

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

January 15, 2010

Minutes of a regular meeting of Council held on Friday, January 15, 2010 at 14:00 h. in Council Chambers.

1. CALL TO ORDER & MOMENT OF SILENCE

2. ROLL CALL

The following were present: Reeve Tammy Stewart, Councillors: Ed Aiston, Dave Foote, Jim Gibson and Bob Reid.

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – None

4. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES) –

(Resolution Prepared)

- Council Minutes

Resolution # 15/01/10/001

Moved by Councillor Aiston and seconded by Councillor Gibson

BE IT RESOLVED THAT the minutes of the regular meeting of Friday, December 18th, 2009 be accepted as presented.

Carried

5. DEPUTATIONS/PRESENTATIONS - none

6. CORRESPONDENCE & PETITIONS - none

7. CORRESPONDENCE INFORMATION ONLY (Please advise if you feel any item warrants further consideration at a subsequent meeting.)

1. Ministry of Finance – re: OMPF allocations - information
2. Ministry of Transportation – re: Tri-council meeting response - information
3. AMO – re: Membership support - information
4. East Ferris – re: Thanks for the support - information
5. Rail America – re: notice to close lines – information - \$10,560 potential loss of ROW once line is closed.
6. Renfrewlicious –re: fund raiser for Bonnechere Manor Foundation –information
7. Algonquin Land Claim – re: co-chair of Ontario's Municipal Advisory Committee - information

8. STAFF REPORTS (For information only)

- Clerk's Report – #15/01/10/201

9. FINANCIAL REPORTS

- Cheque Log Report #15/01/10/202

Resolution #15/01/10/002

Moved by Councillor Gibson and Seconded by Councillor Aiston

BE IT RESOLVED THAT the Cheque Log to December 31, 2009 be accepted as presented.

Carried

10. BY-LAWS - none

11. UNFINISHED BUSINESS (reports and resolutions prepared)

12. ADDENDUM (NEW BUSINESS) (reports and resolutions prepared)

- Report #15/01/10/203 Committee Appointments

Resolution #15/01/10/003

Moved by Councillor Aiston and Seconded by Councillor Gibson

WHEREAS it is in the best interest of the ratepayers of the United Townships of Head, Clara & Maria to be represented at various area committees that affect them and their well-being;

AND WHEREAS it is by representation by members of Council on various Joint committees between the Town of Deep River, The Town of Laurentian Hills and the United Townships of Head, Clara & Maria (and other municipalities) that ratepayers' participation is achieved;

BE IT RESOLVED THAT the following individuals be appointed to the corresponding committees until the new Council takes over after the election in 2010:

- Councillor Aiston - Family Health Team Committee.
- Reeve Stewart - Upper Ottawa Valley Community Policing Advisory Committee.
- Councillor Foote – Library Board.

- o Reeve Stewart - Joint Economic Development Committee and Councillor Gibson.
- o Reeve Stewart - Joint Laurentian Hills, Deep River and Head, Clara & Maria Auto Extrication Committee.
- o Melinda Reith, Clerk/CEMC, Gayle Watters, Administrative Assistant, and all members of Council be appointed to the Municipal Emergency Management Committee.

Carried

- Report #15/01/10/204 Cheque Signing Authority and Borrowing Authorization

Resolution #15/01/10/004

Moved by Councillor Gibson and Seconded by Councillor Aiston

BE IT RESOLVED THAT for purposes of completing budgeted, emergency or specifically approved financial transactions for the United Townships of Head, Clara & Maria, cheque signing authority is hereby granted to: Reeve Stewart with Councillor Aiston and Councillor Gibson as alternates for Council; and the Clerk-Melinda Reith with the Treasurer- Ruth Morin as alternate for administration. All cheques are to be signed by one representative of Council and one representative of administration.

Carried

Resolution #15/01/10/005

Moved by Councillor Aiston and Seconded by Councillor Reid

WHEREAS certain routine business transactions require a business credit card to complete; **AND WHEREAS** all procurement must follow the guidelines as documented in the Municipal Procurement By-law;

THEREFORE BE IT RESOLVED THAT the Clerk- Melinda Reith, Treasurer-Ruth Morin, and Road Superintendent-Wilfred Lamure are hereby authorized to borrow on behalf of the Corporation of the United Townships of Head, Clara & Maria from the Bank of Nova Scotia from time to time by way of a Visa Credit Card, a total sum not to exceed five thousand dollars Canadian (\$5,000.00) at any time.

AND FURTHER THAT this resolution hereby rescinds any previous borrowing resolutions.

Carried

- Report #15/01/10/205 Outside Employee Clothing Allowance

Resolution #15/01/10/006

Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS safety hats, goggles, vests, chain saw pants, boots and gloves are required in the workplace for our Roads and Disposal Site employees;

AND WHEREAS additional clothing is just that, clothing;

AND WHEREAS requests have been made by staff for a clothing allowance, specifically for work boots;

AND WHEREAS the municipality already provides safety vests, hard hats, safety goggles, chain saw pants for all employees and coveralls for the disposal site attendant;

THEREFORE BE IT RESOLVED THAT Council does hereby approve a maximum allowance of \$100 per employee for safety boots per calendar year; and \$30 total per employee for safety gloves, insect repellent and sun screen per calendar year with detailed receipts to be submitted to the Treasurer and the employee reimbursed accordingly.

AND BE IT FURTHER RESOLVED THAT a Personal Protective Equipment and Safety Clothing Policy detailing municipal requirements be prepared and presented to Council for approval in the near future;

Carried

- Report #15/01/10/206 Authorization for Attendance at Ontario Forest Industries Association Annual Meeting in Toronto

Resolution #15/01/10/007

Moved by Councillor Foote and Seconded by Councillor Reid

WHEREAS the county and our municipality rely on logging and the forestry industry to provide jobs for local residents;

AND WHEREAS recent cuts to jobs in this industry have caused hardship for many area residents and businesses;

AND WHEREAS information is key to making any decisions;

THEREFORE BE IT RESOLVED THAT Councillor Gibson be authorized to attend the annual meeting of the Ontario Forest Industries Association with a focus on obtaining information specific to an examination of potential opportunities for various wood products (including impacts on employment), an economic outlook presentation, and a panel discussion that will explore the economic and environmental benefits of using local wood products and how these issues might affect our county, municipality and residents.

Defeated

- Report #15/01/10/207 Statement of Expenses Paid to Council for 2009

Resolution #15/01/10/008

Moved by Councillor Foote and Seconded by Councillor Gibson

WHEREAS under the Municipal Act, 2001 the Treasurer of each municipality shall in each year on or before March 31 provide to the Council of the municipality an itemized statement on remuneration and expenses paid in the previous year to each member of Council in respect of his or her services as a member of the council;

BE IT RESOLVED THAT the Statement of Expenses for Council for the year 2009 totaling \$18,961.22 be accepted as presented.

Carried

13. IN CAMERA OR CLOSED SESSION - none

14. QUESTIONS AND ANSWERS

- Auto-ex – request for modification of agreement; will review and bring back to Council prior to signing.
- Councillor Aiston to be away next meeting;

15. CONFIRMATION OF PROCEEDINGS

Resolution # 15/01/10/009

Moved by Councillor Foote and Seconded by Councillor Gibson

BE IT RESOLVED THAT By-Law 2010-01 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on January 15, 2010 be read a first time short and passed.

Carried

16. ADJOURNMENT – (Resolution Prepared)

Resolution # 15/01/10/010

Moved by Councillor Foote and seconded by Councillor Reid

BE IT RESOLVED THAT this meeting adjourn at 14:38h to meet again Friday, February 5, 2010 at 14:00 h.

Carried

Reeve – Tammy Stewart

Clerk – Melinda Reith