

Type of Decision									
Meeting Date	Friday, October 16, 2015				Report Date	Tuesday, October-06-15			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	X	Information Only			Type of Meeting	X	Open		Closed

## Canadian Radio-communications Information and Notification Service - Report #16/10/15/1104

**Subject:**

Review of the CRINS presentation upon request by Mayor Gibson.

**RECOMMENDATION:**

**WHEREAS** Council has determined that becoming a member of the Canadian *Radiocommunications Information and Notification Service* (CRINS) is in the best interests of the municipality in assisting in ensuring that cell towers are installed safely and in appropriate locations;

**AND WHEREAS** Council agrees to participate and become a members in the *Canadian Radiocommunications Information and Notification Service* (CRINS) and to utilize the services of CRINS to manage the processing of all radiocommunications applications within the jurisdiction of the municipality of the Corporation of the United Townships of Head, Clara & Maria, in our capacity as the Land Use Authority for the municipality receiving planning services, as recognized by Industry Canada;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to participate in the CRINS service;

**AND FURTHER THAT** Council hereby authorizes CRINS and its staff to act as the authorized representative of the Municipality for the purpose of receiving and acting upon all radiocommunications applications, reporting to and working with the staff of the Municipality on tower related planning issues;

**AND FURTHER THAT** the CRINS "*Antenna System Review and Consultation Protocol*" be adopted for application and use within the Municipality;

**AND THAT** a fee be established, in the amount of \$2,600 per application, for the review of all telecommunications tower applications to cover administrative processes.

## **BACKGROUND/EXECUTIVE SUMMARY:**

From the report to Council in May, 2015..."The last slide mentions authorizing CRINS to act on behalf of the municipality and adopting the CRINS consultation protocol. Without additional information staff are not in a position to recommend that Council automatically do that. This resolution will provide direction to staff to gather more information for a subsequent meeting."

After doing some research (review of presentation to County) and consulting with the County Planning Department staff recommend that CRINS be contracted to act on the municipality's behalf in applications for tower installation. In the past this has been left to installers. There was no formal approval provided by Council or through the County Planning Department as it does not fall under provincial legislation.

CRINS provides approvals for municipalities to ensure that proper engineering and site locations are being provided prior to towers being installed. This has not been a challenge in the past but with more cell towers being installed; it may be in the future. CRINS will assist us to ensure that towers are being installed safely and without causing challenges for residents or businesses.

The accompanying documents are required for participation.

## **Financial Considerations/Budget Impact:**

Membership is free. CRINS charges an application fee, similar to a development fee charged to the proponent, applicant for an installation. The fee simply recovers costs of planning and to recover CRINS costs.

## **Options:**

To participate or not.

## **Other's Consulted**

At the request of Mayor Gibson.

<http://www.crins-sinrc.ca/english/mission.html>

Powerpoint and youtube video as presented to the County of Renfrew in April, 2015.

County of Renfrew Planning – Bruce Howarth

CRINS – Mr. Todd White

Approved and Recommended by the Clerk

Melinda Reith,

Municipal Clerk

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Information from <http://www.crins-sinrc.ca/english/kowitworks.html> as provided for the meeting in May.

Additional information... CRINS Protocol and enrolment letter for your review.