

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

May 4, 2012

Minutes of a regular meeting of Council held on Friday, May 4, 2012 at 15:09 h. in the Township Hall.

1. CALL TO ORDER & MOMENT OF SILENCE

2. ROLL CALL

The following were present Councillors: Dave Foote, Jim Gibson, Debbi Grills and Robert Reid.

Absent: Reeve Tammy Stewart.

For Staff: Melinda Reith, Clerk; approximately 4 members of the public and the media were present.

Councillor Gibson as alternate Head of Council assumed the chair.

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF –
none

4. DEPUTATIONS/PRESENTATIONS

Mr. Rick Watchorn, District Manager, Ministry of Natural Resources gave a presentation prior to the meeting starting.

5. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)

i. Council Minutes

Resolution # 04/05/12/001

Moved by Councillor Foote and seconded by Councillor Gibson

BE IT RESOLVED THAT the minutes of the regular meeting of Friday, April 20, 2012 be accepted as presented.

Carried Unanimously

6. CORRESPONDENCE & PETITIONS – None

7. CORRESPONDENCE

- i. County of Renfrew – re: County 5-year OP Review - information
- ii. County of Renfrew – re: Agrispirit fund – Council permission to apply for changes to kitchen instead of the hall flooring;
- iii. Northern Graphite – re: public meeting - information
- iv. Cupe4989 – re: support - information
- v. Township of Wainfleet – re: by-law minimum setback for wind turbines - information
- vi. Mayors for Affordable, Sustainable, Accountable, Policing – re: increasing policing costs - information
- vii. Minister Bob Chiarelli – re: Eastern Ontario Mayors' Forum - information
- viii. Oxford County – re: future landfill construction - information
- ix. L1 – Cathy Bala-Boudreau – re: donations for songbooks – request additional information and inform that costs to municipality would be approximately \$1,000;
- x. L2 – OVTA – re: invitation to Meet & Greet - information
- xi. Ontario Human Rights Commission – re: OHRC Day/Week Proclamation - information

8. STAFF REPORTS

i. Clerk's Report #04/05/12/801 – information only

Resolution # 04/05/12/002

Moved by Councillor Gibson and Seconded by Councillor Foote

WHEREAS Council regularly holds one meeting a month for the summer months;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby set the summer meetings at June 15, July 20 and August 17, 2012.

Carried Unanimously

Resolution # 04/05/12/003

Moved by Councillor Foote and Seconded by Councillor Gibson

WHEREAS Council has budgeted \$1,500 for IT equipment including a projector screen;
AND WHEREAS costs are considerably lower than expected and other IT equipment is ready for replacement due to age and condition;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to use the already budgeted funds for the purchase of a new projector as well as the screen.

Carried Unanimously

15:44 Councillor Gibson left the table.

15:48 Councillor Gibson resumed his seat.

- ii. Treasurer's Report #04/05/12/802 – information only

15:50 Reeve Stewart arrived for the meeting.

9. FINANCIAL REPORTS

- i. Cheque Log

Resolution # 04/05/12/004

Moved by Councillor Gibson and Seconded by Councillor Foote

BE IT RESOLVED THAT the Cheque log dated April 30, 2012, Journal entries J426 – J473 be accepted as presented.

Carried Unanimously

10. BY-LAWS

- i. Report #20/04/12/1001 (from previous meeting)

Resolution # 04/05/12/005

Moved by Councillor Foote and Seconded by Councillor Gibson

BE IT RESOLVED THAT By-Law 2012-14 being a by-law to amend the Procedure By-Law be read a third time short and passed.

Carried Unanimously

- ii. Report #04/05/12/1002 – Procurement B-Law #2012-17

Resolution # 04/05/12/006

Moved by Councillor Gibson and Seconded by Councillor Foote

BE IT RESOLVED THAT By-Law 2012-17 being a by-law to amend the Procurement By-Law be read a first and second time.

Carried Unanimously

11. UNFINISHED BUSINESS

- i. Report #04/05/12/1101 – Review of New Code of Conduct – first draft

Resolution # 04/05/12/007

Moved by Councillor Reid and Seconded by Councillor Grills

WHEREAS one of the recommendations of the Delfi Group reports included a review of the Municipal Code of Conduct;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to adopt the presented Code of Conduct for use commencing immediately.

Carried Unanimously

- ii. Report 04/05/12/1102– Appoint Library Board Members

Resolution # 04/05/12/008

Moved by Councillor Grills and Seconded by Councillor Reid

WHEREAS under the *Public Libraries Act*, 1990, section 9.(1) “a public library board shall be composed of **at least** five members appointed by the municipal council”.

AND WHEREAS Council has two persons interested in volunteering for the Municipal Library Board;

THEREFORE BE IT RESOLVED THAT Fran Kelly-Chamberlain and Cathy Sutherland are hereby appointed members of the Head, Clara & Maria Municipal Public Library Board effective immediately and to continue until the end of this term of Council when a new Board will be appointed.

Carried Unanimously

12. ADDENDUM (NEW BUSINESS)

- i. Report #04/05/12/1201 – Resolution of Support – County of Renfrew to lobby Minister of Transportation re: Highway Fatalities

Resolution # 04/05/12/009

Moved by Councillor Reid and Seconded by Councillor Grills

WHEREAS twenty-six persons have been killed in road accidents on provincial roadways within Renfrew County within the past 2 years;

AND WHEREAS Highway 17 roads in Renfrew County are the deadliest across the Province, according to the Ontario Provincial Police;

AND WHEREAS with eight vehicular fatalities in 2011, the Renfrew OPP detachment stands number one in the province of 300 OPP detachments;

AND WHEREAS the Upper Ottawa Valley OPP detachment is second, with seven deaths, four of them on Highway 17, among more than 300 OPP detachments;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria joins with all the members of the Police Services Boards and Community Policing Advisory Groups in Renfrew County and the City of Pembroke, to petition the members of Renfrew County Council to use their status and credibility to request a meeting as soon as possible with the Provincial Minister of Transportation, the Honourable Bob Chiarelli, to discuss these grim statistics and work collaboratively to identify and implement ways to change this tragic reality.

Carried Unanimously

- ii. Report #04/05/12/1202 – Allocation of 2011 Operating Surplus

Resolution # 04/05/12/010

Moved by Councillor Grills and Seconded by Councillor Reid

WHEREAS Council realized an operating surplus of \$47,407 as per the audited financial statements for 2011 and there is \$6,350 still to be allocated to a specific reserve from the 2012 budget process;

AND WHEREAS various projects have surfaced since adoption of the 2012 annual budget;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to allocate the 2011 surplus as follows:

- \$2,850 towards the composter rebate program;
- \$1,755 towards bag tags;
- \$7,900 towards a wood chipper for road maintenance;
- \$2,500 towards creating steps and landscaping at Old Mackey park;

BE IT FURTHER RESOLVED THAT the remaining surplus of \$32,402 and the budgeted \$6,350 be allocated to the following reserves:

- \$2,000 to gravel crushing;
- \$6,752 to succession planning;
- \$2,000 to roads truck;
- \$8,000 to hall repair/maintenance;
- \$10,000 to facility management hall/office upgrades;
- \$10,000 to garage repair/replacement.

Carried Unanimously

13. **CLOSED SESSION** – Not required.

14. **BUSINESS ARISING FROM CLOSED SESSION** – Not applicable.

15. QUESTIONS AND ANSWERS

- i. Councillor Grills spoke on behalf of the Library Board and expressed that Industry Canada had cancelled the Community Access Program, across Canada. This program known as the CAP grant funded internet access across the country. This vital service has now been lost and will significantly impact access to those in smaller communities such as ours. There will now be an increased need for funding for maintenance and upkeep of library computers as they age. Request that Council support via resolution at its next meeting.

- ii. Councillor Grills asked about the ratepayer complaint about provision of bags for recycling. Council responded that at the roll out of the program, Council provided bags as an introduction. Other than that, it is simply a cost – it would either be a garbage bag or a recycling bag; not much difference.
- iii. Councillor Grills asked about the defibrillator that we have and how we monitor it. It was explained that the County paramedics did semi-annual checks and other than that, staff monitored the light to ensure that the battery was charged. (It was formally checked after the meeting.)

16. CONFIRMATION OF PROCEEDINGS

Resolution # 04/05/12/011

Moved by Councillor Reid and Seconded by Councillor Grills

BE IT RESOLVED THAT By-Law 2012-16 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on May 4, 2012 be read a first time short and passed.

Carried Unanimously

17. ADJOURNMENT

Resolution # 04/05/12/012

Moved by Councillor Grills and seconded by Councillor Reid

BE IT RESOLVED THAT this meeting adjourn at 16:18h to meet again Friday, May 18, 2012 at 14:00h.

Carried Unanimously

Reeve – Tammy Lea Stewart

Clerk – Melinda Reith