

**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**February 4, 2011**

Minutes of a regular meeting of Council held on Friday, February 4, 2011 at 14:00 h. in Council Chambers.

**1. CALL TO ORDER & MOMENT OF SILENCE**

**2. ROLL CALL**

The following were present: Reeve Stewart; Councillors: Ed Aiston, Dave Foote, Jim Gibson and Robert Reid.

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – None**

**4. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

(Resolution Prepared)

**i. Council Minutes**

Resolution # 04/02/11/001

Moved by Councillor Reid and seconded by Councillor Foote

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, January 21, 2011 be accepted as presented.

Carried

**ii. Economic Development Committee Minutes**

**5. DEPUTATIONS/PRESENTATIONS – none**

**6. CORRESPONDENCE & PETITIONS – FYI only - documents not included**

**7. CORRESPONDENCE** (Please advise if you feel any item warrants further consideration at a subsequent meeting.)

- i.** Lisa Severson EORN – re: project update and coverage for HCM – information – she has been requested to make a presentation to Council
- ii.** MNR – re: new fire agreements for 2011 – information – to budget 2012
- iii.** Renfrew county Seniors Games – re: request for support – information
- iv.** Town of Ingersoll – re: co detectors to be made mandatory – information
- v.** Municipality of North Perth – re: wind turbines – information
- vi.** Deep River Science Academy – re: participation – information
- vii.** AMO – re: pre-budget submissions – information
- viii.** AMO Alert – re: Economic Development Opportunities – information
- ix.** United Way – re: 211 service in the area – information – councillor Gibson to determine if the service works from Deux Rivieres – 705 area code; Reeve Stewart made comments about United Way lobbying County to take over the system; Noella tried the service to determine if it worked from here and obtained the correct information after some discussion as to location – originally given Ottawa contacts.

**8. STAFF REPORTS** (For information only)

**i.** Clerk's Report #04/02/11/801

Resolution #04/02/11/

Moved by Councillor Foote and Seconded by Councillor Aiston

**WHEREAS** the Federal Government has provided for a 2011 Canada Summer Jobs program where they will fund 50% of a student's salary assuming that the position meets the program guidelines;

**AND WHEREAS** it would be beneficial to have a summer student to assist with Roads, Recreation and General Maintenance projects over the summer;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to budget up to \$2,000 to include all wages and employment costs for a summer student for 2011;

**AND FURTHER THAT** the Clerk is hereby authorized to apply for funding on the Municipality's behalf.

Carried

**9. FINANCIAL REPORTS**

**i.** Report - #04/02/11/901 – Cheque Log Report

Resolution #04/0211/002

Moved by Councillor Foote and Seconded by Councillor Gibson

**BE IT RESOLVED THAT** the Cheque Log from January 20, 2011 to February 1, 2011 be accepted as presented.

Carried

## 10. BY-LAWS

2011-04 – Interim Tax By-Law

Resolution #04/02/11/003

Moved by Councillor Gibson and Seconded by Councillor Foote

**BE IT RESOLVED THAT** By-Law 2011-04 being a by-law to provide for an interim tax levy on properties designated as residential, farmland, managed forest, pipeline, industrial and commercial and to provide for payment of taxes and penalty and interest of 1.25% be read a first time short and passed.

Carried

## 11. UNFINISHED BUSINESS - none

## 12. ADDENDUM (NEW BUSINESS) (reports and resolutions prepared)

i. Report #04/02/11/1201 – Zoning By-law Changes  
Information only

ii. Report #04/02/11/1202 – Ad Hoc Canada Day Committee Appointment  
Resolution # 04/0211/004

Moved by Councillor Aiston and Seconded by Councillor Foote

**WHEREAS** Council has agreed to appoint an ad hoc group of volunteers to organize a Canada Day Celebration on behalf of Council and according to the guidelines of Heritage Canada's funding program:

**AND WHEREAS** the following individuals have expressed an interest in being members of this committee:

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby appoint the following people as members of an ad hoc committee to coordinate and staff a Canada Day Celebration to be held at Old Mackey Park: Melanie Thiel, Cathy Balla-Boudreau, Marion Chaput, Linda Chartrand and Robert Reid.

**AND FURTHER THAT** in order to comply with our Procedure By-law the following conditions apply:

1. the committee shall complete its event following up with a final committee meeting and final report to Council by August 15<sup>th</sup>, 2011;
2. the committee shall provide Council with regular updates including minutes of meetings and copies of budgets;
3. the committee shall appoint from among its membership a Chair to oversee the committee;
4. the committee shall follow the rules of the Municipal Procedure By-Law.

Carried

iii. Report # 04/02/11/1203 - SPCA Agreement  
Resolution # 04/02/11/005

Moved by Councillor Aiston and Seconded by Councillor Reid

**WHEREAS** in the past abandoned animals located within the Municipality were taken to Petawawa SPCA;

**AND WHEREAS** the Petawawa SPCA will no longer provide this service without a pre-existing agreement;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to enter into an agreement with the SPCA in order to provide for this occurrence.

Carried

## 13. IN CAMERA OR CLOSED SESSION

Resolution # 04/02/11/006

Moved by Councillor Aiston and Seconded by Councillor Reid

**WHEREAS** in *the Municipal Act*, R.S.O. 2001 section [239. \(1\)](#) Reads "Except as provided in this section, all meetings shall be open to the public. 2001, c. 25, s. 239 (1).

**AND WHEREAS** section 239 (2) further states: "**Exceptions**

[\(2\)](#) A meeting or part of a meeting may be closed to the public if the subject matter being considered is (b) personal matters about an identifiable individual, including municipal or local board employees;

**AND WHEREAS** the Council of the United Townships of Head, Clara & Maria has determined that the issue at hand is a qualifying exemption under section 239 sub paragraph (2) (b) as it concerns information about a member of the public and a second issue about an employee.

**THEREFORE BE IT RESOLVED THAT** this meeting go into an in camera session at 14:50 h to provide two separate information reports to Council concerning personal information about staff's interaction with a member of the public and about an employee. At no time will business of Council be advanced during this closed session other than Council adopting a report of previous closed sessions as per the Municipal Act.

Carried

Resolution # 04/02/11/007 – Closed Session Resolution to adopt minutes of previous closed sessions.

Moved by Councillor Aiston and Seconded by Councillor Foote  
Carried

Resolution # 04/02/11/008

Moved by Councillor Foote and Seconded by Councillor Gibson

**BE IT RESOLVED THAT** this meeting come out of closed session at 15:07 h. and the public portion of the meeting continue. Let it be public record that no business of Council was advanced during this closed session aside from the adoption of previous closed session minutes. There were no other votes held in camera.

#### 14. QUESTIONS AND ANSWERS

- ◆ Councillor Aiston to be away until the end of March
- ◆ Update from the Health Committee – health team is up to appropriate staffing levels; project “0” – a target to have 1 physician for each family in the catchment area; currently have a fully staffed health team. The FHT currently has spaces for 1500 new patients. Clerk to advertise availability on-line and in the next newsletter. Larry Schruder is to provide an update from the hospital for our next newsletter. They are appreciative of the money supplied by area councils for physician recruitment. They have savings to fund their program for the next few years but will likely come back for additional funding in year 5. Lianne Wheeler, head of nursing, will plan to attend one of the next Senior’s mornings or Coffee mornings to provide additional links between the hospital and our community.
- ◆ Joint Council – Council would like to see this reinstated – Clerk to contact CAOs of Deep River and Laurentian Hills to arrange.
- ◆ Newsletter – positive comments.

#### 15. CONFIRMATION OF PROCEEDINGS

Resolution # 04/02/11/009

Moved by Councillor Gibson and Seconded by Councillor Foote

**BE IT RESOLVED THAT** By-Law 2011-05 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on February 4, 2011 be read a first time short and passed.

Carried

#### 16. ADJOURNMENT – (Resolution Prepared)

Resolution # 04/02/11/010

Moved by Councillor Foote and seconded by Councillor Reid

**BE IT RESOLVED THAT** this meeting adjourn at 15:25h to meet again Friday, February 18, 2011 at 14:00 h.

Carried

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Reeve – Tammy Stewart

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Melinda Reith – Clerk