

**CORPORATION OF THE UNITED TOWNSHIPS OF HEAD,  
CLARA & MARIA  
EMERGENCY MANAGEMENT COMMITTEE**

**November 14, 2008 – 13:00 h.**

Minutes of a meeting of the Emergency Management Committee and training held on Friday November 14, 2008 at 13:00 hr. in the Township Hall

The following were present:

Reeve	Tammy Lea Stewart
Councillor	Ed Aiston
Councillor	Dave Foote
Councillor	Jim Gibson
Councillor	Bob Reid
Alternate CEMC	Ruth Morin
Office Assistant	Gayle Watters

The minutes of the previous meeting were discussed and the following tasks were reassigned:

- Updating document explaining the electrical panel and operation of the generator. Action: Councillor Gibson
- Identifying and labelling of the switches in the electrical panels. Action: Councillor Gibson

1. New Business

- Community's Risk Profile was reviewed and updated
- Critical Infrastructure Identification List was reviewed and updated
- Emergency Response Plan was reviewed and updated. The list of assessors for the emergency assessment areas Appendix D will be completed by Gayle Watters.

2. Unfinished Business

3. Questions and Answers

4. Adjournment at 14:00 hr.