

Type of Decision									
Meeting Date	Friday, July 15, 2011				Report Date	Wednesday, July 13, 2011			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only		Information Only		x	Type of Meeting	X	Open		Closed

REPORT TITLE
Clerk's Report - For Information Only 15/07/11/801

1. CBO issues. As you have observed from the letter to Michelle Larose that I cc'd to each of you, we are now in a position whereby we have to come to some understanding with the Town of Deep River for shared CBO services. I have asked Michelle to come up with a proposal so that I can present it to Council for approval. Bob has assured me that he will not leave us without a CBO.
2. Bill would like to ask for Council permission to replace the front bumper on the disposal site vehicle. It has obvious signs of wear and will not wear well over the winter. Although not budgeted, costs for the part are approximately \$250; we will have installation costs as well. The only other problems with this vehicle include slight rusting around the doors, particularly on the driver's side. Since this was not a budgeted item, we are requesting input and approval from Council.
3. Canada Day Celebrations were a resounding success.
 - a. The day was sunny and clear and the event was exceptionally well attended.
 - b. Head counts were close to 200.
 - c. The committee is already talking about plans for next year.
 - d. Thank you to Councillor Gibson for emceeing the event.
 - e. Formal letters of recognition and gratitude will be sent to the committee members and businesses who contributed to our success on behalf of Council and the residents of the Municipality.
4. The benches which were purchased on advice of local hardware store staff for use at Old Mackey Park do not appear as if they will hold up to any long term use. After one day, used at the Canada Day celebration, they are showing signs of rust. Noella is following up on warranties and store policy in a hope to have them returned and fully refunded.
5. After several requests for a response, I have yet to hear from Bill Instance regarding the tasks that Council has requested his office complete; specifically a breakdown of billable time and a report on the harassment policy. Due to Council's request to have the invoice detailed and separated and not knowing what further steps Council wishes staff to take after that breakdown is known staff have not paid the invoice. I spoke with Mr. Instance's assistant on June 29, 2011 and still have not received a response. We will follow up.
6. As you are likely already aware, Anthony Stewart and Timothy Foster have been hired as summer students. Although only two weeks in, they appear to be diligent workers and quite capable of completing the tasks at hand.
 - a. A comprehensive health and safety overview was given to the students by Gayle on their first day on the job informing and educating them on Municipal and Provincial policy and legislation in an effort to ensure that they work safely.
 - b. Work is progressing on the outdoor equipment and washrooms at Old Mackey Park. The boys are also working on the hall tables, which we have decided to paint to hide

marks and are working with Terry when he requires additional assistance with roads issues.

- c. In order to ensure that we are making the best use of our resources, I have asked Terry to ensure that the students have work to do, have been given the proper tools and training for their tasks but have also advised that they can work independently and do not need to be supervised constantly.
7. Staff have given permission for the 4 Seasons Lodge to use our BBQ at Old Mackey Park for a lunch for their residents on July 27th. We will have staff deliver and pick up the BBQ for them.
8. There has been great attendance at the Wellness clinics held Wednesday afternoons which however has led to long wait times. The paramedics are considering altering their time to perhaps the morning so that they can see those who participate in the morning exercise session prior to the senior's arrival to facilitate traffic flow. Any changes will be well advertised.