

Type of Decision									
Meeting Date	Friday, October 1, 2010				Report Date	Monday, September 20, 2010			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
Amendment to Mileage Policy Report #01/10/10/1101									

Subject: Amendment to current mileage compensation policy.

RECOMMENDATION: That no further changes are required as explained below.

**WHEREAS** the current policy as it relates to approval for compensable mileage offers a solution to the perceived problem;

**THEREFORE BE IT RESOLVED THAT** no further action be taken.

BACKGROUND/EXECUTIVE SUMMARY: As discussed at last meeting. There are incidents where a member of Council, generally the Reeve, receives invitations to events that require mileage to be paid and an rsvp prior to the next regularly scheduled meeting date. Normally, Council would decide appropriate events so as to ensure that the mileage reimbursement privilege was not being abused as it has been in the past. As promised I reviewed the policy and this challenge has been addressed with the last amendments about a year ago.

Clause 12 of the Policy and Guidelines for Compensation for Travel & Mileage adopted by Council in October of 2009 states that...

- ◆ When a situation arises where time is of the essence and there is no time to obtain authorization from Council, the member interested in compensation for travel may discuss the issue with the Clerk. The member and the Clerk will determine whether the meeting/function is compensable based on past practise and relevance of the meeting topic to the municipality.

Further, while determining the budget for any given year, Council determines an upper limit for Head of Council mileage. With these two checks, I don't believe that anything further is required. If there are funds remaining in that account, and the purpose is relevant to Council activities, then the Reeve can simply decide to go. If there is some question, she/he may discuss with the Clerk and make a decision based on past practise. Or, if the budgeted amount has been reached, a discussion with the Clerk should occur and a joint decision made.

Financial Considerations/Budget Impact: None

Policy Impact: None

Approved and Recommended by the Clerk

Melinda Reith,  
Municipal Clerk

*Melinda Reith*