

Type of Decision									
Meeting Date	Friday, April 1, 2011				Report Date	Friday, April 1, 2011			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
First Aid Training Report 01/04/10/1204 - Late									

Subject: First Aid Training Policy

RECOMMENDATION: That this resolution be adopted as per direction of Council.

**WHEREAS** the Municipal First Aid training policy states that Council is to pay for certain staff to complete First Aid training... and "any other persons as deemed necessary by Council."

**AND WHEREAS** upon receipt of the AED Council opened a training session (complimentary) in May 2008 to the regular users of the Hall.

**AND WHEREAS** staff training is being planned for May which will include Emergency First Aid, CPR and AED refresher.

**AND WHEREAS** Council deems it important to have as many first aid trained people in the municipality to assist in the event of emergency due to our distance from health care;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to cover the costs of the one day program for interested members of the community, who are regular users of the recreation hall, up to \_\_\_\_ individuals at a cost of \$70 per person and up to \_\_\_\_ individuals for the ½ day course at a cost of \$35 per person.

BACKGROUND/EXECUTIVE SUMMARY: We have the AED machine in the hall. It is recommended that we provide an updated training program. Costs of ½ day (CPR and AED) would be \$35/person. Costs of the full day first aid program would be \$70/person.

Costs for training are \$700 for up to 10 people. We have 7 staff members who would take the training and would have three spaces already covered in this price. (Have not included the hall caretaker as her work is while the facility is empty, with no interaction with the public.)

The original AED training had 7 individuals who were not staff (2 are councillors). We could send invitations to these people or advertise to the public. We could set a limit – a certain number of people, first come first served. There are options to keep costs within a limit set by Council.

Financial Implications/Budget Impact: Potentially up to any limit as set by Council. Basic costs will be \$700 for staff training.

Policy Impact: As per policy.

Approved and Recommended by the Clerk

Melinda Reith,  
Municipal Clerk

*Melinda Reith*