

United Townships of Head, Clara & Maria  
Municipal Council

**Type of Decision**

Meeting Date	Feb 22, 2013			Report Date	Feb 20, 2013				
Decision Required		Yes	X	No	Priority		High	x	Low
Direction		Information Only		x	Type of Meeting	X	Open		Closed

**REPORT TITLE**

Treasurer's Report - Information Only #22/02/13/802

**Treasurer's Report**

1. I've been working with USTI Techs to set up payroll in the new accounting system. It is just about complete. It will be completed for the next payroll run on Feb 25, 2013. I've transferred the payroll for Jan 2013 into the new system. I am still working with the Technicians at USTI to ensure that all is completed accurately. I will also be transferring the 1st payroll for Feb, 2013 in the new system.
2. The Library is just about completely set up. It has taken longer than expected due to dealing with everyday activities and working with USTI techs in setting up payroll for HCM.
3. I processed the GST/HST rebate for July 1 - Dec 31, 2012 and it has been sent out via regular mail on Feb 19, 2013. The refund will be \$16,804.52.
4. HCM has received the 1st quarterly payment from the Ontario Municipal Partnership Fund in the amount of \$33,275.00.
5. HCM has received notice of first portion of PIL Payment Report that has been deposited in the general bank account on Feb 20, 2013 in the amount of \$14,820.14.
6. The T4s are now complete and have been processed.
7. The Interim Tax Bills will be processed and sent out by regular mail by the 8<sup>th</sup> of March and will be due by the 31st day of March, 2013.
8. On Feb 9, 2013, I've attended the Renfrew Landowners Association information seminar. The seminar was quite interesting. Its purpose was to educate municipalities and to introduce

**Noella LeBreton/Treasurer**

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information regarding the rights of Municipal Councils and the implementation of provincial legislation.

The main focus of the seminar was to provide Municipal Councils information for making informed decisions. This is something that is needed for the municipally elected officials, their staff or the advisors.

It seems that some municipalities have passed certain by-laws which have put themselves at risk of civil litigation for trespass.

On a personal note, this seminar has opened up my eyes on how things are viewed and interpreted. Even though two people can read the same exact sentence for example, a section of the municipal act, it will most likely be viewed differently. It is very important to always do your own research to ensure that you have done all you can to understand every aspect of what it is you are investigating.