

Head, Clara and Maria Townships  
HCM Recreation Committee  
Minutes for Feb. 18, 2015  
7 p.m. HCM Municipal Hall

1. Roll Call

Committee Members: Paul Sarrazin, Marlene Gibson, Betty Condie, Dave Balla-Boudreau, John Reith, Linda Chartrand

Council reps: Councillors Debbi Grills &

Staff: Gayle Watters

Absent: Jim Watters, Carl Lentz, Calvin Chartrand, Melinda Reith

Guests:

2. New business

Bowls & freezer- Corel bowls were found at repurposed shops and a freezer has been purchased to support kitchen use.

Council motions – 30/01/15/005 & 007 –info only

Annual Work Plan-2015 – A good discussion was had and the plan will be brought forward to the next HCM Recreation meeting for further updating however, it is noted that the library and euchre nights need to be added to plan and committee members are charged with reviewing and making notes of what else should be included.

By-Law 2014-17 Use of Park Lands

Councillor Grills summarize the by-law so the committee could focus on the areas needing discussion and recommendations. The areas of discussion were: Animals in the parks, Overnight Camping or parking, Fires and enforcement/signage.

**Recommendation:** Animals in Parks

The committee recommends council consider allowing animals in the park, however it is important to note that responsible pet ownership is key and the animals must be leashed at all times and under control by their owner at all public gatherings. Poop and scoop practices must be in effect and we may want to consider supplying some poop & scoop bags and receptacle to promote this practice. Common sense would be the rule of the day. It was also felt that signage prohibiting pets near or around specific areas such as the BBQs, in the water or on the beach would be beneficial. Signage is also needed to help promote the message of safety and pets in the parklands and boat launches of Head, Clara and Maria.

**Recommendation:** Overnight camping or parking

The committee recommends council consider overnight parking at some of boat launches (Mackey Creek and La Croix Park) to allow persons to better use the river overnight or camps but no actual camping is recommended. (A

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camper/ trailer pull in and parked overnight for safety reasons only, such as just too tired to continue driving, again common sense would prevail here) OPP presence would be needed to police this. Again signage would be expected to play a large role in dictating the rules and liability issues expected by this council/township. An aside for council to consider was to place an outhouse at "Boat Launch Rd." dock for travelers as there is none available. Also at this launch signage directing boaters to park at the town hall with back up signage at the township building, to reduce congestion.

**Recommendations:** Fires

This committee recommends that council ban fires within the townships as we are not protected by a fire service. However, should a special event have need of a bonfire/fire a request must be submitted and approved prior to the event by council. HCM recreation committee will review the acquisition of a portable pit with grill for this purpose at a later date.

Smoke Free Ontario Act – tabled until the next meeting when the clerk can be available for discussion.

Target Items for 2015 – The committee reviewed a draft of the 2015 targeted projects and have made some recommendations as well as had some inquiries. The group felt that benches could be ordered, trees dug (back hoe may be needed) for planting, picnic tables checked for damages and converted to hold umbrellas and collapsible benches, and that these items could be done spring and summer 2015. The chart will be updated for next meeting.

**Recommendation:** Source out the availability and pricing of a slide for OMP as there is funding of up to \$3300+ dollars available. This money includes donations to the slide and fundraising for this project. It was thought if the difference to make this happen is a few hundred dollars we could pull from a budget line designed to cover these types of item. It was felt that this be purchased and installed before the Canada Day celebrations.

**Recommendation:** That a bench and evergreen tree (to be lighted over the Christmas holiday season) be sourced and purchased as soon as possible. The funds for this would come from a donation made to the beautification of the memorial and \$710.00 raised for general fund raising. It was felt the bench should be the same as the ones placed at OMP.

**Recommendation:** the committee felt that plaques should be purchased reflecting the names of those donating, in memory of, or by the HCM Recreation Committee and township participants and that plaques be installed at the earliest opportunity.

**Recommendation:** that some picnic tables be converted to be portable (collapsible benches) for easy transport to OMP if needed. As well that a

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group check the tables out for damages (if not already done by staff) and the feasibility of drilling a hole in the middle for the installation of umbrellas to provide shade.

A Monthly Recreation event – Movie, baking, games- i.e. every 3<sup>rd</sup> Sat. There was not a consensus to a particular day as some volunteers are feeling volunteered out. Some members felt we already had an event per month and so did not want to add more. *Further discussion and understanding needed however we need to do something for the youth.*

Water system – It was noted that the only person to check or work on this system should a problem occur is Terry Lamure whose name has been posted by the system with his phone number in case of an emergencies. A schedule to record checks has been posted for his use also. With the recent corrections to the system it was felt that time would tell if there was a need for concern. The system is too delicate and expensive for non-licensed personnel to be messing with it. Also the liability issues should something happen would be costly if non-certified personnel were doing the checks and repairs.

50/60 Dance – Noella LeBreton has indicated that she would sit on committee but would need help as she is not ready to chair it for a 50/60 dance. She was looking for approval to book for August 22 or 29. The committee thought this event would be well received but a date was not chosen at this meeting (CWL Outdoor Mass dated needed). It has been tabled to next meeting; however some preliminary planning could occur.

March Break activities – the HCM Public Library does have some things planned for March break however what this committee would do was not decided. Follow-up is needed.

### 3. Unfinished Business –

Hall rental fees and rental agreement – See John's worksheet- tabled until next meeting.

To Do list: the list was reviewed and will be updated. Some items will move to the 2015 Work plan the balance will be followed up and completed.

Profit and loss – info only sheet

Budget – copy for member files

Liquor Licence – work in process

Movie Night – the actual license has not yet been received.

Storage Container – is to be ordered for spring delivery.

### 5. Events

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## 6. Sub Committees

St. Paddy's Day – HCM Rep David Balla -Boudreau, March 14 2015 –  
The committee; David and Cathy Balla-Boudreau, Paul Sarrazin, John Reith,  
Linda Chartrand, Fran Kelly-Chamberlain

The St. Paddy's Day Committee will meet again March 7 at 7 p.m. at the township hall. Permits have been applied for. The food has been decided with Stew, Sheppard's pie, coleslaw and dessert (extra) being the options. The musicians group is well underway to being developed. The event will run from 5 -10. Tickets will be available at the door and will be \$5 for age 18 and over. The sub-committee is looking at providing a small sum to the musicians to cover their gas costs.

Trail Side Café – the first Saturday brought 39 people out and the second brought 53 people to be served. This has yielded a profit of approximately \$450.00 to date. The group feels that this venture is being well received. However it is found to be labor and volunteer intensive so some thought is needed to decide as to whether or not this will continue next year. There is some mention of possibility of renting the kitchen out also need reviewing.

## 7. Questions and Answers

Canada day – The question was asked when this group would be meeting. A date has not yet been determined but some funding has been requested as was a larger flag.

Discussion re the next scheduled meeting resulted in moving the meeting from the week of March break to Tuesday Mar. 24<sup>th</sup> the following week.

Councillor Grills was inquiring about township items that could be donated to a grab bag at a convention being held in Petawawa.

**Action:** Gayle Watters to enquire.

Hall tables: Councillor Grills brought up the issue of unclean tables in the hall. The question or issue is "who is responsible" for cleaning. A discussion brought up the fact that sometimes the tables are folded to be placed out of the way and as a result they could get put away, either by staff or a volunteer, and they would not be the cleanest.

**Action:** Gayle Watters to follow-up with staff.

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The committee was questioning the use of the addition to the current pavilion (for shelter, for cooking, what) at OMP and what the potential start date would be.

**Action:** Gayle Watters to follow-up with staff.

8. Adjournment- Tuesday Mar. 24, 2015 7 p.m. Municipal Hall