

Type of Decision									
Meeting Date	Friday, July 15, 2011				Report Date	Wednesday, July 13, 2011			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
Canada Post Delivery Options Stonecliffe Report 15/07/11/1101									

**Subject:** Location of post office boxes in Stonecliffe.

**RECOMMENDATION:** That Council recommend to Canada Post the locations for the mail boxes either beside the municipal garage, near the recycling bin (Point B on the map) or along the paved section of the office parking lot, between the office windows and the exterior library entrance (Point A on the map).

**WHEREAS** Council has advised Canada Post that Post office boxes would be the preferred method of delivery in the event of a failure to reach an agreement with Yates store for service;

**AND WHEREAS** a representative of Canada Post visited our offices and proposed a number of options for consideration;

**AND WHEREAS** the viable options to be considered include:

1. On the east side of the garage next to the recycling bin;
2. On the west side of the garage facing the Memorial;
3. Between the office windows and exterior library door facing the road;
4. Other \_\_\_\_\_;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby request that the post office boxes be placed as per option \_\_\_\_ above.

**BACKGROUND/EXECUTIVE SUMMARY:** Geoff Clouthier of Canada Post attended at the municipal offices and suggested a number of locations for placement of the mail boxes. Geoff would like to see the boxes placed on or near a paved surface and under existing lights if possible.

Staff have a challenge with the location near the Memorial as it is felt that the positioning of mail boxes will take away from the attractiveness of the site and have suggested options 1 and 2 above. Both of these locations are on or very near a paved surface, below lighting yet enough out of the way of snow plowing activities and the Memorial. Both are areas that are routinely cleared of snow by our Road Super.

**Financial Implications/Budget Impact:** None

**Others Consulted:** Ruth Morin, Geoff Clouthier, Canada Post as per email attached.

**Approved and Recommended by the Clerk**

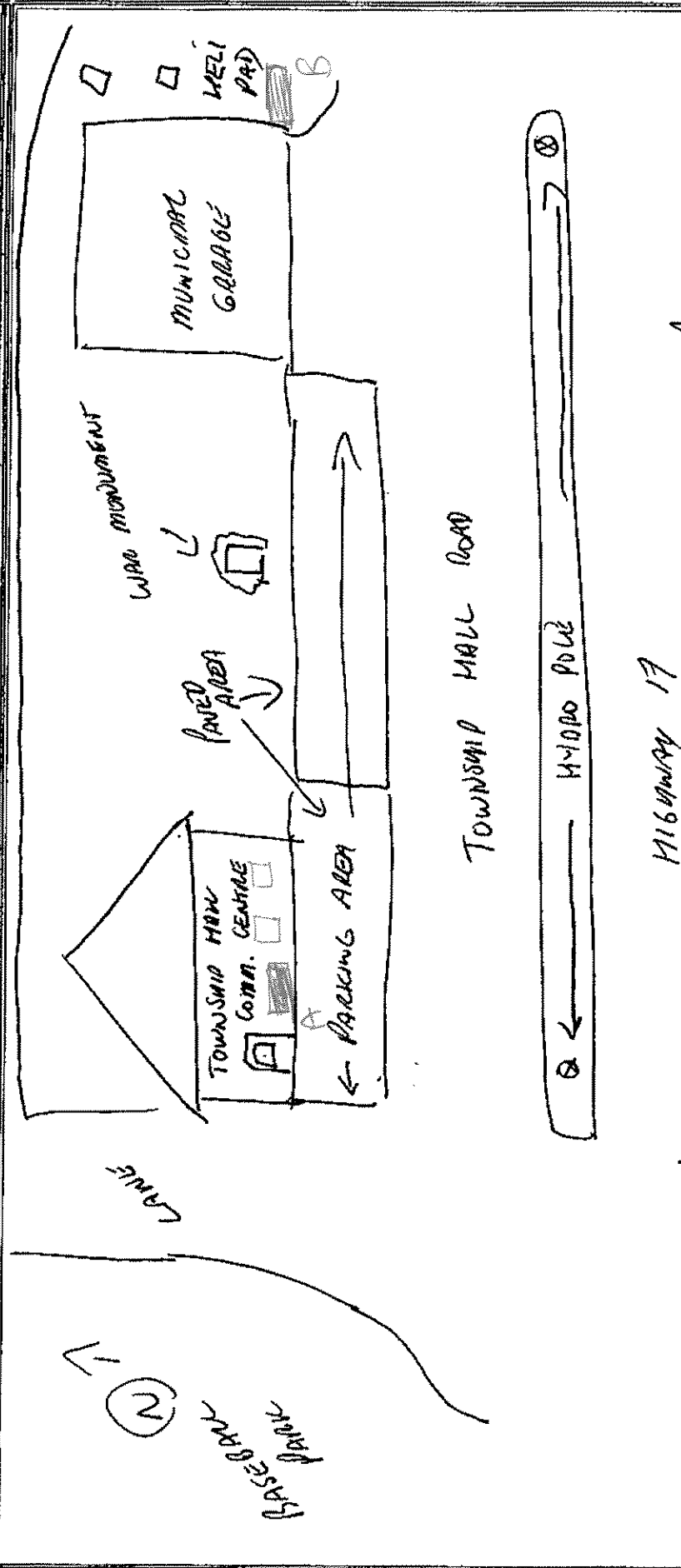
Melinda Reith,  
Municipal Clerk

*Melinda Reith*

**CMB(B) Site Localisation Form**

SITE NUMBER		FSA <u>KOJ</u>		MINI-PARK (Y/N)?	<u>Y</u>
EXISTING (Y/N)?		LDU <u>2KO</u>		MINI-PARK Ref No	
SITE TYPE: CMB ( ) CMBB ( ) MPK ( )		LOCK CODE: <u>12442</u>		MIS WD #	
DEVIATION REQUIRED?: Y ( ) N ( )		CURB CUT? Y ( ) N ( )		GENERATION	<u>2C</u>
LOCATION DESCRIPTION:					
POSTAL INSTALLATION: <u>STONECLIFFE</u>					
CITY/MUNICIPALITY: <u>ON</u>					
PRIVATE PROPERTY? Y ( ) N ( )					

DIRECTION OF FACE:		SITE FACING:					
N	NE	E	SE	S	SW	W	NW
STREET ( ) SIDEWALK ( ) BOTH ( ) NEITHER ( )		Yes ( ) NO ( )					
ACCESS: GRAVEL ( ) PAVERS ( ) PATIO STONES ( ) NONE ( ) OTHER ( )		LENGTH _____ m					
SITE CONFIGURATION							
MODULE TYPE	B	GEN C	GRAPHIC NO. /	POC	8		
MODULE TYPE	A	GEN C	GRAPHIC NO. 2	POC	15		
MODULE TYPE	A	GEN C	GRAPHIC NO. 3	POC	15		



DSC	<u>BOB LACHANCE</u>	PHONE NO:	<u>613-203-3097</u>	DATE:	<u>July 5</u>	2011
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## Townships of Head Clara & Maria

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**From:** "CLOUTHIER, Geoff" <geoff.clouthier@canadapost.postescanada.ca>  
**To:** <twpshcm@xplornet.com>  
**Cc:** "LACHANCE, Rob" <rob.lachance@canadapost.postescanada.ca>

**Sent:** Tuesday, July 05, 2011 4:13 PM  
**Attach:** image2011-07-05-121220.pdf  
**Subject:** Stonecliffe CMB Location.  
Stonecliffe Municipality,

I was in Stonecliffe today and have provide you with a map of the municipal building area (attached). I would like council to tell us where they would like the 2 Community Mail Boxes to be located.

My personal recommendation would be between the War Monument and the municipal garage as it is already paved and there is a motion light. We would bring in the appropriate amount of fill and lay a cement pad to ensure the boxes are level. I can assure you these are brand new boxes and very neat.

I understand your next meeting will be held on July 17, 2011. If it is possible I would like to have an answer shortly after this meeting so we can prepare the site so not to cause any delivery delays.

*Geoff Clouthier  
Petawawa Local Area Superintendent  
3422 Petawawa Blvd.  
Petawawa ON  
K8H 1X0*

*office: 1-613-687-8138  
cell: 1-613-633-6331  
fax: 1-613-687-0848*

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**From:** geoff.clouthier@canadapost.postescanada.ca  
[mailto:geoff.clouthier@canadapost.postescanada.ca]  
**Sent:** July 5, 2011 4:02 PM  
**To:** CLOUTHIER, Geoff  
**Subject:** Scanned from X654de