

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

September 12, 2013

Minutes of a regular meeting of Council held on Thursday, September 12, 2013 at 19:00 h. in the Municipal Library.

1. CALL TO ORDER & MOMENT OF SILENCE

2. ROLL CALL

The following were present Reeve Tammy Stewart, Councillors: Jim Gibson, Debbi Grills and Bob Reid.

Regrets: Councillor Antler

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF –

4. DEPUTATIONS/PRESENTATIONS – none

5. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)

- i. Council Minutes – August 22, 2013

Resolution # 12/09/13/001

Moved by Councillor Reid and seconded by Councillor Grills

BE IT RESOLVED THAT the minutes of the regular meeting of Thursday, July 18, 2013 be accepted as presented.

Carried Unanimously

- ii. Amendment to the Agenda

Resolution #12/09/13/002

Moved by Councillor Gibson and seconded by Councillor Reid

BE IT RESOLVED THAT the report from Councillor Grills concerning the Energy East Pipeline Open House be added under Staff Reports and that the Blue Box Promotion and Education Plan be added under Unfinished Business.

Carried Unanimously

6. CORRESPONDENCE & PETITIONS

7. CORRESPONDENCE

- i. Ministry of Northern Mines and Development – re: Bissett Creek Mine Closure Plan Amendment – information
- ii. TransCanada – re: notice of engagement work – information
- iii. County of Renfrew – re: Bonnechere Manor Awarded 190kW Fit Contract – information
- iv. County of Renfrew Family and Children's Services – re; invitation to Appreciation night – information
- v. Onsite Newsletter – re: Assisting residents to rehabilitate ailing septic systems – information
- vi. L1 – Trans Canada – re: Stakeholder engagement and press release – information

8. STAFF REPORTS

- i. Report #12/09/13/801 – Clerk's Report – information and direction

Resolution # 12/09/13/003

Moved by Councillor Reid and Seconded by Councillor Grills

WHEREAS the Council of the United Townships of Head, Clara & Maria does agree that social inclusion is a worthy goal and supports efforts to facilitate community cooperation;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby lend its support to this project by authorizing the use of its letterhead in conjunction with the Phoenix Centre to lobby local businesses for donations of refreshments for the September 24th, meeting.

Carried Unanimously

- ii. Report #12/09/13/802 – Treasurer's Report – none due to vacation;

iii. Report #12/09/13/803 – Reeve's Report – no written report provided prior to meeting;

iv. Report #12/09/13/804 – Energy East Pipeline – Open house – Councillor Grills
Councillor Grills to follow up on request for a defibrillator from TransCanada.
Councillor Gibson spoke to storage of safety and spill containment equipment in HCM.

9. FINANCIAL REPORTS

i. Cheque Log Report

Resolution # 12/09/13/004

Moved by Councillor Grills and Seconded by Councillor Reid

BE IT RESOLVED THAT the Cheque Log to September 4, 2013 be accepted as presented.

Carried Unanimously

10. BY-LAWS - none

11. UNFINISHED BUSINESS

i. Report #12/09/13/1101 – Donnelly Road Ditching

Resolution # 12/09/13/005

Moved by Councillor Reid and Seconded by Councillor Grills

WHEREAS staff have researched a viable solution to the ditching challenge on Donnelly Road and flooding of private property;

AND WHEREAS funds exist and time allows completing the ditching of Donnelly Road this fall due to the deferral of a culvert replacement based on County staff recommendations;

THEREFORE BE IT RESOLVED THAT THE Council of the United Townships of Head, Clara & Maria does hereby approve the reallocation of funds from the deferred culvert replacement to the completion of the Donnelly Road ditching project in the fall of 2013.

Carried Unanimously

Terry to confirm that drainage could go to Eichberg's property; that a roads agreement similar to snowplow turnarounds be entered into to approve use of this property into the future.

ii. Report #12/09/13/1102 – Blue Box Promotion and Education Plan

Resolution # 12/09/13/006

Moved by Councillor Grills and Seconded by Councillor Gibson

WHEREAS Council has received and reviewed the Blue Box Promotion and Education Program Plan for 2013 – 2015 and is satisfied with the products and costs realizing that Council will contribute some of the costs in staff labour, time and office supplies with products and signage being procured elsewhere through the Continuous Improvement Fund grant;

THEREFORE BE IT RESOLVED THAT the report be accepted as presented and authority given to staff to proceed with rolling the plan out.

Carried Unanimously

12. ADDENDUM (NEW BUSINESS)

i. Report #12/09/13/1201 – Renovation Update – a review of the current state of the renovation was discussed; appliances are to be purchased in near future; discussion of progress and requirement for efficient furnaces, savings on fuel and location and size of closets/storage.

ii. Report #12/09/13/1202 – Procedure By-law – a request for written reports by the Reeve re: County and other committee meetings on behalf of Head, Clara & Maria as per the Procedure By-law. This was met with a response that there normally is nothing from the County to report that isn't already reported in local Newspapers and would be old news by the time of our next meeting; that attendance at AMO and other committees are on behalf of the County and not HCM. Continued participation by HCM at the county level was questioned.

13. CLOSED SESSION – none

14. BUSINESS ARISING FROM CLOSED SESSION – not applicable

15. QUESTIONS AND ANSWERS

- i. Reeve Stewart – has been asked if the survey's had an end date. A couple of weeks will be allowed. It was assumed that since this wouldn't take much time, response would be as soon as possible with deadline specified.
- ii. Councillor Grills asked if Councillor Gibson received responses from his article in the newsletter. Response was only one who wanted to participate in culling exercise if one comes about. Will contact campground owners for letters of support in our endeavor. Is sure that we can come up with a better solution than we have now.

16. CONFIRMATION OF PROCEEDINGS

Resolution # 12/09/13/007

Moved by Councillor Gibson and Seconded by Councillor Grills

BE IT RESOLVED THAT By-Law 2013-20 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on September 12, 2013 be read a first time short and passed.

Carried Unanimously

17. ADJOURNMENT

Resolution # 12/09/13/008

Moved by Councillor Grills and seconded by Councillor Gibson

BE IT RESOLVED THAT this meeting adjourn at 20:10h to meet again Friday, September 27th, 2013 at 14:00 h.

Carried Unanimously

Reeve – Tammy Lea Stewart

Clerk – Melinda Reith