

Type of Decision									
Meeting Date	Friday, May 20, 2011				Report Date	Wednesday, May 18, 2011			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
Alter the Agenda Order Report - 20/05/11/401									

SUBJECT: Resolution to alter the agenda for the Meeting of May 20, 2011.

RECOMMENDATION: That the following resolution be adopted to provide a more streamlined order of business due to the number and importance of issues to be considered and to accommodate our guest.

WHEREAS the municipal auditor has travelled from Pembroke to answer questions concerning the 2010 audited financial statements;

AND WHEREAS members of Council have requested to move the Closed Session of Council and New Business to the top of the agenda due to the seriousness of the content of each portion;

AND WHEREAS this Council routinely alters the sequence of the agenda for various reasons including the accommodation of those making deputations or presentations to council and/or for Council convenience;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to alter the sequence of the agenda for the meeting of Friday, May 2011 as it has been presented.

BACKGROUND/EXECUTIVE SUMMARY: Self explanatory – this is normal routine decided by majority vote and occurred most recently at the meetings of February 18, 2011 for a presentation from MPAC, March 18, 2011 for a presentation from Jp2g and on April 1, 2011 for a presentation from EORN and highspeed internet.

The pertinent section of the Procedure By-law states the headings to be used and does not specify a specific order. A majority of Council may agree to changes.

8.0 AGENDA

8.1. *The Clerk shall have prepared and printed for the use of the members at all regular meetings of Council, an agenda using the following headings:*

- *Call to Order & Moment of Silence;*
- *Roll Call;*
- *Disclosure of Pecuniary Interest and General Nature thereof;*
- *Addendum (New Business);*
- *Adoption of Minutes of Previous Meetings including Committees;*
- *Deputations;*
- *Correspondence and Petitions;*
- *Staff Reports;*
- *Financial Reports;*

- *By-Laws;*
- *Unfinished Business;*
- *In Camera or Closed Sessions (as required);*
- *Question and Answer period (Council to ask of Staff);*
- *Adjournment.*

8.2. *The agenda in 8.1 shall be used, subject to necessary changes, for special and emergency meetings as determined by the Clerk.*

8.3. *Subject to the Municipal Notice Policy, any member of Council, at any time prior to the publication of the agenda, may suggest an item for inclusion.*

8.4. *The business of the Council shall in all cases, be taken up in the order in which it stands on the agenda unless otherwise decided by the majority of Council present.*

8.5. *An item of business not listed on the Council agenda shall not be introduced at a Council meeting without the approval of the majority of Council and must comply with the Notice Policy of the municipality.*

8.6. *When it appears that any matter may be more conveniently considered by Committee, Council may, on motion, refer the matter to the appropriate Committee and await its recommendations.*

Others Consulted:

Approved and Recommended by the Clerk

Melinda Reith,

Municipal Clerk

Melinda Reith