

Head, Clara and Maria Townships  
HCM Recreation Committee  
Minutes for Mar 26, 2015  
7 p.m. HCM Municipal Hall

1. Roll Call

Committee Members: Marlene Gibson, Betty Condie, John Reith, Linda Chartrand

Council reps: Councillor Debbi Grills

Staff: Gayle Watters

Absent: Paul Sarrazin, Carl Lentz, Calvin Chartrand, Melinda Reith,

Guests:

2. New business

50/60 Dance – Date will be Aug 29. Committee to date; Noella, Gayle, Sue Giroux, June Vaughan

Mother's Day Breakfast– Linda Chartrand has requested that the hall rental fee for this fundraiser be waived and the committee has agreed. Linda Chartrand will be the recreation rep at this event. The date set is May 10 2015.

Alcohol Lead times – This item was an info only for the committee members so they can pass it on to event planners. The lead time on "non-stocked" liquor item ordered through Yates General Store require a longer lead time than usual. Yates, orders every two weeks and this practice will need to be taken into account or the items will have to be purchased separately through the Deep River LCBO.

3. Unfinished Business –

\*Annual Work Plan – Tabled until next meeting Melinda Reith can attend.

\*Smoke Free Ontario Act – Melinda Reith to address this issue to bring the group up to date.

Target Items for 2015 – To be updated for review.

**Action** Gayle Watters to complete

Hall rental fees and rental agreement – Three volunteers are needed to sit on a sub-committee and Jim Watters, John Reith and Dave Balla-Boudreau have agreed to summarize some recommendations for this committee which will then be forwarded to council.

**Action** Jim Watters, David Balla-Boudreau, John Reith

To Do list: review listed items for their status – to be updated

**Action** Gayle Watters to complete

Liquor Licence – work in process -

Movie Night – The license agreement has been received and some of the requirements to note are that there is a usage report to file and should we earn money over a predetermined amount those funds would be forwarded to the Criterion Pictures. This amount is large and it is not realistic that this

is something we would need to concern ourselves with other than a need to know.

Storage Container – current research has indicated; Cassidy's has a 45' unit for \$5000, A North Bay firm has a 40' for \$3800 + \$800 est. delivery, so 4600 plus. Pricing from Huckabone firm is pending.

## 5. Events

## 6. Sub Committees

St. Paddy's Day – Report submitted by David Balla-Boudreau will be attached to the minutes. The amount netted from this event is \$1055.55. The financial report was not available at the time of the meeting, however the financial report did present some challenges for the treasurer and the report submitted will require some clarification by David or Cathy Balla-Boudreau.

A discussion of the event as well as the financial report submitted, revealed that a good debriefing session is needed in the near future to discuss some of the issues that occurred. Some items of concern are as follows;

- a. Paying money out without a paper trail.
- b. Paying some and not others
- c. Free meals
- d. Confusion on ticket prices
- e. Confusion on food orders – ordered ahead
- f. Equipment left in hall overnight – no pre arrangement re liability

Trail Side Café – The final earning for the four weekends of the Trail Side Café yielded \$1061.64. It was felt a debriefing be included at the next regular meeting of the Recreation committee, be arranged to discussion this venture and a decision made for its continuation in 2016.

*Note for debriefing session- This event brought out some new volunteers and a need for better signage along the trails.*

## 7. Questions and Answers

John Reith asked if it would not be better to buy two shorter cargo containers instead of the one long one as the maneuvering of items in the one long unit will be difficult for volunteers and staff?

**Action** Gayle Watters to ask the treasurer to cost out smaller units for comparing.

“Any agenda items etc. please have them to me by the Friday before the meeting date for inclusion for the next meeting.”

8. Adjournment- Wed. April 15, 2015 7 p.m. Municipal Hall

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