

**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**October 15, 2010**

Minutes of a regular meeting of Council held on Friday, October 15, 2010 at 14:00 h. in Council Chambers.

**1. CALL TO ORDER & MOMENT OF SILENCE**

**2. ROLL CALL**

The following were present: Reeve Stewart; Councillors: Ed Aiston, Dave Foote, Jim Gibson and Robert Reid.

Absent: No one

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – None**

**4. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

(Resolution Prepared)

**i. Council Minutes**

Resolution # 15/10/10/001

Moved by Councillor Foote and seconded by Councillor Gibson

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, October 1, 2010 be accepted as presented.

Carried

**5. DEPUTATIONS/PRESENTATIONS - none**

**6. CORRESPONDENCE & PETITIONS – FYI only - documents not included**

- ❖ Township of Madawaska Valley – re: EODP renewal;
- ❖ Premier McGuinty – re: Conservation Ontario;
- ❖ Minister Goodyear – re: EODP renewal;

**7. CORRESPONDENCE** (Please advise if you feel any item warrants further consideration at a subsequent meeting.)

- i. Expo 150 – re: anniversary tree planting project Old Mackey Park**
- ii. Stewardship Ontario – re: quarterly instalment for Blue Box program funding - info**
- iii. Municipal Taxpayer Advocacy Group – re: Hydro Rate Problems in Ontario - info**
- iv. Municipal taxpayer Advocacy Group – re: Opportunity to eliminate waste management costs - information**
- v. L1 – DRDH – new doctor – invoice for \$3,600 –info - Tammy is going to ask for an update regarding where the doctors are working, emergency or family health team.**

**8. STAFF REPORTS** (For information only)

- i. Clerk's Report – #15/10/10/801 – information only**
- ii. Treasurer's Report - #15/10/10/802-information only**
- iii. CBO Report - #15/10/10/803-information only**

**9. FINANCIAL REPORTS**

- i. Report - #15/10/10/901 – Cheque Log Report**

Resolution #15/10/10/002

Moved by Councillor Gibson Seconded by Councillor Foote

**BE IT RESOLVED THAT** the Cheque Log as of October 13, 2010 be accepted as presented.

Carried

- ii. Report - #15/10/10/902 – Comparative Income Statement Report**

Resolution #15/10/10/003

Moved by Councillor Foote Seconded by Councillor Gibson

**BE IT RESOLVED THAT** the Comparative Income Statement dated October 13, 2010 be accepted as presented.

Carried

**10. BY-LAWS - none**

**11. UNFINISHED BUSINESS** (reports and resolutions prepared)

**12. ADDENDUM (NEW BUSINESS)** (reports and resolutions prepared)

- i. Report #15/10/10/1201 – Remove Gas Tax Funding for Iron Filter**

Resolution # 15/10/10/004

Moved by Councillor Reid and Seconded by Councillor Foote

**WHEREAS** the province has legislated that we have potable water for our municipal facility;

**AND WHEREAS** the water from the new well has a significant iron content which requires additional filters to allow the UV filter to function effectively;

**AND WHEREAS** funding in the Gas Tax Reserve is available and water projects meet program criteria;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to utilize up to \$2,500 from the Gas Tax Reserve for the water filter project;

Carried

ii. Report #15/10/10/1202 – Roads Policy – Updated

Resolution # 15/10/10/005

Moved by Councillor Foote and Seconded by Councillor Reid

**WHEREAS** the current Roads policy is redundant, mirroring or contradicting the Municipal Level of Service Document, the Minimum Maintenance Standards and the Road Superintendent's Job Description;

**AND WHEREAS** the policy requires significant modifications to address the current reality;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby adopt the new document P&G 817, Roads Policy and Guidelines amended October 2010.

Resolution #15/10/10/005-B

Moved by Councillor Gibson and Seconded by Councillor Reid

**BE IT RESOLVED THAT** RESOLUTION 15/10/10/005 BE DEFERRED UNTIL NEXT REGULARLY SCHEDULED COUNCIL MEETING.

Carried

iii. Report #15/10/10/1203 - Amendment to Treasurer's Salary during Clerk's Leave

Resolution # 15/10/10/006

Moved by Councillor Reid and Seconded by Councillor Foote

**WHEREAS** the Treasurer will be acting as Deputy Clerk during the Clerk's absence of up to 6 weeks;

**AND WHEREAS** increased responsibility should be rewarded with increased compensation or a short time period;

**THEREFORE BE IT RESOLVED THAT** the Treasurer's salary be moved to Step 1 of the Clerk's grid level for the duration of the Clerk's leave.

Carried

iv. Report #15/10/10/1204 – Amendment to Council Meeting Schedule

Resolution # 15/10/10/007

Moved by Councillor Reid and Seconded by Councillor Gibson

**WHEREAS** during this period of time the Treasurer will be acting as Deputy Clerk and will have an increased workload;

**AND WHEREAS** that responsibility will be further increased due to the absence of our trainee and the management of special projects;

**AND WHEREAS** without the Clerk to provide policy or by-laws for Council consideration, and in light of the fact that most other municipalities will be ramping up for elections, with the province subsequently reducing the number of issues being downloaded for consideration there will be little that will require Council attention;

**AND WHEREAS** should an issue arise that does require Council attention a special meeting may be called;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to cancel the regular meeting of Friday November 5, 2010 to meet again on Friday, November 19, 2010.

Carried

v. Report #15/10/10/1205 - Senior Plowing Subsidy  
Resolution # 15/10/10/008  
Moved by Councillor Gibson and Seconded by Councillor Reid

**WHEREAS** neighbouring municipalities have realized success with providing a subsidized plowing service for their residents with minimal costs;

**AND WHEREAS** those low income seniors who are no longer capable of plowing their driveways in the winter and cannot afford to have someone do it for them often end up leaving our community;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to provide a subsidy program for seniors or individuals with medical conditions who cannot plow the snow from their driveways and can not afford to have someone else provide the service in order to allow our residents to stay in their homes as long as possible.

Carried

vi. Report #15/10/10/1206 – Member of Council on Job Evaluation Committee  
Resolution # 15/10/10/009  
Moved by Councillor Reid and Seconded by Councillor Gibson.

**WHEREAS** Council has approved a Pay Equity and Salary Grid review;

**AND WHEREAS** an evaluation of all municipal employment positions using an approved gender-neutral job evaluation system is a preliminary component of that plan review;

**AND WHEREAS** this review would benefit from a combined effort of staff, Council and our consultant in a Job Evaluation Committee;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to appoint Ed Aiston as a member of the Job Evaluation Committee.

Carried

vii. Report #15/10/10/1207 – Extension of Highway 417 to Renfrew  
Resolution # 15/10/10/010  
Moved by Councillor Gibson and Seconded by Councillor Reid.

**WHEREAS** Council recognizes the merits of the 4-laning of Highway 17 from Arnprior to Renfrew;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby endorse the enclosed resolution of the County of Renfrew passed at its meeting of September 30, 2010.

Carried

### 13. IN CAMERA OR CLOSED SESSION - none

### 14. QUESTIONS AND ANSWERS

- i. Switch the swearing in meeting to November 19<sup>th</sup> or December 10<sup>th</sup>, look at the Municipal Act to see if it can be done before December 1<sup>st</sup>.

### 15. CONFIRMATION OF PROCEEDINGS

Resolution # 15/10/10/011

Moved by Councillor Reid and Seconded by Councillor Gibson

**BE IT RESOLVED THAT** By-Law 2010-24 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on October 15, 2010 be read a first time short and passed.

Carried

### 16. ADJOURNMENT – (Resolution Prepared)

Resolution # 15/10/10/012

Moved by Councillor Gibson and seconded by Councillor Reid

**BE IT RESOLVED THAT** this meeting adjourn at 14:55h to meet again Friday, November 19, 2010 at 14:00 h.

Carried

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Reeve – Tammy Stewart

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Melinda Reith – Clerk