

THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA
HCM RECREATION COMMITTEE
MINUTES

Wednesday March 15th, 2017 – 6:00 p.m.

1. Roll Call

Committee Members: Paul Sarrazin, Betty Condie, Linda Chartrand, Rosanne Boudreau,
Council Reps: Councillor Calvin Chartrand and Councillor Dave Foote
Staff: Melinda Reith and Crystal Fischer
Absent: Gayle Watters, Marlene Gibson
Guests: John Reith

2. Previous meeting minutes – not presented at the meeting.

3. Unfinished Business

- New Year's Eve –
- Trail Side Café –
- Play Structure(s) – to be installed in Spring 2017
- Financials – not available due to system change over
 - i. Budget –
 - ii. Accounts Payable Cheque Register –
 - iii. Revenue Expense Report –

4. New Business

- Large events
 - Bartending Schedule – two people on bar at all times
 - Door Monitor – monitor drinking on the floor, no alcohol outside, call police if someone leaves driving intoxicated
 - Email or phone call to OPP should be made prior to event starting.
Action: Melinda to bring a report to Council on door monitor and proper event management in order to maintain event control and reduce liability.
- Fishing Derby
 - This event is a Homecoming fundraiser.
 - Will have a fish fry (sourced, not caught) and fried chicken cutlet supper afterwards to coincide with Father's Day.
 - Pre-sell tickets so we know quantity of ingredients need to be purchased.
 - Need to talk to Nancy Rose about particulars of fishing derby.

Action: Crystal to advertise fishing derby and dinner.

5. Events

- MLSC Appreciation Dinner – April 22nd, 2017
 - i. Event Rep – **Action: Crystal to ask Marlene.**
 - ii. Bartenders – Maureen Sarrazin Lance.
Action: Crystal to send out email for a second bartender.
- Ball Tournament – May 13th, 2017
 - i. Event Rep –
 - ii. Bartenders- Roseanne from 11 am – 3 pm/dark? Need to confirm.
 - iii. Food from 11:00 a.m. to 3:00 hot dogs, nachos, pizza; need food available while bar is open.
- June Jazaar – June 3rd, 2017
 - iv. Event Rep – **Action: Crystal to ask Marlene.**

6. Questions and Answers

- Canteen Pricing – can we change canteen pricing to rounded numbers to reduce change issues? i.e chips at \$1.00 instead of \$1.25. We will have to look at pricing. The reason the price was changed is because the chip bags purchased were bigger and cost more. We may go back to buying the smaller bags.

7. Adjournment

- Next meeting April 19th at 6:00 p.m.