

Type of Decision									
Meeting Date	Friday, August 13, 2010				Report Date	Friday, August 6, 2010			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only		Information Only		x	Type of Meeting	X	Open		Closed

REPORT TITLE
Clerk's Report - For Information Only 13/08/10/201

1. The well has been drilled. Water was found at 30 feet. Minimum fee of \$3,200 applies to drilling. Extra costs will be incurred for new lines into the hall. We have funding available in the hall upgrades account for this (+\$7,000) and will no longer need to utilize Gas Tax Funds.
2. Elections forms, policies and website have all been updated to provide pertinent information to candidates and voters alike. Both Tracy and Ruth have been appointed as Returning Officer and Clerk's delegates for purposes of the Election and can perform all functions that I am required to perform in my absence. (With all the preparation, it would be nice if we had an election.) To date we have not received any nominations.
3. Have spoken with Bruce Howarth from the County Planning Department. Work is proceeding on a time plan for amendments to the Zoning By-law.
4. Work has been completed on Chokecherry Lane paid for by the property owner except for that portion of the road that is actually Boudreau Road's road allowance. An invoice for this material was provided by the contractor and payment has been made. ~\$800. This entrance should no longer be an issue.
5. All Infrastructure Stimulus Fund projects have been completed. Last requirements for approval for the propane tanks to be filled have been met. Final invoices will likely arrive within a couple of weeks. Most reports have been submitted to the province for payment.
6. We have reached an agreement with a contractor referred by March of Dimes for provision of plans for the accessible washroom renovations – should have a plan by week end. We can then begin a process of selecting contractors to begin the work. Bob assures me that he will ensure that construction is as per specs. To save money, we have decided to eliminate having a project manager as in other projects. The design was the most important part – requests for quotes will go out ASAP.
7. MNR has issued an amended LUP which includes all surveyed lands. I have informed Lance Larkin of MOE.
8. Disposal Site Inspection reports indicate that there is cover and vegetation lacking on top of the pile at the Deux Rivieres site. This needs to be amended by September 1, 2010. Kevin and Perry have replied that additional material is required in one location. To be completed when workers/tools are in the area.
9. Stewardship Ontario and Municipal Hazardous and Special Waste. This municipality no longer has an obligation to provide MHSW collection. As requested I have completed some follow up and have found:

- a. In order to have a permanent depot we would need an amended CofA. We would need to hire a firm to submit the application as they are quite specialized. The application fee payable to the Ministry is \$1,200 (one time) plus costs payable to the consultant. Timeline would be lengthy – 4 -8 months or more depending on MOE schedules. (With volume, costs and on going monitoring/reporting requirements, I do not recommend this option. It is not worth it.)
 - b. Response from Milena Avramovic of AMO to my query about new agreements with Stewardship Ontario was interesting. "...You also have the option of advising SO, should your Council decide, not to offer this service. Remember, this is an SO program. If your municipality does not deliver this service, SO is mandated to do so and will find other avenues to deliver the service to your residents. Municipalities are no longer obligated to do so, but they can, should they wish to."
 - c. I have left messages with various individuals at Stewardship Ontario as to their recommendations and have not received a response. For the costs involved and the response from the community, it is my recommendation to not offer this service for 2010.
10. All of our commitments in respect to the preparation for the heli-pad have been completed. A final inspection has taken place by Canadian Helicopters and we are good to go (after debris is removed). Canadian Helicopters will notify ORNGE AIR, we will sign a service agreement for maintenance (they will pay us) and the site may be used as needed.
 11. An rfp has been sent out for the Continuous Improvement Funding for the Recycling Waste Management Plan. Award to be made in late September.
 12. An RfP has been sent out for general insurance renewal. Renewal date is September 9, 2010.
 13. An Rfp has been initiated for a Pay Equity Plan Review and Compensation/Salary Review as per my goals for 2010. Award to be made in late September.
 14. I was requested to follow up on AMOs position on contributions to the City of Kawartha Lakes defence against MOEs ruling to hold the City responsible for a spill that was not of their doing. Upon review of their website it appears that AMO has not made any specific recommendations, simply forwarded information. I have sent them an email and have yet to receive a response.
 15. Check out the hall – a little time and a lot of hard work has resulted in years of wax/filth being removed off of half of it to date. The difference is phenomenal.