

THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA

Minutes June 12, 2015

Minutes of a regular meeting of Council held on Friday, June 12, 2015 at 2:10 h. in the Municipal Hall.

1. CALL TO ORDER & MOMENT of REFLECTION

2. ROLL CALL

The following were present Mayor Gibson Councillors: Dave Foote, Debbi Grills and Bob Reid.

Staff: Melinda Reith, Clerk/CAO, Noella LeBreton, Treasurer, Crystal Fischer, Receptionist/Admin Assistant; 3 members of the public.

Absent:

Regrets: Councillor Calvin Chartrand, excused by Council.

Late: n/a

Guest: Brian Leahy, Renfrew County Paramedics;

3. DISCLOSURE of PECUNIARY INTEREST & GENERAL NATURE THEREOF

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse; - None

4. DEPUTATIONS/PRESENTATIONS – Brian Leahey, Deputy Chief Operations, County of Renfrew Paramedic Service – heli-pad

Brian Leahy left at approximately 14:46 h.

5. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)

i. Council Minutes – May 8, 2015

Resolution # 12/06/15/001

Moved by Councillor Foote and seconded by Councillor Grills

BE IT RESOLVED THAT the minutes of the regular meeting of Friday, May 8, 2015 be accepted as presented.

Carried Unanimously

- ii. Library Board Minutes – April 8, 2015 – information
- iii. Recreation Committee Minutes – May 20, 2015 – information
- iv. Canada Day Committee Minutes – May 1, 2015 – information
- v. North Renfrew Emergency Response Unit Minutes - information
 - 1. April 2, 2015 - information
 - 2. April 10, 2015 - information
 - 3. June 8, 2015 - Information

6. PETITIONS – none

7. CORRESPONDENCE & PETITIONS – none

i. MMAH Minister McMeekin – re: Municipal Elections Act Review –

Action: Council members submit concerns to Clerk to compose a letter to MMAH with concerns. Clerk approved for attendance at meeting in Merrickville.

- ii. Fraser Institute – re: Amalgamations Fail to Realize Cost Savings – information
- iii. OFMEM – re: Resignation of Fire Marshal and Chief of Emergency Management – information
- iv. AMO Update – re: Municipal Legislation Moving Forward – information
- v. Township of Greater Madawaska – re: Cost of Hydro – information
- vi. President CPAA – re: support for Postal Workers – information
- vii. Town of Aurora – re: Support for position against the Elimination of Home Mail Delivery and Community Mail Boxes – information

- viii. MMAH Steve Seller – re: Municipal Elections Act and Conflict of Interest Act Review consultation – Clerk to attend
- ix. MMAH Minister – re: Municipal Elections Act Review – information
- x. Municipality of Trent Lakes – re: amendments to the PPS and Aggregate Resources Act – information
- xi. AMO Communications – re: Update to Ontario-Quebec Agreement for Government Procurement – information
- xii. Federal Economic Development Agency – re: CIP 150 grants – information
- xiii. AMO Communications – re: Bill 8 – Public Sector and MPP Accountability and Transparency Act to be proclaimed – information
- xiv. MMAH – re: Bill 8 – information
- xv. Valley EFAP – re: Establish Mental Health Fund - information
- xvi. TransCanada – re: Energy East Pipeline Project Update – information
- xvii. NR Landowners – re: Energy East and Response to Questions – information
- xviii. Trans Canada – re: Energy East Update – information
- xix. AMO Communications – re: Infrastructure funding outside the GTHA – information
- xx. St. Mary's – re: VIA Rail Service – information
- xxi. County of Renfrew – re: Council Communique – information
- xxii. OEMC – re: Ontario East Municipal Conference – information
- xxiii. AMO – re: Land Use Planning training – information
- xxiv. Hicks Morley – re: Workplace Law changes – information
- xxv. JLT Risk Reporter – re: Newsletter – information
- xxvi. MMAH – re: update for the RCCTA meetings – information

8. STAFF REPORTS

- i. Report #12/06/15/801 – Clerk's Report – information
- ii. Report #12/06/15/802 – Treasurer's Report - information
- iii. Report #12/06/15/803 – Mayor's Report - information

County Official Plan – under review. A large number of revisions in the works.
 Provincial Policy Statement and private roads – Ops are not to allow development on private roads.

Action: The dissolution of the NRERU needs a date to be set, will be addressed at the Mayor's meeting of June 16th. If this decision is to go to the respective councils, this Council should hold a public meeting 1 hour prior to a special/emergency meeting of council to make a final decision on this issue.

9. FINANCIAL REPORTS

i. Cheque Log
 Resolution #12/06/15/002
 Moved by Councillor Grills and Seconded by Councillor Foote
BE IT RESOLVED THAT Report #12/06/15/901 being the Cheque Log dated June 12, 2015 totalling \$95,122.16 be accepted as presented.
 Carried Unanimously

ii. Comparative Income Statement
 Resolution #12/06/15/003
 Moved by Councillor Foote and Seconded by Councillor Reid
BE IT RESOLVED THAT the Comparative Income Statement from January 1, 2015 to June 12, 2015, Report #27/03/15/902 be accepted as presented.
 Carried Unanimously

10. BY-LAWS

i. Report #12/06/15/1001 – Tax Rate 2015
 Resolution #12/06/15/004
 Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS By-Law 2015-14 is a by-law to provide for the adoption of the 2015 tax rates and establishing penalty and interest on overdue taxes;

THEREFORE BE IT RESOLVED THAT By-Law 2015-14 be read a 1st and 2nd time this 12th day of June 2015.

Carried Unanimously

Resolution #12/06/15/005

Moved by Councillor Foote and Seconded by Councillor Reid

WHEREAS By-Law 2015-14 is a by-law to provide for the adoption of the 2015 tax rates and establishing penalty and interest on overdue taxes;

THEREFORE BE IT RESOLVED THAT By-Law 2015-14 be read a 3rd time short and passed this 12th day of June 2015.

Carried Unanimously

ii. Report #12/06/15/1002 – Authorize One Investment Fund Program

Resolution #12/06/15/006

Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS By-Law 2015-13 is a by-law authorizing HCM staff to enter into the Agency Agreement, as defined herein, between CHUMS Financing Corporation and Local Authority Services Limited, as Agent, and Eligible Investors with respect to “The One Investment Program” and to authorize the Treasurer to execute the necessary documents from time to time for that Purpose;

THEREFORE BE IT RESOLVED THAT By-Law 2015-13 be read a 3rd time short and passed this 12th day of June, 2015.

Carried Unanimously

11. UNFINISHED BUSINESS

i. Report #12/06/15/1101 – Amend Procedure By-Law – Moment of Silent Reflection

Resolution #12/06/15/007

Moved by Councillor Foote and Seconded by Councillor Grills

WHEREAS Council has previously debated the pros and cons of various meeting openings;

AND WHEREAS a phrase was suggested at the meeting of May 8, 2015 included in the minutes fulfilling our notice provisions;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby agree to change in the Agenda and Procedure By-law the phrase “*Call to Order and Moment of Reflection*” to “*Call to Order and Moment of Silent Reflection*” which moment is to be preceded by the following invitation of the meeting chair “*Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*”

AND FURTHER THAT these amendments commence at the next meeting of Council.

Carried Unanimously

ii. Report #12/06/15/1102 – Report #08/05/15/1208 – Website Review – resolution from last meeting

Resolution #12/06/15/008

Moved by Councillor Grills and Seconded by Councillor Foote

WHEREAS Council has reviewed the municipal website, discussed its content at the meeting of June 12, 2015 and requests that improvements be made;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby direct staff to contact our service provider with suggestions to implement the following:

Deferred until September's Meeting
Carried Unanimously

12. ADDENDUM (NEW BUSINESS)

i. Report #12/06/15/1201 - Additional Asyst License
Resolution #12/06/15/009

Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS the municipality currently has a software program with individual modules to facilitate accounting and taxation processes;

AND WHEREAS obtaining a license for an additional user will allow the new user to process tax payments, cash receipts & accounts receivable entries on their computer and allow 2 users to work on the same module at the same time.

AND WHEREAS the most cost effective way to process these payments is to add an additional user at a \$ 600.00 one-time license fee and \$ 220.00 annual support fee providing greater efficiency when there is more staff in the office;

THEREFORE BE IT RESOLVED THAT The Council of the United Townships of Head, Clara & Maria does hereby agree to authorize the Treasurer to purchase a second Asyst software license from USTI to add a second user.

Carried Unanimously

ii. Report #12/06/15/1202 – Keep Hydro Public
Resolution #12/06/15/010

Moved by Councillor Foote and Seconded by Councillor Reid

WHEREAS the public electricity system in Ontario is a critical asset to the economy and vital to the living standard and well-being of all Ontarians;

AND WHEREAS it is essential that Ontarians maintain public control and public decision-making with respect to electricity;

AND WHEREAS a privatized Hydro One will no longer be subject to scrutiny by the Auditor General, the Ombudsman, the Financial Accountability Officer, or the Integrity Commissioner, and will no longer be required to provide information or service to citizens under the *Freedom of Information and Protection of Privacy Act*, the *Public Sector Salary Disclosure Act*, or the *French Language Services Act*;

AND WHEREAS the public electricity system currently generates hundreds of millions of dollars in revenue for the provincial government on an annual basis to help pay for public services we all depend on;

AND WHEREAS the sale of Hydro One will provide a short-term financial gain for the province in exchange for a much larger long-term financial loss;

AND WHEREAS the provincial government has no mandate from voters to sell any part of Hydro One;

THEREFORE BE IT RESOLVED That the Council of the United Townships of Head, Clara & Maria does hereby call on the provincial government to:

1. Halt the sale of any part of Hydro One, and Maintain Hydro One as a public asset for the long term benefit of all Ontarians;
2. Strengthen Hydro One by investing in the next generation of workers and upgrading our electricity transmission infrastructure;

AND FURTHER THAT this resolution be forwarded to the Premier with copies to the Minister of Finance, the Minister of Energy, area MPPs, and the Association of Municipalities of Ontario;

AND BE IT FURTHER RESOLVED THAT this resolution be circulated for support to encourage other municipalities to express their opposition to the privatization of Hydro One.

Carried Unanimously

iii. Report #12/06/15/1203 – Staff 3 Week Vacation
Resolution #12/06/15/011

Moved by Councillor Grills and Seconded by Councillor Reid

WHEREAS municipal policy requires formal approval by Council for three consecutive weeks' leave/vacation by an employee;

AND WHEREAS Melinda has earned vacation and accumulated time for time and requests permission to take most of the first three weeks of August off;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby formally authorize up to three consecutive weeks' leave for vacation and time in lieu of overtime during the month of August, 2015.

Carried Unanimously

iv. Report #12/06/15/1204 – Resolution of Support for Canada 150 CIP
Resolution #12/06/15/012

Moved by Councillor Reid and Seconded by Councillor Foote

WHEREAS a funding opportunity has presented itself which may result in HCM being able to finance improvements to the boat launches to improve health and safety, life span and public use;

AND WHEREAS funds do not currently exist to complete these projects but reserves do exist in Parks and Recreation which may be leveraged in order to make these improvements in time for the celebration of Canada's 150th Anniversary;

AND WHEREAS the Council of the United Townships of Head, Clara & Maria recognizes the value in improving the safety and functionality of the boat launches and has recognized this in recent Strategic Planning exercises;

THEREFORE BE IT RESOLVED THAT the Council of the United Townships of Head, Clara & Maria does hereby endorse the funding application and commits up to \$25,000 from the Parks and Recreation Reserve as Council's 50% contribution to total project costs.

Carried Unanimously

Infrastructure –maintain and advance use in resolutions/apps.

v. Report #12/06/15/1205 – Stonecliffe Boat Launch – email for discussion
Resolution #12/06/15/013

Moved by Councillor Foote and Seconded by Councillor Reid

WHEREAS Council has received recent complaints about the status of the Stonecliffe Boat Launch causing damage to boats and/or trailers;

THEREFORE BE IT RESOLVED THAT Council does hereby authorize staff to consult with Ocean's and Fisheries and other governing agencies to investigate options and processes for improvements of municipal boat launches.

Carried Unanimously

13. CLOSED SESSION – none

14. BUSINESS ARISING FROM CLOSED SESSION – n/a

15. QUESTIONS AND ANSWERS

- i. Grills – Volunteers and aprons. Printed with HCM Volunteer. Volunteers received a badge to identify and wear during events. T-shirts identifying as "staff" or "HCM Volunteer".

- ii. Draw for CO home inspections:
 - 1. \$50 gift card CTC– Carl Lentz
 - 2. \$50 gift card CTC – Lise Hunter
 - 3. Fire extinguisher – David Balla-Boudreau
 - 4. Fire extinguisher – Wayne Clouthier
 - 5. Fire extinguisher – Dave Foote
- iii. OPG Stakeholder Meeting – June 16 at 7:00 p.m.
- iv. Graphite Mine Meeting – June 24 at 4:00 p.m.
- v. NRT looking for members of editorial board.

16. CONFIRMATION OF PROCEEDINGS

Resolution # 12/06/15/014

Moved by Councillor Reid and Seconded by Councillor Foote

BE IT RESOLVED THAT By-Law 2015-15 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on June 12, 2015 be read a first time short and passed.

Carried Unanimously

17. ADJOURNMENT

Resolution # 12/06/15/015

Moved by Councillor Reid and seconded by Councillor Foote

BE IT RESOLVED THAT this meeting adjourn at 16:41 h. to meet on Friday, September 11, 2015 at 14:00 h.

Carried Unanimously

Mayor – Jim Gibson

Clerk – Melinda Reith

Brian Leahy, RC Paramedics

Heli-pad due to history. Paved space outside hall, looked at and thought a rational spot for heli-pad. One way to increase response in area. In conjunction with ORNGE worked with HCM to make approach and location safer and operable. Do-able at a minimal cost to municipality.

County worked as liaison with municipality. County has worked with several municipalities – Pembroke, Deep River, Renfrew, and Arnprior.

Medical perspective – higher level of care in that medics on helicopter are advanced care or emergent/trauma care; now have a direct line with Ottawa – critical care by-pass – fly over everything between here and Ottawa unless other locations better meet the need. Time saving as well as comfort of travel by direct to Ottawa.

Concerns – how does pad benefit community – travellers – once picked up here at pad, or vehicle meets at pad – go direct to location with highest level – Sudbury or Ottawa helicopters are within reasonable range – night access.

ORNGE – night access improved. Now all solar passive lighting – included in this roll out.

Category of elements of isolation – one major road, in, out, through. Incident in our area probably not a lot of other means of transportation – e.g. Pembroke, other ways, closer, more local.

Foote – erroneous belief that pads are located at hospitals and usual procedure is to use land ambulance to hospital to triage then air.

Leahy – one avenue employed – at hospital, land, triage, stabilized, air. Or second option - Pembroke and Deep River – modified lift – when helicopter called “tiered” to join vehicles on call. Provisions allow for assess, treat and package. Must leave the scene

and proceed to Deep River. Then meet at helipad modified lift from truck to air. Go straight to Ottawa.

Second provision is where we fall in. Vehicle – can meet at scene and land on highway – prefer to pad – vehicle meets helicopter at pad and transfer to Ottawa or North Bay. Paramedics can triage and call helicopter – no need for an MD to be on site. Direct communication with MDs to back up but does not make the call.

Reid – different paramedics in air than land.

Leahy – Primary – land, Advance – land, Critical - air; many advance care paramedics on land as well as air now. Critical care in air only.

Foote – clot busting drugs, who can give it?

Leahy – can only be given after tests in lab – can't be administered in air.

Leahy – air – ORNGE's troubles, accountability. Never noticed an interruption in service. This location did have some challenges – bowl shape. Proximity to homes. Build it, will be used?

ORNGE – call volumes – Quebec from Deep River base – Park – central location. Serves paramedic purposes – another resource in area.

Leahy – snow, pad clean, props clean to certain extent – limitations – only affect in hot humid weather. Should not be too difficult to meet.

Grills – Recreation committee – use off hours for recreation purposes.

Leahy – not an issue, can hear it approach, move out. Military can use it. Licensed to the corporation. Cannot be used at will by others. Prior permission is required. Register with Transport Canada – registered licensed pad – onerous certification – prior permission required unless emergency. Will show up on low level nav charts for aviation. Planning trip, they know there is an alternate emergency pad. Blanket permission – so long as not being used for medical purposes can use it.

Gibson – mom/baby – can others travel in helicopter?

Leahy – in most instances, family can travel.

Gibson – effect on community members – not staffed full time – contract for maintenance – liability if things are not done. Technology changed, a lot of initial concerns relieved. Council to deal with ORNGE to hammer contract out. Thank you.

Leahy – act as liaison to translate, hear contrary, let me know if I can be of assistance. Contract signed ORNGE may do trial run, transfer to check out location.

Foote – lights – are they on.

Leahy – passive solar.

Reid – maintenance – cover eye to check lights.

Leahy – can have an agreement to change lights as opposed to simply reporting problems. Bottom line – heli-pad gets patients to a higher level of care quicker.