on tenders received for projects where all bids exceed budgeted amounts;

AND WHEREAS the washroom renovation project includes general updating and renovating as well as accessibility modifications;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize the Treasurer to remove up to \$10,000 from reserves for the purposes of the washroom renovations;

AND FURTHER THAT the Clerk is authorized to negotiate the contract and proposal with the Lowest Compliant Bidder to realize an agreement that is in the best interests of the municipality and still meets legislated requirements.

Carried

13. IN CAMERA OR CLOSED SESSION - none

14. QUESTIONS AND ANSWERS

- i. Carol and covering absences – opening of disposal site for Saturday;
- ii. Eastway contracting – no further notice;
- iii. School buses and snow plowing; do we need to review the policy?

15. CONFIRMATION OF PROCEEDINGS

Resolution # 01/10/10/006

Moved by Councillor Aiston and Seconded by Councillor Reid

BE IT RESOLVED THAT By-Law 2010-23 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on October 1, 2010 be read a first time short and passed.

Carried

16. ADJOURNMENT – (Resolution Prepared)

Resolution # 01/10/10/007

Moved by Councillor Gibson and seconded by Councillor Foote

BE IT RESOLVED THAT this meeting adjourn at 14:46h to meet again Friday, October 15, 2010 at 14:00 h.

Carried

Reeve – Tammy Stewart

Melinda Reith – Clerk