

Type of Decision									
Meeting Date	Friday, July 15, 2011				Report Date	Wednesday, July 13, 2011			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
Canada Post Delivery Options Stonecliffe Report 15/07/11/1101									

Subject: Location of post office boxes in Stonecliffe.

RECOMMENDATION: That Council recommend to Canada Post the locations for the mail boxes either beside the municipal garage, near the recycling bin (Point B on the map) or along the paved section of the office parking lot, between the office windows and the exterior library entrance (Point A on the map).

WHEREAS Council has advised Canada Post that Post office boxes would be the preferred method of delivery in the event of a failure to reach an agreement with Yates store for service;

AND WHEREAS a representative of Canada Post visited our offices and proposed a number of options for consideration;

AND WHEREAS the viable options to be considered include:

1. On the east side of the garage next to the recycling bin;
2. On the west side of the garage facing the Memorial;
3. Between the office windows and exterior library door facing the road;
4. Other _____;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby request that the post office boxes be placed as per option ____ above.

BACKGROUND/EXECUTIVE SUMMARY: Geoff Clouthier of Canada Post attended at the municipal offices and suggested a number of locations for placement of the mail boxes. Geoff would like to see the boxes placed on or near a paved surface and under existing lights if possible.

Staff have a challenge with the location near the Memorial as it is felt that the positioning of mail boxes will take away from the attractiveness of the site and have suggested options 1 and 2 above. Both of these locations are on or very near a paved surface, below lighting yet enough out of the way of snow plowing activities and the Memorial. Both are areas that are routinely cleared of snow by our Road Super.

Financial Implications/Budget Impact: None

Others Consulted: Ruth Morin, Geoff Clouthier, Canada Post as per email attached.

Approved and Recommended by the Clerk

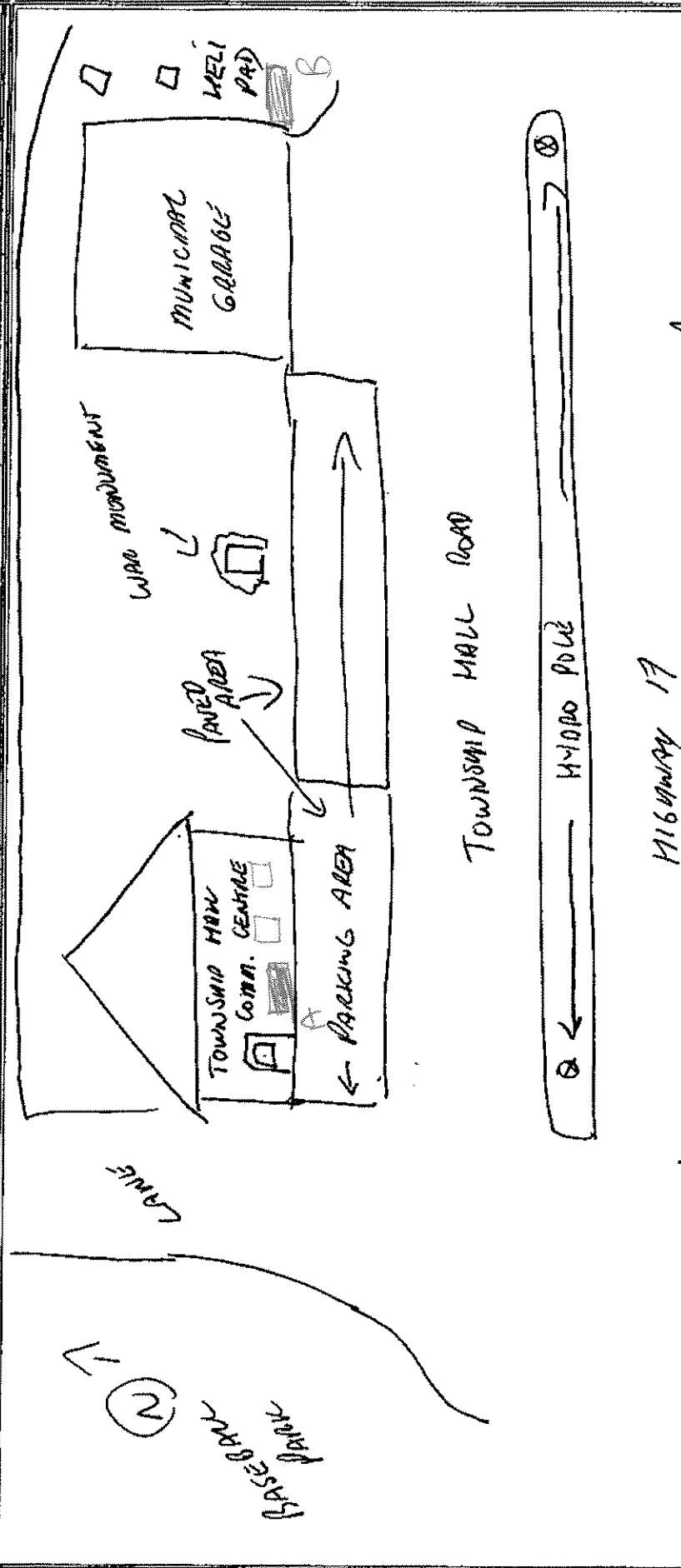
Melinda Reith,
Municipal Clerk

Melinda Reith

CMB(B) Site Localisation Form

SITE NUMBER		FSA <u>KOJ</u>		MINI-PARK (Y/N)?	<u>Y</u>
EXISTING (Y/N)?		LDU <u>2KO</u>		MINI-PARK Ref No	
SITE TYPE: CMB () CMBB () MPK ()		LOCK CODE: <u>12442</u>		MIS WD #	
DEVIATION REQUIRED?: Y () N ()		CURB CUT? Y () N ()		GENERATION	<u>2C</u>
LOCATION DESCRIPTION:					
POSTAL INSTALLATION: <u>STONECLIFFE</u>					
CITY/MUNICIPALITY: <u>ON</u>					
PRIVATE PROPERTY? Y () N ()					

DIRECTION OF FACE:		SITE FACING:					
N	NE	E	SE	S	SW	W	NW
STREET () SIDEWALK () BOTH () NEITHER ()				DEPT OF HIGHWAYS JURISDICTION			
ACCESS: GRAVEL () PAVERS () PATIO STONES () NONE () OTHER () LENGTH _____ m				PERMIT REQUIRED (Y/N)?			
SITE CONFIGURATION				CONTACT:			
MODULE TYPE	B	GEN C	GRAPHIC NO. 1	POC	8	LAY-BY (X) PARKING LOT (X) OTHER (X)	
MODULE TYPE	A	GEN C	GRAPHIC NO. 2	POC	15	DETAILS:	
MODULE TYPE	A	GEN C	GRAPHIC NO. 3	POC	15	SPECIAL SITE REQUIREMENTS:	



DSC	<u>BOB LACHANCE</u>	PHONE NO:	<u>613-203-3097</u>	DATE:	<u>July 5</u>	2011
-----	---------------------	-----------	---------------------	-------	---------------	------

Townships of Head Clara & Maria

From: "CLOUTHIER, Geoff" <geoff.clouthier@canadapost.postescanada.ca>

To: <twpshcm@xplornet.com>

Cc: "LACHANCE, Bob" <bob.lachance@canadapost.postescanada.ca>

[REDACTED]

Sent: Tuesday, July 05, 2011 4:13 PM

Attach: image2011-07-05-121220.pdf

Subject: Stonecliffe CMB Location.

Stonecliffe Municipality,

I was in Stonecliffe today and have provide you with a map of the municipal building area (attached). I would like council to tell us where they would like the 2 Community Mail Boxes to be located.

My personal recommendation would be between the War Monument and the municipal garage as it is already paved and there is a motion light. We would bring in the appropriate amount of fill and lay a cement pad to ensure the boxes are level. I can assure you these are brand new boxes and very neat.

I understand your next meeting will be held on July 17, 2011. If it is possible I would like to have an answer shortly after this meeting so we can prepare the site so not to cause any delivery delays.

*Geoff Clouthier
Petawawa Local Area Superintendent
3422 Petawawa Blvd.
Petawawa ON
K8H 1X0*

office: 1-613-687-8138

cell: 1-613-633-6331

fax: 1-613-687-0848

From: geoff.clouthier@canadapost.postescanada.ca
[mailto:geoff.clouthier@canadapost.postescanada.ca]

Sent: July 5, 2011 4:02 PM

To: CLOUTHIER, Geoff

Subject: Scanned from X654de