

United Townships of Head, Clara & Maria
Municipal Council

Type of Decision

Meeting Date	Jan 30, 2015			Report Date	Jan 28, 2015				
Decision Required		Yes	X	No	Priority		High	x	Low
Direction		Information Only		X	Type of Meeting	X	Open		Closed

REPORT TITLE

Treasurer's Report - Information Only # 30/01/15/802

Treasurer's Report

1. The municipal auditor has rescheduled his visit to February 6th.
2. The 2014 Library general ledger roll-over is complete.
3. I've transferred \$318.96 (HCM's 2nd half of the internet share) and \$152.59 (Library Treasury account interest for 2014) from HCM's general account to the library bank account on Jan 14, 2015.
4. I've been dealing with system issues again. One of them was the inability to update my accounting/taxation software. This was due to the previous IT Technician who had made changes to my computer preventing my system to accept the needed updates for the accounting/taxation system. After several hours, they are finally corrected. I am still experiencing some issues which I am continuously working on to correct.
5. On January 28, 2015, the property tax arrears list was at \$30,233.92.
6. HCM's Scotiabank Service Agreement is being processed. I received the following documents which required signatures:
 - a. Banking Resolution
 - b. Schedule A - Certificate - Officers, Directors & Signing Authorities Form for both HCM & HCM Public Library general bank accounts
 - c. Certification of Beneficial Owners/Trust Parties
 - d. Certificate - Officers, Directors & Signing Authorities
 - e. Commercial & Corporate Business Account Specimen Signatures re: Library Board/Staff signatures
7. The bank reconciliations for HCM/Library are complete to December 31, 2014.