

Type of Decision									
Meeting Date	Friday, September 18, 2009				Report Date	Monday, Sep. 14, 2009			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction Only	X	Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
Paper Reduction Report #18/09/09/204									

SUBJECT: Resolution for circulation re: reduction of paper generated responding to correspondence by the upper levels of government.

RECOMMENDATION: That Council pass the following resolution requesting that the provincial and federal governments discontinue the practise of routinely sending form letters in receipt of correspondence from the municipalities resulting in reduced paper consumption and costs.

“WHEREAS this Council recognizes the importance and courtesy of acknowledging the receipt of correspondence;

AND WHEREAS it also recognizes the importance of conservation and environmentally friendly practices in the homes and workplaces of all Ontarians;

AND WHEREAS this office routinely receives form letters acknowledging receipt of resolutions of Council received by the Prime Minister’s Office, the Premier’s Office and our local MP’s office which are costly and use vast amounts of paper;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby respectfully request that the Prime Minister’s Office, the Premier’s Office and all MPs offices refrain from using taxpayers’ money to print and mail routine form letters simply acknowledging receipt of correspondence;

AND FURTHER THAT should these government offices deem it necessary to continue acknowledging receipt of correspondence that these letters be generated by email in the future;

AND FURTHER THAT this email be forwarded to AMO for circulation and to all area municipalities for support.”

Background/Executive Summary: Self explanatory. We receive a response from the Prime Minister’s and Premier’s office every time we send a letter.

Financial Considerations/Budget Impact: None on our budget however; the reduction of costs that might be realized if the provincial or federal governments discontinue this practise could be significant freeing up money for other purposes.

Policy Impact: None.

Approved and Recommended by the Clerk

Melinda Reith,
Municipal Clerk

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