

# THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

June 15, 2012

Minutes of a regular meeting of Council held on Friday, June 15, 2012 at 14:00 h. in the Township Hall.

## 1. CALL TO ORDER & MOMENT OF SILENCE

## 2. ROLL CALL

The following were present Reeve Tammy Stewart, Councillors: Dave Foote, Jim Gibson, Debbi Grills and Robert Reid.

Staff: Melinda Reith, Clerk; approximately 4 members of the public and the media were present.

## 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF –none

## 4. DEPUTATIONS/PRESENTATIONS - none

## 5. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)

### i. Council Minutes

Resolution # 15/06/12/001

Moved by Councillor Reid and seconded by Councillor Grills

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, May 4, 2012 be accepted as amended.

Carried Unanimously

Councillor Gibson called a “point of order” in that the resolution was being voted on with the words “as presented”. The resolution was changed to read “as amended” and was passed. The amendment included a notation that Councillor Gibson had declared a pecuniary interest at the previous meeting as Council was discussing a request by the Missing Link Snowmobile Club of which he is a member.

## 6. CORRESPONDENCE & PETITIONS – None

## 7. CORRESPONDENCE

- i. Ministry of Northern Development and Mines – re: Mining lease request for comments – information
- ii. Robert Murphy – CUPE strike – information
  1. Article from Bruce Beakly was read out loud by Reeve Stewart- information
- iii. S. Freeman, County Caucus re: AMO Board Meeting - information
- iv. Clarington – re: Movement of Commercial Fill - information
- v. City of Toronto – re: Assessment Review Board Amendments - information
- vi. MoE – re: changes to the Consolidated Municipal Hazardous and Special Waste - information
- vii. Family and Children’s Services Renfrew County – re: Annual General Meeting – June 28, 2012 and request for membership - information
- viii. myFM – re: OPP Summer Safety messages - information
- ix. OPG –re: internal management changes – information
- x. Mayors Coalition for Affordable Sustainable Accountable Policing – re: information

**Action:** The Clerk to bring the MCASAP letter requesting joining the group without financial contribution to next meeting for Council consideration.

- xi. Halton Region – re: Universal Influenza Immunization Program details 2011-2012 – information

**Action:** The Clerk is to determine if the Board of Health or local pharmacy can host a Flu Clinic in HCM for fall of 2012.

- xii. Minister of Canadian Heritage and Official Languages –re: Canada Day Celebration contributions – information
- xiii. L1 – Xplornet – re: 700Mhz Spectrum Auction Rules – information
- xiv. L2 – Smiths Construction – re: notice of road construction - information
- xv. L3 – Township of Woolwich – re: remediation of Elmira aquifer - information

## 8. STAFF REPORTS

- i. Clerk’s Report #15/06/12/801 – information only

Resolution # 15/06/12/002

Moved by Councillor Grills and Seconded by Councillor Reid

**WHEREAS** the cost of providing photocopies for song books to be created by Cathy Balla-Boudreau and to be made available to all members of the community for personal and public use is actually \$112;

**AND WHEREAS** Council would like to be seen to support community gatherings and to facilitate efforts to bring community members together;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to donate the photocopying of 5000 sheets for the community songbooks up to a cost of \$120 as requested.

Carried Unanimously

- ii. Treasurer's Report #15/06/12/802 – information only
- iii. #15/06/12/803 – Councillor Grills – Algonquin Land Claim meeting - information
- iv. #15/06/12/804 – Councillor Grills – Achieve Training - information
- v. #15/06/12/805 – Disposal Site Stats – information, as requested

## 9. FINANCIAL REPORTS

### i. Cheque Log

Resolution # 15/06/12/003

Moved by Councillor Reid and Seconded by Councillor Grills

**BE IT RESOLVED THAT** the Comparative Income Statement dated May 31, 2012 be accepted as presented.

Carried Unanimously

### ii. Comparative Income Statement

Resolution # 15/06/12/004

Moved by Councillor Grills and Seconded by Councillor Reid

**BE IT RESOLVED THAT** the Cheque log dated June 5, 2012, Journal entries J488 – J642 be accepted as presented.

Carried Unanimously

## 10. BY-LAWS

### i. Report #04/05/12/1002 (from previous meeting)

Resolution # 15/06/12/005

Moved by Councillor Reid and Seconded by Councillor Grills

**BE IT RESOLVED THAT** By-Law 2012-17 being a by-law to amend the Procurement By-Law be read a third time short and passed.

Carried Unanimously

### ii. Report #15/06/12/1001 – Taxation By-Law #2012-18

Resolution # 15/06/12/006

Moved by Councillor Grills and Seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law 2012-18 being a by-law to set tax rates for 2012 be read a first time short and passed.

Carried Unanimously

### iii. Report #15/06/12/1002 - Modification of Fire Ban Process

Resolution #15/06/12/007

Moved by Councillor Reid and Seconded by Councillor Grills

**WHEREAS** the current process for implementation of Municipal Fire Bans contains outdated terms and designations;

**AND WHEREAS** a new process must be adopted reflecting actual authorities of individuals and Council;

**THEREFORE BE IT RESOLVED THAT** By-Law 2012-20 being a by-law to regulate the implementation of Municipal Fire Bans be read a first and second time.

Carried Unanimously

Resolution #15/06/12/008

Moved by Councillor Grills and Seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law 2012-20 being a by-law to regulate the implementation of Municipal Fire Bans be read a third time short and passed.

Carried Unanimously

## 11. UNFINISHED BUSINESS

i. Report #15/06/12/1101 – Review of Employee Code of Conduct – first draft  
Resolution # 15/06/12/009

Moved by Councillor Foote and Seconded by Councillor Gibson

**WHEREAS** one of the recommendations of the Delfi Group reports included a review of the Municipal Code of Conduct for Council and Employees;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to adopt the presented Code of Conduct for use for employees commencing immediately.

Carried Unanimously

ii. Report 15/06/12/1102– Resolution of Support – KHR and loss of CAP funding by  
Industry Canada

Resolution # 15/06/12/010

Moved by Councillor Gibson and Seconded by Councillor Foote

**WHEREAS** Industry Canada Community Access Program (CAP) funding gave everyone access to computers and high-speed internet, regardless of their economic situation;

**AND WHEREAS** CAP funding represents a significant portion of the annual budget in small rural libraries, and it will be next to impossible to make up this shortfall without renewed government support for continuation of this essential service;

**AND WHEREAS** even more than their urban counterparts, rural libraries house the technological lifeline which keeps citizens and small business informed and competitive;

**AND WHEREAS** Canadians regularly visit local libraries to make use of free internet through public access computers to search for jobs, to download government forms which are only available on-line, to connect to business, friends, family, social services and other resources and to simply stay connected;

**AND WHEREAS** students from low-income households with no computer access are at a further disadvantage when it comes to competing with classmates who have home computers and internet access;

**AND WHEREAS** this lack of access to technological resources will impact the students' ability to fully reach his potential as a student, future employee and as an individual;

**THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of the United Townships of Head, Clara & Maria does hereby support the resolution of the Municipality of the Township of Killaloe, Hagarty and Richards and other local municipalities and requests that the Federal Government review its decision and re-instate this essential community funding;

**AND FURTHER THAT** a copy of this resolution be forwarded to MP Cheryl Gallant, the County of Renfrew, and all municipalities in Renfrew County for their endorsement and support.

Carried Unanimously

## 12. ADDENDUM (NEW BUSINESS)

i. Report #15/06/12/1201 – Extended Disposal Site Hours  
Resolution # 15/06/12/011

Moved by Councillor Foote and Seconded by Councillor Gibson

**WHEREAS** increased presence at the Disposal Sites after long weekends would deter illegal dumping and trespassing;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to authorize extended Disposal Site hours to include 5 hours each Monday following the long weekends from May to and including October to eliminate current challenges and to provide a more effective service.

Carried Unanimously

ii. Report #15/06/12/1202 – Office Renovations

Resolution # 15/06/12/012

Moved by Councillor Gibson and Seconded by Councillor Foote

**WHEREAS** normal wear and tear on the office rug has left it in an unacceptable state;

**AND WHEREAS** heating ducts going through the attic lead to heat loss and ultimately leaks in the roof and office ceiling;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to authorize the use of the Facility Management Reserve Fund to a limit of \$8,000 to complete the required repairs. Repairs would include replacement of the carpet with easily maintained flooring, painting of the offices and Council chambers and insulating the heating ducts passing through the office attic to prevent heat loss in that area.

Carried Unanimously

**iii. Report #15/06/12/1203 – Fire Risk Sign**

Resolution # 15/06/12/013

Moved by Councillor Foote and Seconded by Councillor Gibson

**WHEREAS** \$1100 has been allocated to municipal signage;

**AND WHEREAS** staff have not received any interest in participation in a sign committee apart from one Council member;

**AND WHEREAS** this past spring has brought awareness to Fire Risk ratings and the challenges our municipality has in advertising fire conditions and bans;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to approve and direct staff to procure a combination sign which would incorporate the municipal slogan as well as the fire risk rating system as used by the MNR.

Carried Unanimously

**iv. Report #15/06/12/1204 – Waste Electronics**

Resolution # 15/06/12/014-A

Moved by Councillor Gibson and Seconded by Councillor Foote

**WHEREAS** Redi Recycling Inc. has provided a proposal for Council consideration for the removal of waste electronics;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to enter into an arrangement with Redi Recycling Inc. for the removal of Waste Electronics effective immediately.

Carried Unanimously

**13. CLOSED SESSION – Not required.**

**14. BUSINESS ARISING FROM CLOSED SESSION – Not applicable.**

**15. QUESTIONS AND ANSWERS**

- i. Councillor Reid – Shared challenges with septic from camping trailers being dumped in the vault in Mackey at the boat launch.
- ii. Councillor Gibson – Shared information about an OPG meeting he attended; including information about the early spring frechette (run off) nearly a month and a half earlier than normal and the limited holding capacity above us – any precipitation that falls will have to flow down keeping water levels high for the season if there is much precipitation.

**16. CONFIRMATION OF PROCEEDINGS**

Resolution # 15/06/12/014

Moved by Councillor Foote and Seconded by Councillor Gibson

**BE IT RESOLVED THAT** By-Law 2012-19 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on June 15, 2012 be read a first time short and passed.

Carried Unanimously

**17. ADJOURNMENT**

Resolution # 15/06/12/015

Moved by Councillor Gibson and seconded by Councillor Foote

**BE IT RESOLVED THAT** this meeting adjourn at 15:40 h to meet again Friday, July 20<sup>th</sup>, 2012 at 14:00h.

Carried Unanimously

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Reeve – Tammy Lea Stewart

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Clerk – Melinda Reith