

Type of Decision									
Meeting Date	Friday, September 3, 2010				Report Date	Wednesday, September 1, 2010			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only		Information Only		x	Type of Meeting	X	Open		Closed

REPORT TITLE
Clerk's Report - For Information Only 03/09/10/801

1. Time since last meeting has been spent preparing tender documents and contracts as we are going to be our own project manager for the washroom renovations and park pavilion projects. Additional work has been allocated to completing Election preparations.
2. Tenders have been advertised for the Accessible Washroom project and the Old Mackey Park Pavilion project. Work to begin by late September, washrooms to be completed by November 30, pavilion by December 30 however will likely be completed by the end of October. So far we have had interest from two contractors for both projects.
3. The RfP for general insurance renewal has garnered 3 responses. Renewal date is September 9, 2010.
4. As the heli-pad will now be available for use and will be cleared during the winter months, the snowmobile club will need to detour around that area. I will draft a letter to them next week.
5. Municipal Freedom of Information and Protection of Privacy issues. We have had a phone call enquiring whether or not a certain individual was in receipt of a building permit. This prompted the question, "is that confidential information?" The answer is yes. Research was completed and a 1993 report from the Information and Privacy Commissioner (Order M-138) determined that the name and address of permit holders was confidential information and not to be shared by the municipality. From this point forward, I have directed staff to respond to such queries with, "thank you for the information, we will pass that on to our CBO for further investigation".
6. Have received an update from Bill Instance, he has forwarded the draft documents concerning the purchase of the land surrounding the Deux Rivieres Disposal Site to the Minister of Environment, meeting our conditions. He will keep us updated and will advise once registered on title.