

**THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

**Minutes October 10, 2013**

Minutes of a regular meeting of Council held on Thursday, October 10, 2013 at 19:00 h. in the Municipal Library.

**1. CALL TO ORDER & MOMENT OF SILENCE**

**2. ROLL CALL**

The following were present Reeve Tammy Stewart, Councillors: Jim Gibson, Debbi Grills and Bob Reid.

Regrets: Doug Antler, Councillor (due to meeting time error on agenda); Noella LeBreton, Treasurer;

Staff: Melinda Reith, Clerk, Wilfred Lamure, Road Supervisor; 1 member of the public.

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF -**

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, or activities of your children, parents or spouse; – none

**4. DEPUTATIONS/PRESENTATIONS**

- i. Steve Boland and Gerry Haley , 2014 AORS Municipal Trade Show – notes follow minutes
- ii. Wayne Hasler, High Road Maintenance – Introduction – notes follow minutes

**5. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

- i. Council Minutes – September 27, 2013

Resolution # 10/10/13/001

Moved by Councillor Reid and seconded by Councillor Grills

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, September 27, 2013 be accepted as amended.

Carried Unanimously

- ii. Change to agenda

Resolution # 10/10/13/001-A

Moved by Councillor Grills and Seconded by Councillor Reid

**WHEREAS** a number of agenda items were added after the Council packages were prepared and distributed;

**AND WHEREAS** time is of the essence:

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to add the New Horizons for Seniors Program and the Small, Rural, Northern Asset Management Funding Reports to the agenda under New Business.

Carried Unanimously

**6. CORRESPONDENCE & PETITIONS**

**7. CORRESPONDENCE**

- i. OPG – re: response to letter from Council concerning the levels of the Ottawa River – confirmed that OPG are operating normally and diligently - information
- ii. Cheryl Gallant – re: New Horizons for Seniors Program request for applicants – information – to be discussed later
- iii. FCM – re: Speech from the Throne – information
- iv. Recycling Council of Ontario – re: Waste Reduction Week – information
- v. Northern Exposure – re: Noella's article – information

**Action:** Clerk to report in Newsletter

- vi. AMO Communications – re: Municipal Consultation on New OPP Billing Model - information
- vii. MCSCS – OPP Billing Model – information
- viii. Citizenship and Immigration – Outstanding Achievement Award for Voluntarism in Ontario –

**Action:** Councillor Grills to complete paperwork for nominations and insert notice in the Newsletter requesting nominations

- ix. Premier of Ontario – re: Thank you
- x. Union of Municipalites du Quebec – re: Thank you
- xi. Ministry of Natural Resources – re: Thank you
- xii. Ferguson Forest Centre - sale

## 8. STAFF REPORTS

- i. Report #10/10/13/801 – Clerk’s Report – information and direction;
  - 1. **Action:** Clerk to create resolution against septic inspections for next meeting. Who is driving changes?
  - 2. Remembrance Day, Councillor’s Grills and Gibson will prepare an event.
  - 3. Ribbon cutting ceremonies– invite MP Cheryl Gallant to attend, funding? Contact user groups for ideas for recreation. Budget and direction for next meeting.

- ii. Report #10/10/13/801- A – Clerk’s Report on Funder’s Forum Workshop

**Action:** Clerk to plan a grant “wish list” meeting.

- iii. Report #10/10/13/802 – Treasurer’s Report – none due to vacation;

- iv. Report #10/10/13/803 – Reeve’s Report – none;

## 9. FINANCIAL REPORTS - none

## 10. BY-LAWS - none

## 11. UNFINISHED BUSINESS

- i. Report #10/10/13/1101 – Service Excellence Delivery  
Resolution # 10/10/13/002

Moved by Councillor Reid and Seconded by Councillor Gibson

**WHEREAS** becoming a member of a *Municipal Waste Management Shared Services Centre of Excellence Organization* (the Consortium), comprised of municipalities within the County of Renfrew that share an interest in reducing recycling costs, achieving greater diversion rates, standardizing program delivery, and maximizing Blue Box funding will increase diversion and provide expert staffing and direction.

**THEREFORE BE IT RESOLVED THAT** Council enter into an agreement, through the Consortium, to develop a business case related to blue box shared services, with a review of potential ‘best practices’, program initiatives, funding/program costs, etc., that could be undertaken at a future date by either individual municipalities, or jointly with the Consortium.

**AND FURTHER THAT** the funding for the development of the business case be no greater than \$10,000.00, and be paid in full (100%) by the Continuous Improvement Fund.

**AND FURTHER THAT** Council considers future on-going funding or provision of consortium services upon receipt and/or implementation of the recommendations of the business case.

Carried Unanimously

## 12. ADDENDUM (NEW BUSINESS)

- i. Report #10/10/13/1201 – 2014 Meeting dates  
Resolution # 10/10/13/003

Moved by Councillor Grills and Seconded by Councillor Reid

**WHEREAS** evening meeting dates in 2013 did not increase the attendance by members of the public;

**AND WHEREAS** Friday afternoon meetings have been well attended by members of Council and the public over the past years;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby adopt the meeting calendar as amended;

Carried Unanimously

ii. Report #10/10/13/1202 – New Horizons for Seniors Program  
Resolution # 10/10/13/003-A  
Moved by Councillor Gibson and Seconded by Councillor Reid  
**WHEREAS** recent funding opportunities require collaboration with other entities;

**AND WHEREAS** our larger community contains a high percentage of seniors;

**AND WHEREAS** intergenerational interaction benefits seniors as well as youth;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to authorize staff to contact municipal neighbours and Library Boards in Laurentian Hills, Deep River and Swisha to determine a desire to complete a joint application to the New Horizon for Senior's Program with a goal to providing intergenerational social senior programming.

Carried Unanimously

iii. Report #10/10/13/1203 – Small, Rural and Northern Municipality Asset Management Funding

Resolution # 10/10/13/003-B

Moved by Councillor Reid and Seconded by Councillor Gibson

**WHEREAS** provincial infrastructure funding will be contingent on detailed Asset Management Plans;

**AND WHEREAS** the current call for proposals provides funding for the completion of such a plan;

**THEREFORE BE IT RESOLVED THAT THE** Council of the United Townships of Head, Clara & Maria does hereby agree to ~~apply for~~ "accept" the Small Rural & Northern Municipal Infrastructure Fund for the purpose of completing a comprehensive asset management plan.

Carried Unanimously

**13. CLOSED SESSION** – none

**14. BUSINESS ARISING FROM CLOSED SESSION** – not applicable

**15. QUESTIONS AND ANSWERS**

- i. Councillor Reid - Objects to be moved from garage to boat launch. Permission to use personal trailer. None issue - already completed.
- ii. Councillor Gibson – Councillor Grills, NRT and response to concerns about highway blockage and use of rail line.
- iii. Councillor Gibson – steps outside north side of the building. Options. Discussed that this late in the season, install temporary pressure treated steps and apply for funding for a patio/deck in future.

**16. CONFIRMATION OF PROCEEDINGS**

Resolution # 10/10/13/004

Moved by Councillor Grills and Seconded by Councillor Reid

**BE IT RESOLVED THAT** By-Law 2013-22 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on October 10, 2013 be read a first time short and passed.

Carried Unanimously

**17. ADJOURNMENT**

Resolution # 10/10/13/005

Moved by Councillor Grills and seconded by Councillor Reid

**BE IT RESOLVED THAT** this meeting adjourn at 20:30h to meet again Friday, October 25<sup>th</sup> 2013 at 14:00 h.

Carried Unanimously

---

Reeve – Tammy Lea Stewart

---

Clerk – Melinda Reith

## *Notes from Deputations*

*Steve Boland, AORS – annual public works trade show in County – Arnprior Fair Grounds*  
*Gerry Haley, AORS provincial rep.*

- Opportunity to participate where we can.
  - Allow staff to attend, no cost
  - help with set up, tear down, attendance.
- Take opportunity to promote what we have in the community.
  - Tourism
- Advertising in brochures.
- Encourage members of Council to attend.
- Activities – golf tournament – have each municipality sponsor a golf hole;
- Draft resolution to allow staff to attend.
- Booth for presentations – cost \$800.
- Pre-registration for employees, attendees.

*Wayne Hasler, High Road Maintenance, Operations Manager*

- Ottawa area covers 923 2-lane km.
- Started October 1, 2012
- Dave McConnell – area supervisor from Pembroke
- Drivers required AZ for tow plow – offer to advertise for drivers;
- Public education for drivers due to new plows;
- Quite willing to work together to ensure optimum service for our area.
- Will work out details for sand sharing.
- Point salt shed will not be open; Stonecliffe will.
- Local drivers will be hired to operate from the Stonecliffe yard where two trucks will be located at all times.
- Inspectors have a large area, any assistance from members of staff; Council the public to inform would be appreciated.
- Exchange of information to occur to advertise for driver's, contact numbers etc.