

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

February 18, 2011

Minutes of a regular meeting of Council held on Friday, February 18, 2011 at 13:58 h. in Council Chambers.

1. CALL TO ORDER & MOMENT OF SILENCE

2. ROLL CALL

The following were present: Reeve Stewart; Councillors: Dave Foote, Jim Gibson and Robert Reid.

Absent/Excused: Ed Aiston

Also in attendance: Ruth Morin, Treasurer; Noella Lebreton, Treasurer-Trainee; Cecilia Beulow

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – None

4. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)

(Resolution Prepared)

i. Council Minutes

Resolution # 18/02/11/001

Moved by Councillor Foote and seconded by Councillor Reid

BE IT RESOLVED THAT the minutes of the regular meeting of Friday, February 4, 2011 be accepted as presented.

Carried

5. DEPUTATIONS/PRESENTATIONS – Cecilia Beulow, MPAC; brief overview of presentation follows minutes. Cecilia left the meeting at 14:52.

6. CORRESPONDENCE & PETITIONS – FYI only - documents not included

7. CORRESPONDENCE (Please advise if you feel any item warrants further consideration at a subsequent meeting.)

- i. OMAFRA – Community Economic Development 101 session – Councillor Gibson to advise staff**
- ii. Township of Woolwich – re: increase of taxes on mineral aggregate payable to municipalities - information**
- iii. County of Renfrew – re: County Communiqué - information**
- iv. City of Windsor – re: HST exemptions - information**
- v. AMO – re: Ontario Works Funding Model for Administration - information**

8. STAFF REPORTS (For information only)

- i. Clerk's Report #18/02/11/801 - information**

9. FINANCIAL REPORTS - none

10. BY-LAWS - none

11. UNFINISHED BUSINESS - none

12. ADDENDUM (NEW BUSINESS) (reports and resolutions prepared)

- i. Report #18/02/11/1201 – Zoning By-Law Draft Amendments**

Resolution # 18/02/11/002

Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS the Council of the United Townships of Head, Clara & Maria has requested the assistance of the Planning Department of the County of Renfrew to draft amendments to its Zoning By-law to allow for controlled development and protection of residential properties;

AND WHEREAS the changes/additions to the current by-law in sections: 2.27, 2.28, 3.2, 3.5, 3.6, and 3.20 included with this report will allow for that controlled development and sets out approved uses for residential properties which cannot be modified without a zoning by-law exemption approved by Council;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby accept this draft document and authorizes staff to continue with the Zoning By-law approval process as per *The Planning Act*.

Carried

- ii. Report #18/02/11/1202 – Fundraising and Donation Policy Report**

Resolution # 18/02/11/003

Moved by Councillor Foote and Seconded by Councillor Reid

WHEREAS the Council of the United Townships of Head, Clara & Maria wishes to continue with improvements to its recreation facilities and parks;

AND WHEREAS there are opportunities for funding that do not include increased taxation but instead focus on donations and fundraising in addition to grant applications;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to initiate a fundraising campaign, including direct requests for donations from ratepayers and local businesses in addition to application to grant funding programs such as Farm Credit Canada's AgriSpirit Fund.

AND FURTHER THAT a recognition program is also initiated acknowledging contributions at certain levels, with plaques and/or signage depending on value with details to be determined.

Carried

iii. Report #18/02/11/1203 –Elections Accessibility Report

Resolution # 18/02/11/004

Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS the Council of the United Townships of Head, Clara & Maria wishes to comply with legislation specifically Section 12.1 of the *Municipal Elections Act* regarding the identification, removal and prevention of barriers that affect electors and candidates with disabilities;

AND WHEREAS the Clerk has presented the attached report detailing the activities completed by staff to comply with this legislation;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby approve and accept the Report #18/02/11/1203 as proof of compliance;

Carried

iv. Report #18/02/11/1204 – Change of Meeting Schedule Report

Resolution # 18/02/11/005

Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS the Clerk and at least one member of Council will be absent on March 4, 2011;

AND WHEREAS a large portion of the Clerk's time over the past weeks has been focused on preparing for the budget with nothing prepared in advance for the next meeting;

THEREFORE BE IT RESOLVED THAT in order to ensure that Council's time is not being wasted at a meeting with little or no content that the meeting of Friday, March 4, 2011 be cancelled.

Carried

v. Report #18/02/11/1205 – 2011 Budget Report

Resolution # 18/02/11/006

Moved by Councillor Foote and Seconded by Councillor Reid

WHEREAS staff have presented a report to Council outlining various budget options for consideration for the 2011 operating year;

AND WHEREAS Council has reviewed that report and discussed the various options and implications on rates and levels of taxes required to raise the funds needed to meet the level of expenses and reserves in the different proposals;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby request that Staff prepare a budget by-law for the next meeting of this Council utilizing Option 3 as presented in report #18/02/11/1205.

Carried

13. IN CAMERA OR CLOSED SESSION - none

14. QUESTIONS AND ANSWERS

15. CONFIRMATION OF PROCEEDINGS

Resolution # 18/02/11/007

Moved by Councillor Reid and Seconded by Councillor Foote

BE IT RESOLVED THAT By-Law 2011-05 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on February 18, 2011 be read a first time short and passed.

Carried

16. ADJOURNMENT – (Resolution Prepared)

Resolution # 18/02/11/008

Moved by Councillor Foote and seconded by Councillor Reid

BE IT RESOLVED THAT this meeting adjourn at 15:32 h to meet again Friday, March 18, 2011 at 14:00 h.

Carried

Reeve – Tammy Stewart

Melinda Reith – Clerk

MPAC Presentation

- ◆ The province is responsible for tax policy and legislation through the Assessment Act;
- ◆ MPAC – created to administer the legislation – classifies all properties;
- ◆ ARB – adjudicates decisions and disagreement between property owner and MPAC and municipalities;
- ◆ Municipality/Province/County sets taxes;
- ◆ MPAC was a department within the Ministry of Finance but was enacted in 1998 as a municipal corporation;
- ◆ MPAC assesses and classifies over 4.8 million properties and forwards to municipalities an annual assessment roll as well as supplementary and omit's;
- ◆ A change in value of either 5% or \$10,000 will trigger whether or not a supp will get added to the roll during the year or at the next year end roll.
- ◆ The property taxpayer is MPAC's customer, not the municipality;
- ◆ About My Property – a method of comparing your property with neighbours so that you can determine if your assessment is valid or not. You can then file a Request for Reconsideration, must be done by March 31 each year. If filed later, assessment will only be changed for the next year if found to be in error.
- ◆ Railways – if there are tracks there, CP is required to pay the railway classification fee "WT". That value is legislated at \$85/acre. Our total is 485 acres. Once rails are removed, land will be assessed and taxed as residential, resulting in significant reduction in our railway PILs ~ \$11,000 per year.
- ◆ Parks – Grants Creek Provincial Park was created back in 2006/7. PILs not being paid as they claim it was previously unpatented land. It has been assessed by MPAC and is on the roll making our calculations somewhat difficult. Cecilia has advised that this is on the provincial radar as it affects many areas. Hopefully a resolution will occur.