



Head, Clara and Maria Townships

50-60's Dance Committee

Meeting Minutes for May 26, 2015

10:00 a.m. – HCM Municipal Hall

Roll Call

Committee: Rec. Rep - Gayle Watters

Committee Members: Albert Chartier, Sue Giroux, Noella LeBreton, John Reith, June Vaughan, Jim Watters

Event Volunteers: Rosanne Boudreau, Betty Condie, Linda Chartrand, Winston Chartrand, Trang Ton

Absent: Jim Watters

Guests:

The committee did not have an official agenda for this meeting but in its place we reviewed the subsequent list of action items from last meeting.

Follow up on Action Items from last meeting

Band

COMPLETED

Doors open - 7:30 p.m. & Band starts at – 8:00 – 1:00 a.m.

Tickets/Logo

- Who will sell tickets & how many?
 - June, Sue, Gayle & Jim, Albert & Noella, John & Melinda, Morning Mist Resort, Pine Valley Resort, Lakeview Trailer Park, Antler's Kingfisher Lodge, HCM Office, Yates General Store

COMPLETED

Poster/logo

Action: Gayle Watters to follow up once Band & date has been determined re advertising once poster is

COMPLETED

Food

Action: Sue to purchase the napkins. – **Napkins – we will use the ones from the hall**

COMPLETED

Action: John will check with Freddy's to see what type of potatoes they use and the cost.

COMPLETED

Action: John to contact Ken re share cost of potatoes, oil & baskets – this will depend on what ken will be using for his event.

COMPLETED

Action: John to contact Nicole at Pine Valley re potatoes they use and cost.

COMPLETED

1 – "Any agenda items etc. please have them to me or Gayle by the Friday before the meeting date for inclusion for the next meeting."

Food preparation

- Cardboard Baskets for the meal - \$8 for 200 – **approved by committee members**
- red/white checkered liners – 2000 for \$36 – **approved by committee members**
- 50lbs of potatoes for approx. **\$10/bag at National - \$15/bag at Freddy's**
- 4oz burgers – \$39.97 for 40 - **2 boxes of burgers to purchase**

Menu & food prices

- 4oz reg. or cheese burger = \$5ea
- dbl 4oz reg. or cheese burger = \$7ea
- hot dog = \$3
- fries = \$4
- reg. or cheese burger platter = \$8
- dbl reg. or cheese burger platter = \$10
- hot dog platter = \$6
- no milkshakes

Fryer

- We still need to determine how many fryers will be required and who will provide theirs.

Action: Sue will ask Ken to contact Todd re what they use for their annual fish fry.

COMPLETED

Outdoor Patio

- Will not be set up

Float

- We will have \$400 float which will be divided as our committee members' see fit

Volunteers

Action: Noella to follow up with volunteers

COMPLETED

Volunteers

Action: Noella to follow up with Trang & Winston to see if she would be available during the ~~during the~~ food preparation.

- I've contacted **Trang** and now waiting for her reply. - **kitchen**

COMPLETED

- I've contacted **Winston**, he will volunteer for **kitchen** duties

COMPLETED

- Volunteers to clean up the next day - Who and how many?

Sub-committee members will clean up the next day

Volunteers – Pay or NOT??

Action: Noella to bring to next Rec Committee meeting. – It is up to the sub-committee to decide

2 – “Any agenda items etc. please have them to me or Gayle by the Friday before the meeting date for inclusion for the next meeting.”

It's been approved by the sub-committee members –volunteers who will be working the whole event ONLY, will be exempt from paying.

COMPLETED

Liquor License

- The township did receive their liquor license, so we will be utilizing it

COMPLETED

Budget

Action: Noella LeBreton to complete budget and bring to Rec Committee for approval. This was supposed to be provided on May 20th 2015; however it was only submitted on July 14th, 2015.

COMPLETED

Designated Drivers

- John will be a DD.

Township BBQs/tanks

COMPLETED

Donation/Tips

- There will be a DONATION jar which will be clearly marked that **ALL** donations go to HCM Rec Committee & there will be **NO** tip jar at this event.

Questions & Answers From Last Meeting

1. Question:

Is it possible the Rec Committee would purchase ergonomic mats for the kitchen/bar areas as it would alleviate getting a sore back from standing for long periods of time?

Action: Noella to bring to Rec Committee.

- The rec committee will put on the 2016 budget to purchase industrial mats for the kitchen, bar and dishwashing areas.

COMPLETED

Remember - this is a FUNDRAISING Event!

Adjournment – 12:00 pm – Next meeting: – July 15, 2015 – Time: 4:00 pm in the Municipal Hall.

Meeting has changed to July 16th at 10:00 am in the Municipal Hall.

3 – “Any agenda items etc. please have them to me or Gayle by the Friday before the meeting date for inclusion for the next meeting.”