Type of Decision								
Meeting Date	Friday, December 4, 2009			Report Date	Monday, November 30, 2009			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only		Information Only	x	Type of Meeting	X	Open		Closed

REPORT TITLE
Clerk's Report – For Information Only 04/12/09/201

1. Have placed a work order for an estimate with Dave Whittier of Hydro One. Dave has completed his inspection and cost will provide an estimate for the lowering of the hydro lines along our driveway and across Logger's Road. Council will then need to decide if the price is acceptable and whether or not to proceed with this project. Dave has advised that it will be cheaper for the municipality to have Pat (when he's in the area) put in the anchor required on the pole on Township Hall Road. He has advised that the line on only one pole needs to be lowered. He did suggest that the price for the rewiring of the garage would be the highest cost. Although, rewiring simply for the sake of moving the supply would not be a prudent use of money, most of the garage wiring is quite old and we are soon to install new lighting anyway. Replacing the old wire is likely a wise move and should be considered when moving the panel box.

2. On Tuesday, November 17 I attended Elections 101 Training and include the following FYI – the government is now in the process of passing Bill 212, the Good Government Bill, which includes Municipal Elections Reform amongst other things. Once the bill passes.
   o Nomination Period starts January 1 of election year (no change)
   o Nominations Close second Friday in September at 2:00 pm (this year September 10, 2010)
   o Withdrawal of nomination must be made by close of nominations
   o Voting day moves from the second Monday in November (Nov. 8, 2010) to fourth Monday in October (Oct 25, 2010) 10 am to 8 pm
   o Clerk must ensure that every voting place is accessible to persons with disabilities
   o There are many other changes with relation to by-elections, fund raising; financial reporting etc. that will be incorporated into policy for the Municipality.

   o A municipal webpage will be created with all pertinent Elections information so that all Municipal policies, forms, notices etc. will be available. We will be working with Deep River and Laurentian Hills once again to share the costs of ads in the NRT. Ads will also be posted on-line on the new elections page.

3. There will be no cost-of-living adjustment to wages or honorarium this year as the October to October increase was only .1% according to StatsCan November 18/09 release.

4. Have received a draft of the tender documents for the insulation project for the hall/office. I will review and send back to Ed at Jp2g. Perhaps it might be completed by year end.

5. As a result of the Emergency Exercise and Training yesterday, we need to schedule an Emergency Management Program Committee meeting to formally review our plan and discuss amendments changes to work on for 2010. It is suggested that this meeting take place prior to our Council meeting of December 18, 2009 at 1:00 pm. I will have by-laws prepared for the December 18 Council meeting adopting the Emergency Management Program and Plan for 2009 which are required as explained by Philippe yesterday.

6. Christmas and token for staff appreciation. I realize that in the past council has refrained from purchasing any "gift" for staff stating that their pay was compensation enough. The fact is that most employers (including public agencies) provide some extra consideration for staff at Christmas. This year I am planning that on the afternoon of the 23rd we will have a staff Christmas lunch (all staff will be invited to share lunch together in the office). My request is for some support from Council. Small gift, funding for lunch/dessert, part of any of the above? As a supervisor/manager it is my belief that acknowledging staff even in a token way can go a great way towards improving morale, and increasing motivation and job satisfaction.