

THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA  
**AGENDA**

Friday, February 21, 2014 – 14:00 h. (2:00 p.m.)

1. Call to Order and Moment of Silence
2. Roll Call
3. Disclosure of Pecuniary interest & General Nature Thereof – Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, or activities of your children, parents or spouse;
4. Deputations/Presentations – none
5. Adoption of Minutes of previous meeting
  - Council Minutes – December 13, 2013
  - Library Board Minutes – December 9, 2013 (Marlene Gibson as Chair of the Library Board to be available for comment or question)
6. Petitions – none
7. Correspondence Information Only – (Please advise if you feel any item warrants further consideration)
8. Staff Reports
  - Report #21/02/14/801 – Clerk’s Report – including a copy of Diploma in Municipal Management workshop schedule
  - Report #21/02/14/801 - A – Clerk’s Report - Elections training – January 29
  - Report #21/02/14/801 – B – Clerk’s Report - Landowner’s Association Meeting – Jan. 29
  - Report #21/02/14/801 - C – Clerk’s Report - Ontario Sport & Rec. Community Fund – Jan. 30
  - Report #21/02/14/801 - D – Fred Dean Training, An Effective Municipal Organization – Feb. 3
  - Report #21/02/14/802 – Treasurer’s Report
  - Report #21/02/14/802 – A – Road Super Report
  - Report #21/02/14/803 – Reeve’s Report – none
9. Financial Reports
  - Report #21/02/14/901 – Cheque Log
  - Report #21/02/14/902 – Comparative Income Statement
10. By-Laws
  - Taxation By-Law 2014-01
11. Unfinished Business
  - Report #21/02/14/1101 – Hall Expansion Final Report
  - Report #21/02/14/1102 – AORS Support for Staff Participation Annual Event in County
12. Addendum (New Business)
  - Report #21/02/14/1201 – Municipal Liquor Licensing
  - Report #21/02/14/1202 – Recreation and review of Hall Rental Fees
  - Report #21/02/14/1203 – New Year’s Eve Reserve and Commitment to Fund Event for 2014
  - Report #21/02/14/1204 – Increase of Credit Card Limits for staff
  - Report #21/02/14/1205 – Request for Support of St. Patrick’s Day Event
  - Report #21/02/14/1206 – Call for County Level Elections Audit Compliance Committee
  - Report #21/02/14/1207 – Amendment to Procedure By-Law

- Report #21/02/14/1208 – Signing Authority

13. In Camera or Closed Session – none

14. Business Arising from Closed Session – not/applicable

15. Questions and Answers

16. Confirmation of Proceedings

- By-law #2014-02

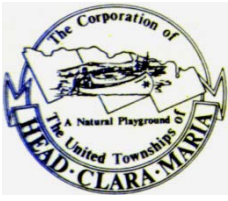
17. Adjournment

Note\* Alternate formats and communication supports are available on request.

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HCM Mission Statement: **At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.**

HCM Vision Statement: **Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.**



**THE CORPORATION OF THE UNITED TOWNSHIPS OF  
HEAD, CLARA & MARIA**  
15 Township Hall Road  
STONECLIFFE, ONTARIO, K0J 2K0

Phone: (613) 586-2526 | Fax: (613) 586-2596 | E-mail: [twpshcm@xplornet.com](mailto:twpshcm@xplornet.com), Treasurer: [treasurer@xplornet.com](mailto:treasurer@xplornet.com)

### Request for Deputation

Person Requesting a Deputation: \_\_\_\_\_

Organization (if applicable): \_\_\_\_\_

Contact Information: Tel # \_\_\_\_\_ Cell #: \_\_\_\_\_

Meeting Date Requested: \_\_\_\_\_

**(Note:** In accordance with the Procedural By-law, the Clerk's Department has the discretion to reschedule or deny an appearance before Council where: the number of deputations is greater than Council has established; the topic is not within the jurisdiction of the Council; the person has exceeded the number of permitted appearances; the matter is such that it requires consultation with staff and a report to accommodate the request.)

Subject Matter: \_\_\_\_\_

Brief Description of Purpose of Deputation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you been in contact with a member of staff with regard to this matter?

Yes  No  If Yes, provide name: \_\_\_\_\_

I will have a presentation

For Handout at Meeting \* Yes  No

PowerPoint \*\* Yes  No

\* Handouts require six (6) copies to be provided to the Clerk **prior** to the meeting.

\*\* PowerPoint is to be e-mailed to the Clerk's Office no later than 12:00 Noon on the Tuesday **prior** to the meeting.

Personal information on this form is collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* and becomes part of the public record. Questions with respect to the collection and use of this information should be directed to the Clerk's Office at 613-586-2526 or [twpshcm@xplornet.com](mailto:twpshcm@xplornet.com).