

Type of Decision									
Meeting Date	Friday, August 7, 2009				Report Date	Tuesday, July 28, 2009			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only	X	Information Only			Type of Meeting	X	Open		Closed

REPORT TITLE
Clerk's Report - For Information Only 07/08/09/001

- Update from ORNGE air and Helicopter Safety Association. Had a meeting last week, recommended that the hydro wires crossing Logger's Road be lowered 2 feet. I contacted Hydro One – not an option. Also asked about markers for the lines. The orange/black balls similar to those along the Petawawa Plains are not an option. Hydro has found that during high winds they bounce around too much and damage the lines. To facilitate this exchange, I asked permission to have the Helicopter Safety officer contact HydroOne to work out options and to get back to us. We are awaiting updates.
- We had concerns with the maintenance contract with ORNGE Air and the clearing of obstacles around the pad and snow banks. Deborah from ORNGE Air will look into it and get back to me ASAP. Both she and Pascal questioned that clause. We will continue and keep Council up to date. **–Update - Dave Wittier from Hydro One has been in contact with Pascal from the Helicopter Safety Association and will be here on Wednesday to take a look at options for lowering the line.**
- Have followed up on the Elder's problem with the road allowances and their trespassing issue. I have located a survey document of the area and have determined that there is an unopened road allowance extending from the snowplow turnaround to the railway crossing. This section of the unopened road allowance is being utilized and maintained by Elders. The unopened road allowance continues on the other side of the tracks where it is surrounded by Crown land. I have contacted the Canadian Transportation Agency. Only Mr. and Mrs. Elder have an agreement with CPRail/RailAmerica to cross the tracks at that location. Any other users would be trespassing. I have forwarded a letter to Mr. and Mrs. Elder advising of the above and that we will post a sign at the end of Logger's Road at the snowplough turnaround stating that it is the end of the Municipal road and that the crossing is private. Although there is an unopened road allowance and crown land across the railway tracks, the only way to access it is by trespassing.
- Have commenced arrangements for fall HHW collection and a HHW promotion and education newsletter. The container for the disposal site was delivered August 5. We will work on agreements for the tire collection and electronic waste collection programs and communicate to area residents via newsletter.
- Have contacted Yvan and have a new number for him. He has collected or will within the next week collect all materials from our bins and the disposal sites.
- As per our procurement by-law, previous resolutions of Council and our budget, we are now in the process of awarding a contract to Walsh Bros. Construction out of Pembroke for the replacement of the garage roof with a Butler system. Walsh was the lowest compliant

bidder at \$44,600 plus contingency of \$5,000 for a total of \$49,600 plus GST, higher than our initial guestimate of \$35,000. The next compliant bid was for a total of \$54,995 plus GST. The work however is required and funds are available in the garage roof replacement account. Jp2g has been handling the tender process and will fulfill obligations of a general contractor for the agreed upon sum of \$5,000. During a discussion with Ed Shulz, he stated that if he were to do a report for us, he would recommend Walsh Bros. as he is familiar with their work and is confident that they will complete this project well. Ed is currently processing necessary documents for contract signing. Construction is to be completed by September 18, 2009. **Update – Walsh Bros. have been contacted.**

- Still have no news from the Accessibility Grant and the washroom and electric doors projects. Am holding off on scheduling any work in the hall until we have news from them. It makes sense to coordinate any renovation. Will work towards the garage upgrades soon; again, we are awaiting a decision on the helipad project as the electricity panel will likely need to be moved when the wires are moved. It would make sense to arrange to have all of the work coordinated and the panel upgraded at the same time.
- In process of updating the Municipal Accessibility plan and are planning to hold a joint training with, Council and the Library Board to be held in September. Once policies have been created and accepted by Council and further training will need to be held to communicate policy to staff and volunteers. Questionnaires have been put in the mail. Please direct any queries to the office.
- I have received a request from Wayne Clouthier asking if 1- he could annually borrow the brush hog to clear the area around the fences at the grave yards in Mackey and Stonecliffe OR 2- if Council would consider having Terry perform this service for the Graveyard Committee.
- The package is early this week as I am away from July 30 – Aug 4 returning on the 5th due to reduced work week and the August 1st holiday. Any additions will be emailed to you on the 5th or 6th.

Additions

- Thank you from Mrs. Condie for letter sent.
- Physician recruitment – Richard volunteered high quality embroidered sweatshirts @ ½ price to help with promotion. Morning Mist has caps for \$12 and T shirts for \$16.
- Have \$400 Gas tax funds that need to be spent by the end of 2009. Will use for portion of container.

Approved and Recommended by the Clerk

Melinda Reith,
Municipal Clerk

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