

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

August 22, 2013

Minutes of a regular meeting of Council held on Thursday, August 22, 2013 at 19:00 h. in the Municipal Library.

1. CALL TO ORDER & MOMENT OF SILENCE

2. ROLL CALL

The following were present Reeve Tammy Stewart, Councillors: Doug Antler, Jim Gibson, Debbi Grills and Bob Reid.

Staff: Melinda Reith, Clerk; Noella LeBreton, Treasurer; 2 members of the public and 1 representative of the press were present.

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF –

Councillor Grills has declared based on Report #22/08/13/1203 – Council compensation and mileage;

4. DEPUTATIONS/PRESENTATIONS – none

5. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)

- i. Council Minutes – July 18, 2013

Resolution # 22/08/13/001

Moved by Councillor Reid and seconded by Councillor Grills

BE IT RESOLVED THAT the minutes of the regular meeting of Thursday, July 18, 2013 be accepted as presented.

Carried Unanimously

6. CORRESPONDENCE & PETITIONS

7. CORRESPONDENCE

- i. Halton Region – re: Enbridge Pipelines Line 9 reversal - information
- ii. Valley EFAP – re: quarterly thematic stats – information
- iii. MyFM – re: County Social Services meeting and quote from Reeve Stewart – Councillor Gibson questioned Reeve Stewart based on a phone call received from outside the community. He requested an apology be made as the statements made were an embarrassment to the community. Reeve Stewart stated that she made the statement that she did not and would not apologize as it was something stated at the County and that they misquoted something she said.
- iv. Ontario Parks – re: Amendment to Algonquin Park Management Plan – County is going to speak to it
- v. Ontario Ombudsman – re: provincial “unfinished business” – information
- vi. David Balla-Boudreau – re: permanent flag pole at Old Mackey Park –
Action: Councillor Gibson to attempt to obtain a light standard he was offered in the past; if he cannot procure it, the Clerk is to add this to 2014 budget deliberations
- vii. David and Cathy Balla-Boudreau – re: thank you for Old Mackey Park waterfront improvements – information
- viii. David Balla-Boudreau – re: improvement to Donnelly Road – This issue was previously addressed by Council back some years ago. Councillor Gibson expressed concern with the height of land; Reeve Stewart discussed previous attempts to consider a solution not being resolved.

Action: Clerk to have Road Super review and report to determine costs prior to Council discussing any further action. Pending further discussion there may or may not be an opportunity to complete this project in 2013 or possibly in 2014 based on costs and funding.

- ix. Ontario Electronic Stewardship – re: thank you for participation - information

- x. County of Renfrew – re: responsibility for defibrillator checking and maintenance now of the municipality – Council recognizes that from this point forward, the municipality is responsible for upkeep of the unit.
- xi. Paul Moreau/County of Renfrew – re: Asset Management Software – information
- xii. Ministry of Rural Affairs – re: renewal of the Rural Economic Development Fund

Action: Clerk to investigate opportunities for funding and bring back to Council

- xiii. Minister Gerry Ritz – re: thank you for notice re: Emerald Ash Borer - information
- xiv. Minister Yasir Naqvi – Labour – re: fairness in the labour market - information

- xv. L1 – Township of Baldwin – re: request for support – province to hear small municipalities and rethink their sharing of provincial resources

Action: Clerk to respond to questions and follow up

8. STAFF REPORTS

- i. Report #22/08/13/801 – Clerk's Report – information and direction

Resolution # 22/08/13/002

Moved by Councillor Gibson and Seconded by Councillor Reid

WHEREAS the Red Cross is available to provide emergency services to and within our municipality in the event of an emergency and upon request from council;

AND WHEREAS a basic service agreement is to be entered into prior to any need so that logistics etc. may be worked out;

AND WHEREAS costs would be on a cost recovery basis and are mainly the cost of deployment and travel when the Red Cross is called upon;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to enter into a service agreement with the Red Cross knowing that there are no costs to be incurred until and unless the Council calls in the Red Cross in the event of an situation beyond our response capabilities.

Carried Unanimously

Resolution # 22/08/13/003

Moved by Councillor Grills and Seconded by Councillor Gibson

WHEREAS during the CAO's annual performance appraisal "improving signage and corporate image" was listed as a goal for 2013;

AND WHEREAS funding was not allocated to that activity at that time;

THEREFORE BE IT RESOLVED THAT Council does hereby agree to use the "found" funding of up to \$5,000 for increased and improved signage for the municipal hall/office/library building, the municipal garage and for interior spaces and other signs as Council deems necessary.

Carried Unanimously

Action: Clerk to replace boat launch signs and Old Mackey Park signs from this funding.

Resolution # 22/08/13/004

Moved by Councillor Reid and Seconded by Councillor Grills

WHEREAS Council has agreed to spend education and training funds on AMCTO's Municipal Governance Training for Council and Staff;

AND WHEREAS recent changes to senior staff and Council in neighbouring municipalities may improve chances of their participation;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to contact AMCTO and neighbours to determine the viability of holding such an in-house session upon the hall re-opening in December or January.

Carried

Recorded Vote

Antler	Yes
Gibson	No
Grills	No

Reid Yes
Stewart Yes

- ii. Report #22/08/13/801-A – Clerk’s Report on CIF Blue Box Promotion and Education Plan;

Council provided direction to:

- ✓ Procure recycling bins. Label them, try for a year and see if it will make a difference.
- ✓ Make an offer to campground operators to see if they would be interested in having recycling bins and signage.
- ✓ Packaging – Councillor Gibson came up with a suggestion to draft a form letter to attempt to promote change. Provide a contest in the Newsletter ask for input of most outrageous packaging residents observed within the past months. Write to producers and distributors of these materials. Ask them to improve it from a waste diversion point of view. Cc Ministry of environment – both Federal and Provincial; Stop it at the source.

- iii. Report #22/08/13/802 – Treasurer’s Report;

- iv. Report #22/08/13/803 – Reeve’s Report – none provided previously– verbally - met with Premier at Osceola – private invitation was received; went to AMO conference; a new Medical Officer of Health has been located;

9. FINANCIAL REPORTS

- i. Cheque Log Report

Resolution # 22/08/13/005

Moved by Councillor Grills and Seconded by Councillor Reid

BE IT RESOLVED THAT the Cheque Log to August 19, 2013 be accepted as presented.
Carried Unanimously

- ii. Comparative Income Statement Report

Resolution # 22/08/13/006

Moved by Councillor Reid and Seconded by Councillor Grills

BE IT RESOLVED THAT the Comparative Income Statement dated August 19, 2013 be accepted as presented.

Carried Unanimously

10. BY-LAWS - none

11. UNFINISHED BUSINESS

- i. Report #22/08/13/1101 - Resolution of Support – National Dementia Strategy

Resolution # 22/08/13/007

Moved by Councillor Gibson and Seconded by Councillor Reid

WHEREAS Alzheimer’s disease and other dementias are progressive, degenerative diseases of the brain that causes thinking and memory to become seriously impaired;

AND WHEREAS Alzheimer’s disease and other dementias most often occur in people over the age of 65 but can strike adults at any age;

AND WHEREAS Alzheimer’s disease and other dementias affect more than 500,000 Canadians currently and that this figure is projected to reach 1.1 million within a generation;

AND WHEREAS Alzheimer’s disease and other dementias also takes their toll on hundreds of thousands of families and care partners;

AND WHEREAS an estimated further three million Canadians face the burden and challenges of providing care for those suffering with Alzheimer’s disease and other dementias;

AND WHEREAS there is no known cause of cure for this devastating illness;

AND WHEREAS Canada, unlike many countries, does not have a national dementia strategy;

AND WHEREAS there is an urgent need to plan and raise awareness and understanding about Alzheimer's disease and other dementias for the sake of improving the quality of life of the people it touches;

AND WHEREAS MP Claude Gravelle Nickel Belt has introduced Bill C-356, An Act respecting a National Strategy for Dementia, as he works for broad, all party and non-partisan support for an issue that touches us all. His legislation calls for a national plan that includes the development of strategies in primary health care, in health promotion and prevention of illness, in community development, in building community capacity and care partner engagement, investments in research and other (advisory board, objective, investment in research, and caregivers and more)

NOW THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby call on all levels of government and the Federation of Municipalities to adopt a national dementia strategy, and urges all citizens of our community to become more aware and engaged concerning the far-reaching effects of this devastating disease.

Carried Unanimously

12. ADDENDUM (NEW BUSINESS)

i. Report #22/08/13/1201 – Staff Training Report 2014-2015
Resolution # 22/08/13/008

Moved by Councillor Reid and Seconded by Councillor Grills

WHEREAS continuous education is crucial in the ever changing world of Municipal Administration;

AND WHEREAS AMCTO, a leader in municipal education, is holding another session of its Executive Diploma in Municipal Management in conjunction with the County of Renfrew in 2014-2015;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize the Clerk to attend this training.

Carried Unanimously

ii. Report #22/08/13/1202 – Annual Garbage Amnesty Day/Week
Resolution # 22/08/13/009

Moved by Councillor Grills and Seconded by Councillor Reid

WHEREAS Council has received a formal request for the consideration of "Amnesty Days" for waste materials which do not fit in the household bags normally collected;

AND WHEREAS the By-Law implemented in 2012 was specifically created to address these issues;

AND WHEREAS large item recycling days have not occurred in a number of years;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to re-establish a large item recyclable collection to be held this fall;

AND FURTHER THAT Amnesty Days for waste be limited to household waste or to other limits as set by Council;

Defeated Unanimously

Action: clerk to mention in the Newsletter that a call to Andre will result in picking up a large amount of material.

At 8:24 Councillor Grills left the table due to pecuniary interest.

iii. Report #22/08/13/1203 – Council compensation and mileage
Resolution # 22/08/13/010

Moved by Councillor Reid and Seconded by Councillor Gibson

WHEREAS Council mileage and travel policy states that car-pooling wherever possible is the preferred form of transportation for Council and staff to Council approved meetings;

AND WHEREAS travel occurred to a meeting on May 9, 2013 in Admaston Bromley without collaboration amongst or invitation to all attending members;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby authorize the Treasurer to provide compensation for both claims made;

Carried

Recorded Vote

Antler	Yes
Gibson	No
Grills	Not at the table
Reid	Yes
Stewart	Yes

Councillor Grills returned to the table at 8:26

iv. Report #22/08/13/1204 – Canada Day Celebration Reports

Resolution # 22/08/13/011

Moved by Councillor Grills and Seconded by Councillor Gibson

WHEREAS the Canada Day budget for 2013 shows a surplus in part due to increased donations and in part due to found savings by committee members;

AND WHEREAS these funds were dedicated specifically to Canada Day Celebrations;

THEREFORE BE IT RESOLVED THAT THE Council of the United Townships of Head, Clara & Maria does hereby direct staff to place the surplus funds in the amount of \$1,379.27 to a reserve fund for 2014 celebrations.

Carried Unanimously

Adopt Minutes of Canada Day Committee

Resolution # 22/08/13/012

Moved by Councillor Grills and Seconded by Councillor Gibson

WHEREAS Council has received and reviewed the minutes and final budget of the Canada Day Committee;

THEREFORE BE IT RESOLVED THAT the report be accepted as presented.

Carried Unanimously

v. Report #22/08/13/1205 - Culture Development Fund

Resolution # 22/08/13/013

Moved by Councillor Reid and Seconded by Councillor Gibson

WHEREAS archiving historic Council documents is a requirement of Council and has yet to be addressed;

AND WHEREAS improved Archival storage was listed as number 9 on Council's prioritization exercise held this summer;

THEREFORE BE IT RESOLVED that the Council of the United Townships of Head, Clara & Maria does hereby recognize the opportunity available by applying for grant funding under available programs and does hereby authorize staff to complete the required application;

AND FURTHER THAT Council agrees to commit, if applying alone, up to \$12,500 for the 2014 budget year to total 50% of a digitization project for HCM documents for a project of \$25,000 or, if applying in conjunction with the Library Board, up to \$16,250 for each of 2014 and 2015 budget years for a project of \$75,000 for the same purpose.

Carried Unanimously

vi. Report #22/08/13/1206 – Bell tower locate – Public Notice documents for both Brent Road site and Highway 17 at McSourley Lake site. - information

13. CLOSED SESSION – none

14. BUSINESS ARISING FROM CLOSED SESSION – not applicable

15. QUESTIONS AND ANSWERS

- i. Councillor Antler – Expressed concern with the signs at boat launch –no overnight camping can we enforce that. Also Gibson Lake and the roadway past Dunlop Crescent in Deux Rivieres. Complaints that these people camp there without fees.
 1. It was explained that with transients, our by-laws have no teeth. That part of the Clerk’s training in October would help to provide education so that by-laws may be created which will be easier to uphold and enforce. The OPP may be called for trespass on Crown lands however; there is public access to Crown lands. OPP will not enforce municipal by-laws.
- ii. Councillor Gibson expressed concern about goose problems at Old Mackey Park and intends to poll residents advising that we plan to seek legal permission to cull the geese to deter their increased numbers. Notice to ratepayers will be made that we plan to contact the MNR for permission.

Action: Councillor Gibson to draft copy for the Newsletter.

16. CONFIRMATION OF PROCEEDINGS

Resolution # 22/08/13/014

Moved by Councillor Reid and Seconded by Councillor Grills

BE IT RESOLVED THAT By-Law 2013-19 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on August 22, 2013 be read a first time short and passed.

Carried Unanimously

17. ADJOURNMENT

Resolution # 22/08/13/015

Moved by Councillor Grills and seconded by Councillor Reid

BE IT RESOLVED THAT this meeting adjourn at 20:43h to meet again Thursday, September 12th, 2013 at 19:00 h.

Carried Unanimously

Reeve – Tammy Lea Stewart

Clerk – Melinda Reith