

*Request for Decision United Townships of Head, Clara & Maria Council*

Type of Decision									
Meeting Date	Friday, March 27, 2015				Report Date				
Decision Required		Yes	x	No	Priority	X	High		Low
Direction		Information Only		x	Type of Meeting	X	Open		Closed
<h2>Clerk's - Report #27/03/15/801</h2>									

**Subject:**

1. Time since last meeting has largely been spent on the following:
  - a. Preparing for the Strategic Planning public meeting;
  - b. Completing the Seniors program grant application;
  - c. Employee meetings;
  - d. Onboarding with OnServe – computer consultants;
  - e. Drafting Newsletter – due March 31;
  
2. I would like to advise that I am personally borrowing materials from the hall for a private party on Saturday, June 13, 2015. We will be borrowing the wooden tables from the garage, the old projector and various kitchen equipment – utensils, chafing dishes and bus pans. The hall is not booked this night and these items are not normally required for small events. These are items which are normally let to individuals in the community through our lending agreement which will be completed but in the vein of openness and transparency I wanted to ensure that this was public record.
  
3. We are in the process of renewing Ken Giroux's contract for grounds maintenance for 2015-2016.
  
4. I was not able to attend the scheduled Emotional Intelligence workshop as I was ill.
  
5. Alex from Valley EFAP will be here on Wednesday, April 15, 2015 to provide a session on Stress Management. Are there any members of Council interested in attending?
  
6. We have been successful in obtaining funding for Canada Day - \$1,000 from TransCanada and \$500 from OPG. Thank you to Gayle Watters for her efforts.
  
7. St. Patrick's Day has realized a profit of approximately \$1,000.
  
8. A new microwave will be required for the hall as the current one is regularly overheating and shutting off.
  
9. Peter has the audit nearly completed – it appears that our surplus will actually be \$178,640 – approximately \$80,000 over our estimate. A detailed breakdown follows.
  
10. We are working on investment options and policies – a report to council will follow in a future meeting.