

**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**July 15, 2011**

Minutes of a regular meeting of Council held on Friday, July 15, 2011 at 14:00 h. in Council Chambers.

**1. CALL TO ORDER & MOMENT OF SILENCE**

**2. ROLL CALL**

The following were present: Reeve Stewart; Councillors: Ed Aiston, Dave Foote, Jim Gibson and Robert Reid.

Absent:

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – None**

**4. DEPUTATIONS/PRESENTATIONS – Open Meeting to Allow Comments, Concerns and Questions from members of the Public.**

- i. Report #15/07/11/401 - Zoning By-law Amendments – Bruce Howarth
- ii. Report #15/07/11/402 - Building Permit Fees Amendments – Robert Labre

Resolution # 15/07/11/001

Moved by Councillor Aiston and seconded by Councillor Gibson

**WHEREAS** the current building permit fee schedule has no upper limit set for the construction of decks but instead relies on a per foot calculation resulting in some fees that are in excess of costs;

**AND WHEREAS** the fee for minor renovations/changes is set at only \$15 barely meeting costs of plan review let alone site visits that are still required;

**THEREFORE BE IT RESOLVED THAT** the Schedule A to By-law 2007- 06 concerning building permit fees be amended to add a separate section entitled “Residential – decks” and modify the fee by inserting “.10/ft<sup>2</sup> to a maximum of \$30”;

**AND BE IT FURTHER RESOLVED THAT** the fee for “Minor alterations, repairs and renovations” be increased by \$5 for a total of \$20;

**AND BE IT FURTHER RESOLVED THAT** this resolution take effect immediately upon passing.

Carried

**5. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

(Resolution Prepared)

**i. Council Minutes**

Resolution # 15/07/11/002

Moved by Councillor Gibson and seconded by Councillor Aiston

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, June 24, 2011 be accepted as presented.

Carried

**ii. Canada Day Committee Minutes – June 27, 2011**

Resolution #15/07/11/003

Moved by Councillor Aiston and seconded by Councillor Gibson

**BE IT RESOLVED THAT** the minutes of the Canada Day committee meeting of June 27, 2011 be accepted as presented.

Carried

**iii. Canada Day Committee Minutes – July 5, 2011**

Resolution #15/07/11/004

Moved by Councillor Gibson and seconded by Councillor Aiston

**BE IT RESOLVED THAT** the minutes of the Canada Day committee meeting of July 5, 2011 be accepted as presented.

Carried

**iv. Canada Day Committee Final Budget – July 13, 2011**

Resolution #15/07/11/005

Moved by Councillor Gibson and seconded by Councillor Aiston

**BE IT RESOLVED THAT** the budget dated July 13, 2011 as presented by the Canada Day committee be accepted as presented.

Carried

v. Library Board Minutes – May 16, 2011 – for information only

**6. CORRESPONDENCE & PETITIONS** – FYI only - documents not included

**7. CORRESPONDENCE** (Please advise if you feel any item warrants further consideration at a subsequent meeting.)

- i. Cheryl Gallant – re: Ottawa River Heritage Designation - information
- ii. Pam & Jean Charron – re: Canada Day Celebration - information
- iii. Brenda & Arthur Smith – re: Canada Day Celebration - information
- iv. Deep River & District Hospital – re: Fundraising request - information
- v. AMO – re: Provincial Election Checklist for Municipalities - information
- vi. Kathleen Burgess – re: PRF Family Fun Day - information
- vii. United Way –re: support Camp for Fallen Soldiers - information
- viii. United Way – re: support for CPAN and backpack program - information
- ix. AMO – re: Ontario NDP Platform released - information
- x. Ministry of Infrastructure – re: new Building Together plan - information
- xi. OGRA – re: government 10 year infrastructure plan -information
- xii. Township of Carling – re: support North Stormont and donation to Slave Lake - information
- xiii. Missing Link Snowmobile Club – re: thank you - information

**8. STAFF REPORTS** (For information only)

- i. Clerk's Report #15/07/11/801 – information

Resolution # 15/07/11/006

Moved by Councillor Aiston and Seconded by Councillor Gibson

**BE IT RESOLVED THAT** up to \$1,000 be spent on vehicle maintenance for the Disposal Site vehicle.

Carried

**9. FINANCIAL REPORTS**

- i. Comparative Income Statement Report #15/07/11/901

Resolution # 15/07/11/007

Moved by Councillor Gibson and Seconded by Councillor Aiston

**BE IT RESOLVED THAT** the Comparative Income Statement dated July 8, 2011 be accepted as presented.

Carried

- ii. Cheque Log Report #15/07/11/902

Resolution # 15/07/11/008

Moved by Councillor Aiston and Seconded by Councillor Gibson

**BE IT RESOLVED THAT** the Cheque Log dated July 8, 2011 be accepted as presented.

Carried

**10. BY-LAWS** - Zoning Amendment By-Law # 2011-17

Resolution # 15/07/11/009

Moved by Councillor Foote and Seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law 2011-17 being a by-law to amend the Zoning By-Law #2004-12 be read a first time short and passed.

Carried

**11. UNFINISHED BUSINESS**

- i. Waste Recycling Strategy – Jp2g's final Report – for information and discussion

- ii. Report #15/07/11/1101 – Canada Post Delivery Options Stonecliffe

Resolution # 15/07/11/010

Moved by Councillor Reid and Seconded by Councillor Foote

**WHEREAS** Council has advised Canada Post that Post office boxes would be the preferred method of delivery in the event of a failure to reach an agreement with Yates store for service;

**AND WHEREAS** a representative of Canada Post visited our offices and proposed a number of options for consideration;

**AND WHEREAS** the viable options to be considered include:

1. On the east side of the garage next to the recycling bin;
2. On the west side of the garage facing the Memorial;
3. Between the office windows and exterior library door facing the road;
4. Other Pine Valley Road;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby request that the post office boxes be placed as per option 3 & 4 above.

Carried

iii. Report #15/07/11/1102 – Legislating Packaging – resolution as requested

Resolution # 15/07/11/011

Moved by Councillor Foote and Seconded by Councillor Reid

**WHEREAS** the Province has the authority to introduce measures to control the sale of products in Ontario;

**AND WHEREAS** the Province has set waste diversion rates and targets for municipalities which are next to impossible to meet;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby join the Township of South Frontenac in its request that the Province introduce and enact legislation that will limit the sale of goods sold in Ontario to those products which are completely recyclable or compostable and packaged in materials that are completely recyclable or compostable.

Carried

## 12. ADDENDUM (NEW BUSINESS) (reports and resolutions prepared)

i. Report #15/07/11/1201 – Library Free Hall Use

Resolution # 15/07/11/012

Moved by Councillor Reid and Seconded by Councillor Foote

**WHEREAS** the Library Board has requested free use of the Municipal Hall to organize and host a Fall Card Party ~~on Thursday, October 20, 2011;~~

**AND WHEREAS** the Library Board has taken the lead in and has been successful in encouraging community involvement in other activities;

**AND WHEREAS** encouraging social activity for our ratepayers is an important function of Council;

**AND WHEREAS** Council can effectively contribute with limited effort by supporting the Library Board;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria supports the Library Board in its endeavor to fundraise and increase social activity within the Municipality and hereby authorizes the free use of the Municipal Hall for its fall card party;

Carried

ii. Report #15/07/11/1202 – Increase for Recycling Contract

Resolution # 15/07/11/013

Moved by Councillor Foote and Seconded by Councillor Reid

**WHEREAS** for some time Council has been in the process of updating our waste management program and until a complete review is made and decisions made it is not prudent to enter into a contract with our current recycling contractor;

**AND WHEREAS** the services provided by our contractor are satisfactory;

**AND WHEREAS** the contractor has not received an increase in compensation since taking over from the previous contractor in 2009;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby resolve to increase retroactively to January 1, 2011 compensation for the recycling contractor by 3%;

Carried

iii. Report # 15/07/11/1203 – Tax Sale Proceeds

Resolution # 15/07/11/014

Moved by Councillor Reid and Seconded by Councillor Foote

**WHEREAS** under legislation any funds in excess of expenses and taxes owing after a successful tax sale are paid into the Divisional Court to await claim from a rightful heir;

**AND WHEREAS** if the funds are not claimed within 12 months of being paid into the court the municipality can make application to the court to have those funds paid to the municipality;

**AND WHEREAS** the two tax sales completed in 2010 in HCM resulted in moneys being paid into the Divisional Court, which have not been claimed after the legislated time frame;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to contract with Realtax to prepare two Payment Out of Court Applications and file them with the court requesting that the funds from the two tax sales be paid to the Municipality of the United Townships of Head, Clara & Maria.

Carried

**13. IN CAMERA OR CLOSED SESSION - none**

**14. QUESTIONS AND ANSWERS**

- i. Old Mackey Park – for 2012, would Council consider budgeting for a generator enclosure for permanent placement at Old Mackey Park including a buried conduit so that generators may be used with less interruption to park users for large events. Add to budget deliberations for 2012.
- ii. Parking at Boat Launch in Stonecliffe – could signs be placed indicating parking and no parking locations so that people can launch and turn around on busy days. Clerk to advise Terry to install signage.
- iii. Discussion about HHW, garage – paint cans, health and safety issues and the container at Stonecliffe.

**15. CONFIRMATION OF PROCEEDINGS**

Resolution # 15/07/11/015

Moved by Councillor Foote and Seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law 2011-18 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on July 15, 2011 be read a first time short and passed.

Carried

**16. ADJOURNMENT – (Resolution Prepared)**

Resolution # 15/07/11/016

Moved by Councillor Reid and seconded by Councillor Foote

**BE IT RESOLVED THAT** this meeting adjourn at 15:16 h to meet again Friday, August 12, 2011 at 14:00 h.

Carried

---

Reeve – Tammy Lea Stewart

---

Melinda Reith – Clerk