

The United Townships of Head, Clara & Maria
Statement of Revenues & Expenditures - Jan 1 - March 20, 2013
Report 22/03/13/901

Account	Account Name	Annual Budget	YTD Actual	Remaining Balance to be Collected	Description
Revenues					
General Government					
01-01-000-4110	Previous Year Surplus	45,000.00	0.00	\$45,000.00	As per budget
01-01-000-4115	Taxation Revenue	453,568.00	1,221.27	\$452,346.73	
01-01-000-4120	Transfer from Reserves	58,800.00	0.00	\$58,800.00	As per Budget for Hall renovations
01-01-000-4125	Grants in Lieu - Hydro	105,500.00	0.00	\$105,500.00	OPG PIL (Hydro)
01-01-000-4130	PILs - Provincial & Tenant Propertie	37,000.00	1,692.63	\$35,307.37	HCM share
01-01-000-4135	Railroad - ROW	5,000.00	0.00	\$5,000.00	
01-01-000-4145	Ontario Municipal Partnership Fund	133,100.00	33,275.00	\$99,825.00	1st quarterly installment
01-01-000-4160	Donations	1,200.00	460.21	\$739.79	
01-01-000-4165	Fundraising	750.00	0.00	\$750.00	
01-01-000-4175	Admin - Permits - Fees	1,045.00	221.40	\$823.60	Tax Certificate, fire permits, copies, faxes, notaries, etc...
01-01-000-4180	Treasury Account Interest	3,000.00	1,273.35	\$1,726.65	
01-01-000-4185	General Account Interest	300.00	13.71	\$286.29	
01-01-000-4190	Penalty & Interest - Property Taxes	1,500.00	628.83	\$871.17	
01-01-000-4195	Miscellaneous Revenue	1,600.00	226.28	\$1,373.72	Library Reimbursement for OLA membership & Printer Heads purchased on Twp Visa
01-01-000-4200	Gas Tax	0.00	0.00	\$0.00	
01-01-000-4230	Aggregate Resources	900.00	0.00	\$900.00	
01-01-000-4235	Election Bond	0.00	100.00	(\$100.00)	
01-01-000-4240	Tax Sale Recovered Costs	0.00	0.00	\$0.00	
		848,263.00	39,112.68	\$809,150.32	
Protection Services					
Building Permits & Fees					
01-02-000-4170	Building Permits & Fees	1,500.00	30.00		Building permits & septic permits
		1,500.00	30.00	\$1,470.00	

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Environmental Services					
					Includes 3rd pmt for 2012 and invoices sent to Stewardship Ontario for 2012
01-04-000-4140	Recycling Grants	9,540.00	5,347.60	\$4,192.40	
01-04-000-4210	Recycling Income	150.00	0.00	\$150.00	
01-04-000-4220	Disposal Site Fees	6,000.00	170.00	\$5,830.00	Tipping fees
01-04-000-4225	Disposal Site Income	3,000.00	0.00	\$3,000.00	
		18,690.00	5,517.60	\$13,172.40	
Recreation & Cultural Services					
01-06-000-4155	Recreation (Hall Events Revenue)	1,350.00	787.00	\$563.00	Hall rental
		1,350.00	787.00	\$563.00	
Special Grants					
					Includes summer student (Prov & Fed grants) \$3,500 / CIIF \$70,250 / Seniors New Horizon Fund (SNHF) \$25,000 / Canada Day grant \$800
01-10-000-4150	Special Grants	99,550.00	0.00	\$99,550.00	
		99,550.00	0.00	\$99,550.00	
Total Revenue		\$969,353.00	\$45,447.28	\$923,905.72	

Expenses

General Government

Administration

01-01-01A-5101	Salaries/Wages	\$119,000.00	\$23,172.94	\$95,827.06
01-01-01A-5102	Employment Benefits	\$11,000.00	\$2,957.07	\$8,042.93

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01-01-01A-5103	Payroll Taxes	\$15,000.00	\$1,653.56	\$13,346.44	Includes EI, CPP & Income taxes employer expense (Includes all employees which will be allocated to each individual department once payroll is completely set up)
01-01-01A-5105	WSIB Employer Expense	\$4,500.00	\$491.56	\$4,008.44	Includes all employees which will be allocated to each individual department once payroll is completely set up
01-01-01A-5106	EHT Employer Expense	\$2,400.00	\$254.11	\$2,145.89	
01-01-01A-5107	Vacation Pay Employer Expense	\$3,000.00	\$0.00	\$3,000.00	
01-01-01A-5110	HST	\$6,500.00	\$807.26	\$5,692.74	
01-01-01A-5111	GST	\$0.00	\$0.00	\$0.00	
01-01-01A-5115	Uncollectable Revenue	\$0.00	\$0.00	\$0.00	
01-01-01A-5120	Education/Training	\$4,500.00	\$2,160.00	\$2,340.00	Melinda Reith - Workshop - April 29/30 th / Workshop on March 27th / Municipal Law training Oct 28 / Nov 1, 2013
01-01-01A-5125	Mileage	\$2,500.00	\$206.70	\$2,293.30	Mileage to Cobden for the Landowners Assoc. seminar on Feb 9/13 & to Pembroke/CEMC meeting on Feb 7/13
01-01-01A-5130	Supplies	\$3,500.00	\$1,371.72	\$2,128.28	Includes front office desk & office supplies
01-01-01A-5135	Property Tax & Accounting Software	\$6,000.00	\$1,807.50	\$4,192.50	Includes, General ledger, accounts payables/receivable, Licence & support fees
01-01-01A-5140	Associations - Annual Fees	\$1,800.00	\$1,459.93	\$340.07	Membership Annual fees

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01-01-01A-5145	Resource Materials' Fees	\$250.00	\$144.98	\$105.02	
01-01-01A-5150	Audit Fees	\$18,000.00	\$0.00	\$18,000.00	
01-01-01A-5155	Legal Fees	\$6,000.00	\$0.00	\$6,000.00	
01-01-01A-5160	Annual Signage Fees	\$1,500.00	\$0.00	\$1,500.00	
01-01-01A-5165	Internet	\$1,150.00	\$0.00	\$1,150.00	
01-01-01A-5170	Telephone	\$1,500.00	\$353.63	\$1,146.37	Office phone/fax
01-01-01A-5185	Taxes Written Off	\$750.00	\$0.00	\$750.00	
01-01-01A-5195	Tax Sale	\$1,000.00	\$700.00	\$300.00	
01-01-01A-5200	Surplus Land Sale	\$0.00	\$0.00	\$0.00	
01-01-01A-5205	Property Maintenance	\$1,500.00	\$23.92	\$1,476.08	Salt - outside of doors
01-01-01A-5215	HCM Donations	\$500.00	\$0.00	\$500.00	
01-01-01A-5220	Insurance	\$17,750.00	\$0.00	\$17,750.00	
01-01-01A-5225	Office Furniture & Equipment	\$1,250.00	\$0.00	\$1,250.00	
01-01-01A-5230	Computer Software	\$500.00	\$0.00	\$500.00	
01-01-01A-5235	Computer Hardware	\$400.00	\$80.00	\$320.00	
01-01-01A-5240	Admin Permits & Fees	\$0.00	\$0.00	\$0.00	
01-01-01A-5245	Postage	\$1,850.00	\$81.95	\$1,768.05	Postage fees
01-01-01A-5250	Advertising	\$1,000.00	\$0.00	\$1,000.00	
01-01-01A-5255	Repairs/Maintenance	\$0.00	\$0.00	\$0.00	
01-01-01A-5260	Upgrade/Capital	\$0.00	\$0.00	\$0.00	
01-01-01A-5265	Special Projects	\$0.00	\$0.00	\$0.00	
01-01-01A-5270	Promotions	\$1,000.00	\$0.00	\$1,000.00	
01-01-01A-5275	Miscellaneous	\$500.00	\$0.00	\$500.00	
01-01-01A-5280	Bank Charges	\$1,750.00	\$78.14	\$1,671.86	Monthly charges
01-01-01A-5405	Health & Safety	\$0.00	\$0.00	\$0.00	
01-01-01A-5675	Contingency	\$0.00	\$0.00	\$0.00	
01-01-01A-5925	County Consult Fees	\$0.00	\$0.00	\$0.00	
Total Administration		\$237,850.00	\$37,804.97	\$200,045.03	
Council					
01-01-01C-5001	Council Honorariums	\$20,250.00	\$0.00	\$20,250.00	

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					Landowners Association Seminar - Feb 9/13
01-01-01C-5002	Conventions & Training	\$5,000.00	\$440.00	\$4,560.00	
01-01-01C-5003	Reeve's Mileage	\$1,000.00	\$0.00	\$1,000.00	
01-01-01C-5004	Councillor's Mileage	\$1,000.00	\$0.00	\$1,000.00	
01-01-01C-5005	Council Employment Expense	\$0.00	\$0.00	\$0.00	
01-01-01C-5006	Councillor's Paid Expenses	\$200.00	\$0.00	\$200.00	
					Advertisements costs for nominations & elections
01-01-01C-5007	Elections	\$0.00	\$261.36	(\$261.36)	
01-01-01C-5008	Council Charges to be Reimbursed	\$200.00	\$0.00	\$200.00	
01-01-01C-5106	EHT Employer Expense	\$0.00	\$0.00	\$0.00	
01-01-01C-5145	Resource Materials' Fees	\$250.00	\$0.00	\$250.00	
Total Council		\$27,900.00	\$701.36	\$27,198.64	
Total General Government Expenses		\$265,750.00	\$38,506.33	\$227,243.67	
Protection Services					
Auto Extrication					
01-02-02A-5915	Auto Extrication	\$800.00	\$0.00	\$800.00	
Total Auto Extrication		\$800.00	\$0.00	\$800.00	
Building Inspector					
01-02-02B-5101	Salaries/Wages	\$9,000.00	\$1,820.81	\$7,179.19	
01-02-02B-5103	Payroll Taxes	\$0.00	\$99.67	(\$99.67)	
01-02-02B-5105	WSIB Employer Expense	\$0.00	\$37.36	(\$37.36)	
01-02-02B-5106	EHT Employer Expense	\$0.00	\$19.31	(\$19.31)	
01-02-02B-5107	Vacation Pay Employer Expense	\$0.00	\$0.00	\$0.00	
01-02-02B-5120	Education/Training	\$0.00	\$0.00	\$0.00	
01-02-02B-5125	Mileage	\$1,100.00	\$71.55	\$1,028.45	Mileage for Inspections
01-02-02B-5140	Associations - Annual Fees	\$0.00	\$0.00	\$0.00	
01-02-02B-5170	Telephone	\$750.00	\$171.14	\$578.86	CBO telephone

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01-02-02B-5405	Health & Safety	\$0.00	\$0.00	\$0.00	
01-02-02B-5510	Building Permits & Fees	\$0.00	\$0.00	\$0.00	
Total Building Inspector		\$10,850.00	\$2,219.84	\$8,630.16	
Emergency Management					
01-02-02E-5120	Education/Training	\$225.00	\$0.00	\$225.00	
01-02-02E-5125	Mileage	\$0.00	\$0.00	\$0.00	
01-02-02E-5130	Supplies	\$100.00	\$0.00	\$100.00	
01-02-02E-5305	Emergency Preparedness	\$2,500.00	\$0.00	\$2,500.00	
Total Emergency Management		\$2,825.00	\$0.00	\$2,825.00	
Fire					
01-02-02F-5101	Salaries/Wages	\$250.00	\$0.00	\$250.00	
01-02-02F-5103	Payroll Taxes	\$0.00	\$0.00	\$0.00	
01-02-02F-5105	WSIB Employer Expense	\$0.00	\$0.00	\$0.00	
01-02-02F-5106	EHT Employer Expense	\$0.00	\$0.00	\$0.00	
01-02-02F-5107	Vacation Pay Employer Expense	\$0.00	\$0.00	\$0.00	
01-02-02F-5130	Supplies	\$500.00	\$0.00	\$500.00	
01-02-02F-5355	Fire Agreement - MNR	\$6,000.00	\$0.00	\$6,000.00	
01-02-02F-5365	911 Agreement - County	\$2,000.00	\$1,988.90	\$11.10	Annual fees for 911 agreement with the County
Total Fire		\$8,750.00	\$1,988.90	\$6,761.10	
Health & Safety					
01-02-02H-5405	Health & Safety	\$750.00	\$0.00	\$750.00	
Total Health & Safety		\$750.00	\$0.00	\$750.00	
Policing					
01-02-02P-5930	Policing	\$43,000.00	3,414.00	\$39,586.00	OPP costs for Dec 2012
Total Policing		\$43,000.00	\$3,414.00	\$39,586.00	
Total Protection Services Expenses		\$66,975.00	\$7,622.74	\$59,352.26	

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Roads					
01-03-03R-5101	Salaries/Wages	\$42,500.00	\$6,340.89	\$36,159.11	
01-03-03R-5103	Payroll Taxes	\$0.00	\$447.45	(\$447.45)	
01-03-03R-5105	WSIB Employer Expense	\$0.00	\$135.07	(\$135.07)	
01-03-03R-5106	EHT Employer Expense	\$0.00	\$69.82	(\$69.82)	
01-03-03R-5107	Vacation Pay Employer Expense	\$0.00	\$0.00	\$0.00	
01-03-03R-5120	Education/Training	\$0.00	\$0.00	\$0.00	
01-03-03R-5125	Mileage	\$0.00	\$0.00	\$0.00	
01-03-03R-5140	Associations - Annual Fees	\$600.00	\$593.34	\$6.66	Membership annual fees
01-03-03R-5175	Cell Phone	\$550.00	\$0.00	\$550.00	
01-03-03R-5180	Utilities	\$7,000.00	\$1,207.10	\$5,792.90	Hydro - propane for garage
01-03-03R-5255	Repairs/Maintenance	\$950.00	\$11.96	\$938.04	garage
01-03-03R-5260	Upgrade/Capital	\$0.00	\$0.00	\$0.00	
01-03-03R-5265	Special Projects	\$22,940.00	\$0.00	\$22,940.00	
01-03-03R-5275	Miscellaneous	\$250.00	\$0.00	\$250.00	
01-03-03R-5405	Health & Safety	\$250.00	\$0.00	\$250.00	
01-03-03R-5605	Culverts	\$14,871.00	\$0.00	\$14,871.00	
01-03-03R-5610	Road Maintenance	\$2,000.00	\$0.00	\$2,000.00	
01-03-03R-5615	Truck Expenses	\$6,500.00	\$824.63	\$5,675.37	Gas, oil & maintenance Twp truck
01-03-03R-5619	Ploughing	\$23,500.00	\$11,315.43	\$12,184.57	
01-03-03R-5620	Calcium	\$14,500.00	\$0.00	\$14,500.00	
01-03-03R-5625	Ditching	\$8,023.00	\$0.00	\$8,023.00	
01-03-03R-5630	Grading	\$18,000.00	\$0.00	\$18,000.00	
01-03-03R-5635	Gravel Crushing	\$0.00	\$0.00	\$0.00	
01-03-03R-5640	Gravel Pits	\$2,500.00	\$0.00	\$2,500.00	
01-03-03R-5645	Gravel Resurfacing	\$4,200.00	\$0.00	\$4,200.00	
01-03-03R-5650	Sand & Salt Purchase	\$13,500.00	\$8,000.00	\$5,500.00	Road Sand & salt cost
01-03-03R-5655	Sanding	\$11,500.00	\$6,585.70	\$4,914.30	Sanding expense
01-03-03R-5660	Standby	\$12,000.00	\$3,225.00	\$8,775.00	
01-03-03R-5665	Tools & Supplies	\$1,500.00	\$1,244.01	\$255.99	Includes new snow blower

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01-03-03R-5670	Twp Signs & Posts	\$1,000.00	\$0.00	\$1,000.00	
01-03-03R-5675	Contingency	\$0.00	\$0.00	\$0.00	
Total Transportation Services Expense		\$208,634.00	\$40,000.40	\$168,633.60	
Waste Management					
01-04-04W-5101	Salaries/Wages	\$22,000.00	\$3,789.36	\$18,210.64	
01-04-04W-5103	Payroll Taxes	\$0.00	\$243.49	(\$243.49)	
01-04-04W-5105	WSIB Employer Expense	\$0.00	\$77.75	(\$77.75)	
01-04-04W-5106	EHT Employer Expense	\$0.00	\$40.20	(\$40.20)	
01-04-04W-5107	Vacation Pay Employer Expense	\$0.00	\$0.00	\$0.00	
01-04-04W-5120	Education/Training	\$1,000.00	\$495.00	\$505.00	
01-04-04W-5125	Mileage	\$600.00	\$0.00	\$600.00	
01-04-04W-5130	Supplies	\$100.00	\$0.00	\$100.00	
01-04-04W-5140	Associations' Annual Fees	\$100.00	\$100.00	\$0.00	Annual Membership fees
01-04-04W-5255	Repairs/Maintenance	\$5,000.00	\$0.00	\$5,000.00	
01-04-04W-5260	Upgrade/Capital	\$1,000.00	\$0.00	\$1,000.00	
01-04-04W-5265	Special Projects	\$0.00	\$0.00	\$0.00	
01-04-04W-5275	Miscellaneous	\$0.00	\$0.00	\$0.00	
01-04-04W-5405	Health & Safety	\$100.00	\$0.00	\$100.00	
					Gas, oil & maintenance for Disposal
01-04-04W-5615	Truck Expenses	\$5,500.00	\$551.58	\$4,948.42	site truck
01-04-04W-5705	Composter Rebate Program	\$300.00	\$0.00	\$300.00	
01-04-04W-5715	Disposal Site Monitoring	\$40,000.00	\$3,044.69	\$36,955.31	JP2G costs for Dec 2012
01-04-04W-5720	Disposal Site Study	\$5,000.00	\$0.00	\$5,000.00	
01-04-04W-5725	Environmental Expenses	\$6,300.00	\$0.00	\$6,300.00	
01-04-04W-5730	Excavation	\$13,000.00	\$0.00	\$13,000.00	
01-04-04W-5735	Household Hazardous Waste	\$6,000.00	\$0.00	\$6,000.00	
					As per contract & Contractor fee - collecting small/large sofas/mattresses etc.. @ Disposal Sites & Twps' Roadside
01-04-04W-5740	Recycling	\$27,000.00	\$2,171.73	\$24,828.27	
Total Waste Management Expense		\$133,000.00	\$10,513.80	\$122,486.20	

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Cemetery					
01-05-05C-5900	Cemetery	\$0.00	\$0.00	\$0.00	
Total Cemetery		\$0.00	\$0.00	\$0.00	
Physician Recruitment					
01-05-05P-5920	Physician Recruitment	\$3,600.00	\$0.00	\$3,600.00	
Total Physician Recruitment Expense		\$3,600.00	\$0.00	\$3,600.00	
Library					
01-06-06L-5101	Salaries/Wages	\$8,200.00	\$321.71	\$7,878.29	
01-06-06L-5103	Payroll Taxes	\$0.00	\$19.78	(\$19.78)	
01-06-06L-5105	WSIB Employer Expense	\$0.00	\$6.61	(\$6.61)	
01-06-06L-5106	EHT Employer Expense	\$0.00	\$3.42	(\$3.42)	
01-06-06L-5107	Vacation Pay Employer Expense	\$0.00	\$0.00	\$0.00	
01-06-06L-5805	Library Reimbursement Fees	\$0.00	\$0.00	\$0.00	
Total Library Expense		\$8,200.00	\$351.52	\$7,848.48	
Parks & Recreation					
01-06-06P-5101	Salaries/Wages	\$3,000.00	\$656.60	\$2,343.40	
01-06-06P-5103	Payroll Taxes	\$0.00	\$20.02	(\$20.02)	
01-06-06P-5105	WSIB Employer Expense	\$0.00	\$13.47	(\$13.47)	
01-06-06P-5106	EHT Employer Expense	\$0.00	\$6.96	(\$6.96)	
01-06-06P-5107	Vacation Pay Employer Expense	\$0.00	\$0.00	\$0.00	
01-06-06P-5130	Supplies	\$500.00	\$49.16	\$450.84	Hall supplies
01-06-06P-5170	Telephone	\$600.00	\$135.14	\$464.86	Hall phone
01-06-06P-5180	Utilities	\$9,150.00	\$1,715.80	\$7,434.20	Hydro & oil costs
01-06-06P-5255	Repairs/Maintenance	\$6,100.00	\$11.96	\$6,088.04	Salt for outside at door
01-06-06P-5260	Upgrade/Capital	\$186,750.00	\$0.00	\$186,750.00	
01-06-06P-5275	Miscellaneous	\$0.00	\$0.00	\$0.00	
01-06-06P-5405	Health & Safety	\$0.00	\$0.00	\$0.00	
01-06-06P-5565	Hall Rental Refunds	\$450.00	\$0.00	\$450.00	
01-06-06P-5570	Fundraising Expenses	\$600.00	\$0.00	\$600.00	

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01-06-06P-5575	Canada Day Expenses	\$2,500.00	\$0.00	\$2,500.00	
01-06-06P-5580	Parks & Boat Ramps Maintenance	\$11,000.00	\$0.00	\$11,000.00	
01-06-06P-5585	Parks & Launch Capital	\$8,000.00	\$0.00	\$8,000.00	
Total Parks & Recreation Expense		\$228,650.00	\$2,609.11	\$226,040.89	
01-07-07C-5925	County Consult Fees	\$0.00	\$0.00	\$0.00	
Total County Consult Fees		\$0.00	\$0.00	\$0.00	
01-08-08R-5905	Transfer to Reserve Funds	\$54,544.00	\$0.00	\$54,544.00	
Total Transfer to Reserve Funds		\$54,544.00	\$0.00	\$54,544.00	
01-09-09D-5910	Transfer to Deferred Revenue	\$0.00	\$0.00	\$0.00	
Total Transfer to Deferred Revenue		\$0.00	\$0.00	\$0.00	
01-10-10S-5265	Special Projects	\$0.00	\$0.00	\$0.00	
Total Special Projects		\$0.00	\$0.00	\$0.00	
01-11-000-5935	Amortization Expense - General Go	\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
01-12-000-5940	Amortization Expense - Roads	\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
01-13-000-5945	Amortization Expense - Environmer	\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
01-14-000-5950	Amortization Expense - Recreation	\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
Total Expense		\$969,353.00	\$99,603.90	\$869,749.10	
Net Income		\$0.00	(\$54,156.62)	\$54,156.62	