



**THE CORPORATION OF THE UNITED TOWNSHIPS OF  
HEAD, CLARA & MARIA**

**BY-LAW NUMBER 2014 – 19**

**BEING** a by-law to authorize the appointment of the Municipal Clerk as “Head” of the Municipality for the sole purpose of administration of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, CHAPTER M.56 (MFIPPA);

**WHEREAS** MFIPPA, as amended, provides for the designation and appointment of the “Head” of the municipality for the purpose of this Act;

**AND WHEREAS** the *Municipal Act, 2011, Sections 23*, as amended, authorizes a municipality to delegate certain powers and duties including those, that in the opinion of Council, are deemed to be of a minor nature;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of the United Townships of Head, Clara & Maria hereby enacts as follows:

1. **THAT** under the act Council is appointed as the “Head” of the institution for MFIPPA purposes.
2. **AND FURTHER THAT** Council does hereby delegate its powers and authorizes the Municipal Clerk to act as “Head” of the municipality for the purpose of administering the *Municipal Freedom of Information and Protection of Privacy Act* and for decisions made thereunder.
3. **THAT** the Municipal Clerk is authorized to further delegate this authority in writing and in the manner that they deem expedient to a Township employee(s) under their direct supervision.
4. **THAT** this by-law shall come into force and take effect from and upon the final passing thereof.

**READ** a 1<sup>st</sup> time short and passed this 5<sup>th</sup> day of December, 2014.

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JIM GIBSON, REEVE

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MELINDA REITH, CLERK