

United Townships of Head, Clara & Maria
Municipal Council

Type of Decision

Meeting Date	March 27, 2015				Report Date	March 26, 2015			
Decision Required		Yes	X	No	Priority		High	x	Low
Direction		Information Only		X	Type of Meeting	X	Open		Closed

REPORT TITLE

Treasurer's Report - Information Only # 27/03/15/802

Treasurer's Report

1. On Feb 28th 2015, the property tax arrears list was at \$27,793.15.
2. The penalty & interest were added to the arrears taxes on Mar 02, 2015 in the amount of \$373.93.
3. The interim tax bills have been processed and mailed out on March 09, 2015.
4. On March 13th, 2015, I attended a Grant Writing Workshop in Petawawa. Please see the attached report for details.
5. The GST/HST rebate has been submitted to Canada Revenue Agency. The rebate is approximately \$13,311.92.
6. The Trail Side Café earnings total \$1,061.64
7. On March 17, 2015, I transferred \$518,000 from the treasury to the general bank account to cover the County/School Board payments. The installments have been processed and mailed out.
8. St-Patrick's Day Event profit totals \$1055.55.
9. An IT Services account has been added to the general ledger to identify the cost for IT services.
10. The visa card for Candice, CEO for the Library has been received. I added two new accounts to the general ledger, Library Reimbursements (revenue account) and Library Circulation Expenses (expense account). This is to easily identify the Library reimbursements/purchases for books & supplies.

11. As most of you are aware, my office is now in the old Council Chambers and Gayle has moved to the front office.

12. All Auditor journal entries for both HCM & Library have been entered in the accounting system. HCM's 2014 surplus is \$178,647.44. This is due to additional revenues received and budgeted expenses not realized. Please see the report provided for more detail.