

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Minutes April 20, 2015

Minutes of a special meeting of Council held on Friday, April 10, 2015 at 01:02 h. in the Municipal Hall.

1. CALL TO ORDER & MOMENT of REFLECTION

2. ROLL CALL

The following were present Mayor Gibson Councillors: Dave Foote, Debbi Grills and Bob Reid.

Staff: Melinda Reith, Clerk/CAO, 1 member of the public.

Absent:

Regrets: Councillor Calvin Chartrand,

Late: n/a

3. DISCLOSURE of PECUNIARY INTEREST & GENERAL NATURE THEREOF

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse; - None

4. UNFINISHED BUSINESS

- i. Report – Mayor Gibson - Review of North Renfrew Emergency Response Unit (NRERU) – from Origins to Today
- ii. Reproduction of entire file for Council member history.
- iii. Determine what criteria must be met for HCM's continuation in the NRERU agreement.
- iv. Develop a list of questions to ask of the NRERU committee.
- v. Issues – length of term of contract, fund for capital replacement, life of vehicle, ultimate replacement of vehicle, ability of departments to service the agreement, options and alternatives.

Call for a recess at 2:01 h. to allow for draft resolution to be printed and circulated.
Resumed at 2:05 h. to review the draft resolution.

Resolution #20/04/15/001

Moved by Councillor Grills and Seconded by Councillor Foote

WHEREAS Council has received an update from Mayor Gibson concerning challenges with the North Renfrew Emergency Response Unit which Council feels warrants additional attention prior to the next regular meeting in May;

AND WHEREAS Council has met and discussed the information available as of April 20, 2015;

THEREFORE BE IT RESOLVED THAT Council directs Mayor Gibson as Council's member of the board and staff to ask questions and receive answers to the following prior to agreeing to continue with the North Renfrew Emergency Response Unit (NRERU) agreement:

1. What type of vehicle is required in the legislation as a blocker vehicle and does the current apparatus in Deep River and Laurentian Hills meet those requirements?
2. Until the current agreement is renewed, is it the intent of Deep River and Laurentian Hills to continue to provide a service on our municipal roads and highways within Head, Clara & Maria up to and including the municipal boundary adjacent to Papineau/Cameron.
3. Prior to endorsing the new agreement can we be assured that an annual detailed breakdown for both capital and operating costs be provided by March 31 of each year until the end of this agreement?

4. Will we be provided with an annual financial statement that covers the number of calls, location, cost per, revenue generated, expenditures etc. and a projected budget for the next year?
5. Will we be provided with a capital budget until the end of this agreement?
6. Are the parties agreeable to creating a reserve fund for the unit's eventual replacement?
7. Will a reserve fund be created for the replacement of the on board equipment?
8. Will the backfill show as money out/money in in the financial statements and reflect the true costs of operating the unit?
9. Do the parties agree to a joint dissolution of the agreement?
10. If the agreement is jointly dissolved, do all parties agree to the existing pro-rated share of 43:43:14? That share will comprise the residual value of equipment on board, the unit itself and all monies both capital and operating remaining in the account.
11. In a rewritten agreement, does the board agree to develop and follow written policies and procedures?
12. In a rewritten agreement, does the board agree to appoint an administrator to administer the board's decisions?
13. Does the board agree that this administrative position not be filled by either of the fire chiefs?
14. Do the parties agree that the respective fire chiefs be part of the management board but as ex-officio members?
15. In a rewritten agreement do the parties agree to amend the 43:43:14 ratio as this does not truly reflect the per capita breakdown?
16. How should the board account for Deep River's costs of housing the unit?
17. Should the agreement be jointly dissolved, will the Town of Deep River continue to provide emergency rescue services and will they be provided to HCM under a new agreement?
18. Should the agreement be jointly dissolved, will the Town of Laurentian Hills continue to provide emergency rescue services and will they be provided to HCM under a new agreement?
19. Will the parties consent to a tri-party Council meeting to make a decision on the future of the NRERU Board and emergency unit?
Carried Unanimously

Action: Clerk to send the information to the NRERU board members and CAOs of Laurentian Hills and Deep River.

1. **QUESTIONS AND ANSWERS** - none

2. **CONFIRMATION OF PROCEEDINGS**

Resolution # 10/04/15/002

Moved by Councillor Reid and Seconded by Councillor Grills

BE IT RESOLVED THAT By-Law 2015 -11 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its special meeting held on April 20, 2015 be read a first time short and passed.

Carried Unanimously

3. **ADJOURNMENT**

Resolution # 10/04/15/00

Moved by Councillor Grills and seconded by Councillor Reid

BE IT RESOLVED THAT this meeting adjourn at 14:20h. to meet on Friday, May 8, 2015 at 14:00 h.

Carried Unanimously

Mayor – Jim Gibson

Clerk – Melinda Reith