

CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA
June 20, 2008

Minutes of a regular meeting of Council held on Friday, June 20, 2008 at 13:54 h. in Council Chambers.

1. CALL TO ORDER & MOMENT OF SILENCE

2. ROLL CALL

The following were present: Reeve Tammy Lea Sonnenburg, Councillors: Ed Aiston, Dave Foote & Bob Reid

Absent: Councillor Gibson

Also in attendance: Wilfred Lamure, Road Superintendent, Head, Clara, & Maria Dave Darch, Director of Public Works and Engineering, County of Renfrew

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF –None

4. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES) – (Resolution Prepared)

Resolution # 1

Moved by Councillor Aiston and seconded by Councillor Foote **BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, June 6, 2008 be accepted as presented.

Carried

5. DEPUTATIONS/PRESENTATIONS – Dave Darch, County of Renfrew - Public Works and Engineering, Bridges and Culverts Update

This issue will come before County Council after the August county committee meeting. There has been concern about the overview presented regarding the County department restructuring. There has since been some reconsideration of policy –talk about restructuring and some structures going back to municipalities. Report from Department to County later this summer.

- History - In 1997 after the “Who does What” exercise – policy created - direction that county would take control of all bridges within county – all on county and non-county roads – bridges on public rights-of-way – spanning 10’ or greater – bridge or culverts
- Director sent out notices – let us know which structures meet definition – came back with list – extensive, no subsidies, feeling that county had a larger tax base to do the work. Very expensive.
- By-laws passed, policy developed 2002? Set out criteria for what constituted a bridge and issues for request for future assumption. If a structure didn’t meet the diameter but changes took place, a hydraulic design showed 10’ or greater capacity – municipality could come to county to request for consideration for county to take over when structure replacement took place. County would confirm, go to committee and council – when it came time to replace that structure the county would design, construct and assume that structure to county’s standard. Financial burden on county.
- Flags going off on infrastructure needs – cannot absorb future requests. Last one in 2007 in Horton Township – had to assume a culvert that did not meet criteria but had a huge financial liability.
- Challenge with this structure of infrastructure transfer and policy that allowed the county to take on all costs – design, construction etc. Municipality had to maintain it until it would be replaced. Most do not service high volumes. Not usually a huge problem due to priorities – financial and legal liability of county – would not likely get to them until emergency mode.
- Issue with policy is “future requests”.
- Report dated May 5/08. Suggest that the current policy be amended with a couple of recommendations.
- Recommendation 2 - Roads that have structures that are seasonally maintained be returned back to the municipality. Grandfather everything save and except for those on seasonally maintained roads.
- Directed to bring back to committee and then to council – meet with each council. Explained situation. Some are only seasonally maintained. Not a large number of structures left (3-4) that meet criteria based on preliminary conversations with municipalities. No longer that big of a deal. Thinks that Recommendation 1 will likely be accepted.
- Recommend that grandfather every structure into the program and remove the necessity for the county to assume full responsibility upon request.
- If the structures remain in the policy and under county control they would be severely low in priority.
- Which of ours meet the criteria? Might include Conway Creek. Terry to look into it.
- Mackey Creek Bridge is one of them– we do have the opportunity to work with County; we can apply for grants on their structure if we think repair is a higher priority than the County does, work together to engineer repair and us pay for work? County will post limit when bridge is beginning to wear. If we think it’s an issue – we can work with them to come to an agreement.
- It is a seasonally maintained road. Recommendation #1 received general approval.
- Assessment report completed in 2007. The bridge on Mackey Creek Road is in good condition.

Dave Darch and Wilfred Lamure left the meeting at 14:37.

6. CORRESPONDENCE & PETITIONS (Report and resolutions Prepared) -none

7. CORRESPONDENCE INFORMATION ONLY (Please advise if you feel any item warrants further consideration at a subsequent meeting.)

- a. The City of Waterloo – re: 2008 Municipal road and Bridge infrastructure investment

- b. The Eganville Leader Publishing – re: congratulatory ad for the Village of Killaloe 100th anniversary
- c. AMO Alert – re: request for input on Provincial Poverty Reduction Strategy

8. STAFF REPORTS (For information only)

- 1. Water and well – Concerned with state of well with sand filling in – contact well driller for service. Will also perform comprehensive testing for pot-ability.
- 2. Emergency management exercise – unsure if we will have to have another exercise due to attendance. Suggest we have a planning meeting soon – see if we can't invite new players to make more people aware of the importance of our plan.
- 3. Policy writing workshop and need for a confirmatory by-law as the Municipal Act requires approving all actions of Council. Can only take action by by-law.
- 4. Rechargeable Battery Recycling Corporation – new program, non-profit.
- 5. Brush mower – quote and delivery.

9. FINANCIAL REPORTS

- a. Resolution # 2

Moved by Councillor Reid and seconded by Councillor Aiston **BE IT RESOLVED THAT** the Journal Entries J304 – J383 printed June 16, 2008 be accepted as presented.

Carried

10. BY-LAWS

- a. 2008-16 Mileage Rates

Resolution # 3

Moved by Councillor Foote and seconded by Councillor Reid **BE IT RESOLVED THAT** By-Law Number 2008-16 being a by-law to set mileage rates for compensation of employees and members of Council for the use of personal vehicles on approved municipal business be read a 1st and 2nd time.

Carried

- b. 2008-17 Tax Rate By-law

Resolution # 4

Moved by Councillor Aiston and seconded by Councillor Reid **BE IT RESOLVED THAT** By-Law Number 2008-17 being a by-law to provide for the adoption of the 2008 tax rates and establishing penalty and interest on overdue taxes be read a 1st and 2nd time.

Carried

Resolution # 5

Moved by Councillor Reid and seconded by Councillor Foote **BE IT RESOLVED THAT** By-Law Number 2008-17 being a by-law to provide for the adoption of the 2008 tax rates and establishing penalty and interest on overdue taxes be read a 3rd time short and passed.

Carried

11. UNFINISHED BUSINESS

- a. Library Board Maintenance Policy

Resolution # 6

Moved by Councillor Aiston and seconded by Councillor Reid

WHEREAS the Library Board has requested information from Council concerning its position on possible renovations to the Library;

AND WHEREAS no formal agreement between Council and the Library Board exists for use of the facility;

AND WHEREAS Council deems it appropriate to formally outline the responsibilities of the Library Board and Council as it relates to the portion of the Municipal building used as the library so as to set guidelines and streamline the process for any future needs;

THEREFORE, BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria hereby adopts policy P&G635/ERP/Library Facilities Policy/JUN 2008 outlining the responsibilities of both Council and the Library Board relating to facility maintenance and renovation.

Carried

Action: - decision on plumbing – leave in the room for emergency management purposes.

- b. Supplying Recycling Bins to Commercial Operators

Resolution # 7

Moved by Councillor Foote and seconded by Councillor Aiston

WHEREAS a number of local commercial operators have agreed to actively participate in our recycling program;

AND WHEREAS it has been requested that Council finance bins for collection of recycling material from commercial operators;

THEREFORE, BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria hereby agrees to provide containers for recycling purposes to area commercial operators.

Defeated

12. ADDENDUM (NEW BUSINESS)

- a. Waste Along Railways

Resolution # 8

Moved by Councillor Foote and seconded by Councillor Reid

WHEREAS railway rights-of-way across the Country are littered with waste flammable products abandoned by the railway operators constituting environmental and safety hazards to the local communities through which they run;

AND WHEREAS in the past our ratepayers have been held financially responsible for the costs of suppressing fires that originated on railway rights-of-way and until legislation is changed, will remain responsible for these costs;

AND WHEREAS in Canada, railways are governed by the *Rules for the Control and Prevention of Fires on Railway Rights-of-Way*, which does not prescribe financial compensation for the costs of fire suppression activities incurred by third parties extinguishing fires that originated on railway rights-of-way;

AND WHEREAS there are no regulations under the *Railway Safety Act* (RSA) that prescribe a process of determining or awarding compensation for third parties who incur the costs of fire suppression activities;

AND WHEREAS the Railway Safety Act Review Advisory Panel has made recommendations to strengthen support for third parties and to make the railway owners and operators more accountable;

AND WHEREAS the Railway Safety Act Review Advisory panel has stated, "The *Rules for the Control and Prevention of Fires on Railway Rights-of-Way* are neither effective nor enforced, nor do they provide for an adequate process for compensation. Since these rules involve third parties, they should be replaced by regulations."

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria support the position of the Railway Safety Act Review Advisory Panel and call upon Parliament and the Minister of Transportation, Infrastructure & Communities to take action to amend legislation prescribing financial compensation for third parties who incur firefighting costs associated with railway rights-of-way fires and to force railway owners, their operators, employees, and contractors to properly dispose of rail waste in an environmentally aware and safe manner.

AND BE IT FURTHER RESOLVED THAT this resolution be forwarded to AMO for circulation to all Ontario municipalities, to our MP, Cheryl Gallant, to the Minister of the Environment and the Federation of Canadian Municipalities for support.

Carried

Action: do we circulate a petition? Yes – also send copy to John Yakabuski and MOE.

b. Alternate Work Schedules Policy

Resolution # 9

Moved by Councillor Foote and seconded by Councillor Aiston

WHEREAS the Council of the United Townships of Head, Clara & Maria recognizes that the increasing price of fuel erodes financial compensation for employees;

AND WHEREAS a cost free means of aiding employees in meeting the increased costs of fuel and travel could include alternate work schedules ensuring that the same number of hours are worked per week but at flexible times and places;

AND WHEREAS the municipality currently utilizes many of these practises but has not formally adopted a policy;

AND WHEREAS municipal employment policies are essential management tools and help set standards for employee conduct and guidance to management;

AND WHEREAS additional benefits of alternate work schedules would include improved employee morale, improved retention and recruitment, and decreased environmental impact;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby adopt the attached Alternate Work Schedule Policy to be implemented by staff.

Carried

13. IN CAMERA OR CLOSED SESSION -none

14. QUESTIONS AND ANSWERS - none

15. ADJOURNMENT – (Resolution Prepared)

Resolution # 10

Moved by Councillor Foote and seconded by Councillor Reid **BE IT RESOLVED THAT** this meeting adjourn at 15:27h to meet again Friday, July 18, 2008 at 14:00 h.

Carried

Reeve- Tammy-Lea Sonnenburg

Clerk – Melinda Reith