

	B	C	D	E	H	I
1	Budget & Estimated Actuals For Fiscal 2015					
2	Head, Clara & Maria Townships					
3	DRAFT - 2016 Working Budget					
4						
5	Account Name	2015 Annual Budget	YTD Actual	Estimated YTD to December 31/2015	2016 Budget	Description
9	Revenue					
10	Previous Year Surplus	97,767.09	176,579.56	176,579.56	\$95,455.68	2016 - unaudited surplus
11	Taxation Revenue	458,371.29	382,263.44	458,716.13	\$ 472,580.00	2016 - NO INCREASE - includes \$14,208 MPAC assessment increase
12	Transfer from Reserves	0.00	3,500.00	3,500.00	\$ 68,096.00	2016 - \$10,000 gravel crushing / \$24,000 CAN 150 / \$20,000 to offset Bissett Creek site expansion & Stonecliffe site land purchase consultants expenses / \$6,000 to hard wire computers re backup drive in office / \$8,096 remaining estimate of 2015 to be utilized in 2016 re Seniors Program
13	Transfer from Deferred Revenue	0.00	18,312.50	18,312.50	\$ 10,616.60	2016 Boat launches
14	Grants in Lieu - Hydro	105,000.00	105,557.94	105,557.94	\$ 105,500.00	
15	PILs - Provincial & Tenant Properties	40,000.00	52,475.20	52,475.20	\$ 52,000.00	
16	Railroad - ROW	15,000.00	0.00	0.00	\$ -	will be removed from 2016 budget
17	Ontario Municipal Partnership Fund (OMPF)	100,600.00	100,300.00	100,300.00	\$ 90,000.00	2016 - 90% of 2015 pmts
18	Donations	900.00	5,534.43	5,534.43	\$ 900.00	
19	Fundraising	500.00	0.00	0.00	\$ -	
20	Admin - Permits - Fees	1,500.00	1,358.35	1,500.00	\$ 1,500.00	2016 - copies, faxes, tax certificate etc....
21	Treasury Account Interest	5,000.00	6,913.59	8,913.59	\$ 6,500.00	
22	General Account Interest	500.00	422.22	542.22	\$ 500.00	
23	Penalty & Interest - Property Taxes	1,500.00	4,281.03	5,031.03	\$ 2,000.00	
24	Miscellaneous Revenue	1,600.00	2,004.06	2,004.06	\$ 5,600.00	2016 - includes \$4000 from NRERU sale



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25	Helipad/Ornge	0.00	0.00	0.00	\$ 3,500.00	
26	Gas Tax	0.00	3,402.26	6,804.52	\$ 7,144.75	2016 - Boat launches
27	Aggregate Resources	700.00	1,225.24	1,225.24	\$ 900.00	
28	Election Bond	0.00	0.00	0.00	\$ -	
29	Tax Sale Recovered Costs	0.00	22,937.86	27,563.94	\$ -	2015 - \$4626.08 - Recoup the Realtax costs for tax sale (providing the land sells)
30	Promotions	0.00	630.00	630.00	\$ 200.00	2016 - fleece sweaters sales
31	Library Reimbursement	0.00	1,340.00	1,749.67	\$ -	
32	Tax Arrears Revenue	0.00	0.00	0.00	\$ -	
33	Fire Safety	0.00	1,099.69	1,099.69	\$ 140.00	2016 - CO alarms
34	Sale of Surplus Land	0.00	0.00	0.00	\$ -	
35	Sale of Surplus Equipment	0.00	0.00	0.00	\$ -	
36	Penny Rounding	0.00	0.02	0.02	\$ -	
37	Total	\$828,938.38	\$890,137.39	\$978,039.74	\$923,133.03	
38						
39	Building Inspector Revenue					
40	Building Permits & Fees	1,500.00	3,428.00	3,428.00	\$ 2,000.00	
41	Total	1,500.00	3,428.00	3,428.00	\$ 2,000.00	
42						
43	Waste Management Revenue					
44	Recycling Grants	6,000.00	8,668.29	8,668.29	\$ 6,000.00	2016 overpmt recv'd from WDO will be adjusted to reflect the corrected tonnage from 2013 reporting year
45	Recycling Income	150.00	363.12	363.12	\$ 150.00	2016 - \$25 /tonne for metal (paid by recycling contractor)



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46	Tipping Fees	8,000.00	6,503.29	6,503.29	\$ 8,000.00	
47	Total	14,150.00	15,534.70	15,534.70	\$ 14,150.00	
48						
49	Parks & Rec Revenue					
52	Recreation (Hall Events Revenue)	1,000.00	975.00	975.00	\$ 500.00	2016 - Hall rental
53	Rec Revenue	24,550.00	22,312.06	37,002.55	\$ 32,164.94	2016
54	Bar/Canteen	0.00	0.00	0.00	\$ -	
55	Total	\$ 25,550.00	\$ 23,287.06	\$ 37,977.55	\$ 32,664.94	
56						
57	Special Grants Revenue					
58	Special Grants	25,000.00	31,396.00	31,396.00	\$ 49,000.00	2016 - \$24,000 Canada 150 / \$25,000 OCIF Grant
59	Total	25,000.00	31,396.00	31,396.00	\$ 49,000.00	
60						
61	Total Revenue	895,138.38	963,783.15	1,066,375.99	\$ 1,020,947.97	
62						
63	Expenses					
64	Admin					
65	Salaries/Wages	232,029.00	199,596.27	254,596.27	\$ 253,547.00	2016 - Includes Roads Labourer wages for 20 weeks / New Admin position (7 months) & Seniors Program (90 hrs)
66	Employee Benefits	12,500.00	9,165.08	12,995.08	\$ 14,000.00	
67	Payroll Taxes	16,000.00	14,286.98	16,811.98	\$ 17,000.00	
68	WSIB Employer Expense	6,000.00	5,797.61	7,309.07	\$ 7,500.00	
69	EHT Employer Expense	3,000.00	2,703.31	3,361.51	\$ 3,500.00	

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70	Vacation Pay Employer Expense	3,500.00	2,520.83	3,195.83	\$ 3,500.00	
71	Employee Pension	12,800.00	11,336.07	14,363.57	\$ 14,800.00	
72	HST	7,500.00	2,091.11	4,500.00	\$ 5,000.00	
73	GST	0.00	0.00	0.00	\$ -	
74	Penny Rounding	0.00	0.05	0.05	\$ -	
75	Education/Training	6,000.00	2,185.57	2,286.60	\$ 9,300.00	2015 - \$3,300 Change Mgmt.; workshop
76	Admin Mileage	2,000.00	1,907.76	2,407.76	\$ 2,000.00	
77	Office Supplies	4,000.00	2,407.14	3,157.14	\$ 3,500.00	
78	Property Tax & Accounting Software	4,500.00	4,373.35	4,373.35	\$ 4,750.00	
79	Associations - Membership Fees	2,000.00	1,855.22	1,855.22	\$ 2,000.00	
80	Resource Materials' Fees	300.00	237.21	237.21	\$ 300.00	
81	Audit Fees	19,500.00	22,447.52	22,447.52	\$ 23,000.00	
82	Legal Fees	1,500.00	0.00	0.00	\$ 1,000.00	
83	Annual Signage Fees	1,200.00	960.00	960.00	\$ 1,200.00	
84	Internet	1,200.00	808.97	1,127.93	\$ 1,200.00	
85	Office telephone/fax	1,800.00	1,326.69	1,656.69	\$ 1,800.00	
86	Taxes Written Off	750.00	0.00	0.00	\$ 400.00	
87	Tax Sale	1,500.00	2,090.00	4,626.08	\$ 1,500.00	2015 tax sale
88	Surplus Land Sale	0.00	0.00	0.00	\$ -	
89	Property/Office Maintenance/Repair	3,750.00	573.35	603.35	\$ 2,000.00	



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90	HCM Donations	1,500.00	1,020.00	1,020.00	\$ 2,500.00	
91	Insurance	21,000.00	21,830.32	21,830.32	\$ 22,500.00	
92	Office Furniture & Equipment	2,500.00	2,489.46	2,489.46	\$ 1,000.00	
93	Computer Software	1,000.00	0.00	150.00	\$ 1,000.00	
94	Computer Hardware	1,500.00	913.74	913.74	\$ 1,500.00	
95	IT Services	0.00	4,897.20	5,797.20	\$ 6,900.00	2016 - Jan & Feb / \$6,000 to hardwire office computers to backup drive
96	Admin Permits & Fees	0.00	0.00	0.00	\$ -	
97	Postage	2,000.00	2,169.97	2,444.97	\$ 2,500.00	
98	Advertising	750.00	37.44	77.44	\$ 250.00	
99	Upgrade/Capital	3,500.00	0.00	0.00	\$ -	
100	Special Projects	5,000.00	269.94	269.94	\$ -	
101	Promotions	1,000.00	2,219.23	2,219.23	\$ 1,000.00	
102	Miscellaneous	500.00	360.15	11,899.15	\$ 600.00	2015 - \$11,439 re county difference re tax rates / \$100 Christmas decorations
103	Library Circulation Expense	0.00	1,709.47	1,709.47	\$ -	
104	Bank Charges	2,600.00	1,841.19	2,276.19	\$ 2,600.00	
105	Accessibility	1,000.00	0.00	0.00	\$ 1,000.00	
106	Fundraising Expenses	500.00	0.00	0.00	\$ -	
107	Contingency	0.00	0.00	0.00	\$ -	
108	County Consult Fees	0.00	0.00	0.00	\$ -	
109	Total	\$387,679.00	\$328,428.20	\$415,969.32	\$ 416,147.00	



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110						
111	Council					
112	Council Honorariums	20,000.00	13,813.11	18,813.11	\$ 20,000.00	
113	Conventions & Training	4,500.00	2,471.44	2,471.44	\$ 2,500.00	
114	Mayor's Meetings/Mileage	0.00	0.00	1,700.00	\$ 3,300.00	added for 2015/2016 - group of County Mayors to discuss common issues
115	Mayor's Mileage	750.00	633.33	750.00	\$ 750.00	
116	Councillor's Mileage	750.00	429.22	429.22	\$ 750.00	
117	Councillor's Paid Expenses	200.00	0.00	0.00	\$ -	
118	Elections	0.00	0.00	0.00	\$ -	
119	Council Charges to be Reimbursed	200.00	0.00	0.00	\$ 200.00	
120	EHT Employer Expense	0.00	0.00	0.00	\$ -	This is included in Admin EHT
121	Resource Materials' Fees	1,000.00	301.00	301.00	\$ 1,100.00	2016 - includes 3 yr renewal subscription of Municipal World
122	Total	\$27,400.00	\$17,648.10	\$24,464.77	\$ 28,600.00	
123						
124	Total Admin/Council Expense	\$415,079.00	\$346,076.30	\$440,434.09	\$444,747.00	
125						
127	Auto Extrication					
128	NRERU	0.00	800.00	800.00	\$ -	
129	Total	\$0.00	\$800.00	\$800.00	\$ -	
130						
131	Building Inspector					
132	Education/Training	500.00	0.00	0.00	\$ 500.00	



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133	CBO Mileage	1,500.00	1,867.70	2,167.70	\$ 2,000.00	
134	Associations - Membership Fees	0.00	105.00	105.00	\$ 120.00	
135	CBO Telephone	900.00	595.18	735.18	\$ 900.00	
136	Building Permits & Fees	250.00	0.00	0.00	\$ 250.00	
137	Total	\$3,150.00	\$2,567.88	\$3,007.88	\$ 3,770.00	
138						
139	Emergency Management					
140	Education/Training	250.00	516.97	600.00	\$ 250.00	
141	Mileage	0.00	363.00	513.00	\$ -	2016 - attendance required as per OFMEM (Ontario Fire Marshal)
142	Supplies	200.00	0.00	0.00	\$ 200.00	
143	Emergency Preparedness	500.00	0.00	0.00	\$ 500.00	
144	Total	\$950.00	\$879.97	\$1,113.00	\$ 950.00	
145						
146	Fire					
147	Supplies	500.00	1,588.75	1,588.75	\$ 500.00	
148	Fire Agreement - MNR	7,500.00	7,476.00	7,476.00	\$ 8,200.00	
149	911 Agreement - County	2,500.00	2,066.37	2,066.37	\$ 2,500.00	
150	Total	\$10,500.00	\$11,131.12	\$11,131.12	\$ 11,200.00	
151						
152	Health & Safety					
153	Health & Safety	1,000.00	173.28	173.28	\$ 1,000.00	2016 - Includes Staff - training
154	Total	\$1,000.00	\$173.28	\$173.28	\$ 1,000.00	
155						



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157	Policing					
158	Policing	58,478.00	34,372.00	53,864.00	\$ 74,664.00	2016 - \$6,222 monthly payment as per OPP annual billing statement
159	Total	\$58,478.00	\$34,372.00	\$53,864.00	\$ 74,664.00	
160						
161	Total Protection Services	\$74,078.00	\$49,124.25	\$69,289.28	\$ 91,584.00	
162						
164	Transportation Services					
165	Education/Training	500.00	595.00	595.00	\$ 600.00	
166	Road's Mileage	200.00	306.35	306.35	\$ 200.00	
167	Associations - Membership Fees	650.00	503.09	503.09	\$ 650.00	
168	Road super Cell Phone	400.00	291.90	341.90	\$ 400.00	
169	Twp garage utilities	7,000.00	3,012.52	6,000.00	\$ 7,000.00	
170	Repairs/Maintenance	1,000.00	37.90	37.90	\$ 1,000.00	
171	Upgrade/Capital	0.00	0.00	0.00	\$ -	
172	Special Projects	3,000.00	29,540.38	29,540.38	\$ 30,000.00	2016 - brushing with equipment rental (OCIF)
173	Miscellaneous	250.00	0.00	9,000.00	\$ -	2015 - plow re Twp truck
174	Culverts	1,500.00	2,360.00	2,360.00	\$ 6,225.00	2016 - Mackey Creek Rd & Dunlop Cr.(OCIF)
175	Road Maintenance	2,000.00	1,360.00	1,360.00	\$ 2,000.00	
176	Truck Expenses	7,000.00	4,486.04	5,986.04	\$ 7,000.00	Regular maintenance & gas
177	Truck Repairs	2,000.00	2,299.39	2,299.39	\$ 3,000.00	
178	Ploughing	24,672.00	16,141.98	24,000.00	\$ 25,000.00	
179	Calcium	14,500.00	11,147.09	11,147.09	\$ 14,000.00	



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180	Ditching	5,000.00	4,462.50	4,462.50	\$ 9,100.00	2016 - Stonecliffe, Mackey & Bissett Creek (OCIF)
181	Grading	18,812.40	17,192.34	17,192.34	\$ 17,000.00	
182	Gravel Crushing	0.00	0.00	0.00	\$ 10,000.00	2016 - transfer from reserves
183	Gravel Pits	2,000.00	1,153.25	1,153.25	\$ -	
184	Gravel Resurfacing	10,000.00	6,265.00	6,265.00	\$ 11,300.00	2016 - roads in Stonecliffe & Mackey
185	Sand & Salt Purchase	13,500.00	3,080.00	8,080.00	\$ 12,000.00	
186	Sanding	11,822.00	1,969.44	11,000.00	\$ 12,000.00	
187	Standby	12,336.00	5,936.70	10,000.00	\$ 10,000.00	
188	Tools & Supplies	12,500.00	6,708.34	7,400.00	\$ 4,000.00	2015 - 32' ladder / lights for outside of garage
189	Twp Signs & Posts	1,000.00	944.00	944.00	\$ 1,000.00	
190	Contingency	0.00	0.00	0.00	\$ -	
191	Stockpile Cover	0.00	0.00	0.00	\$ -	
192	Total	\$151,642.40	\$119,793.21	\$159,974.23	\$ 183,475.00	
193						
194	Waste Management					
195	Education/Training	350.00	0.00	0.00	\$ 600.00	
196	Public Education/Promos	0.00	0.00	0.00	\$ 600.00	added for 2016
197	Environmental Mileage	200.00	0.00	0.00	\$ 300.00	
198	Associations - Membership Fees	200.00	100.00	100.00	\$ 200.00	
199	Repairs/Maintenance	2,500.00	0.00	0.00	\$ 2,000.00	2016 - Stonecliffe landfill site - bear fence & gate
200	Upgrade/Capital	750.00	0.00	0.00	\$ 750.00	



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201	Special Projects	2,500.00	3,160.00	3,160.00	\$ -	2015 - removal of tires from landfill sites / signage landfill site hrs of operation / CIF municipal blue bags
202	Miscellaneous	0.00	0.00	0.00	\$ -	
203	Truck Expenses	5,500.00	2,151.10	3,151.10	\$ 3,000.00	Regular truck maintenance
204	Truck Repairs	1,000.00	0.00	0.00	\$ 1,000.00	
205	Stockpile Cover	0.00	0.00	0.00	\$ -	
206	Composter Rebate Program	300.00	30.00	30.00	\$ 300.00	
207	Disposal Site Monitoring	30,000.00	19,700.00	19,700.00	\$ 25,000.00	
208	Disposal Site Consultants	27,500.00	16,655.00	23,000.00	\$ 30,000.00	2015 - Cambium & Joe Hall (Redi-Recycling)
209	Environmental Expenses	2,500.00	1,283.28	1,433.28	\$ 2,000.00	
210	Excavation - Landfill Sites Maintenance	12,000.00	8,475.00	8,475.00	\$ 12,000.00	
211	Household Hazardous Waste	6,900.00	8,119.95	8,119.95	\$ 14,000.00	2016 - Projected processing fee increases from MOE from \$10 to \$20 for 2016 & from \$20 to \$30 for 2017
212	Recycling	27,756.00	21,843.49	26,593.49	\$ 27,500.00	
213	Total	\$119,956.00	\$81,517.82	\$93,762.82	\$ 119,250.00	
214						
215	Cemetery					
216	Cemetery	0.00	0.00	0.00	\$ -	
217	Total	\$0.00	\$0.00	\$0.00	\$ -	
219						
220	Helipad					
221	Helipad Maintenance	0.00	0.00	0.00	\$ 3,500.00	



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222	Total	\$0.00	\$0.00	\$0.00	\$ 3,500.00	
223						
224	Physician Recruitment					
225	Physician Recruitment	1,300.00	1,200.00	1,200.00	\$ 1,300.00	
226	Total	\$1,300.00	\$1,200.00	\$1,200.00	\$ 1,300.00	
227						
228						
229	Parks & Rec					
230	Hall Supplies	1,500.00	1,455.82	1,755.82	\$ 2,000.00	
231	Volunteer Appreciation	0.00	0.00	600.00	\$ 600.00	2015-16 aprons, t-shirts for HCM Volunteers
232	Bar/Canteen	0.00	0.00	0.00	\$ -	
233	Hall Telephone	800.00	475.18	591.18	\$ 800.00	
234	Hall Utilities	10,000.00	5,442.46	9,000.00	\$ 10,000.00	
235	Repairs/Maintenance	5,000.00	1,527.98	1,577.98	\$ 5,000.00	2016 - incl \$500 re septic pumping
236	Upgrade/Capital	15,000.00	7,350.00	7,350.00	\$ 9,300.00	2016 - Lacroix Park - monument repair / low lighting hall
237	Special Projects	14,000.00	6,194.74	7,194.74	\$ 57,096.00	2016 - \$48,000 Canada 150 / \$8, 096 Seniors prog. / \$1,000 geese
238	Miscellaneous	2,500.00	1,320.50	1,320.50	\$ 2,500.00	
239	Hall Expenses	500.00	53.97	53.97	\$ 200.00	
240	Hall Rental Refunds	500.00	150.00	150.00	\$ 500.00	
241	Rec Expenses Expenses	24,550.00	15,327.94	29,112.61	\$ 32,164.94	2015 - Play equipment for OMP
242	Furniture & Equipment	1,000.00	644.99	5,950.37	\$ 2,600.00	2015 - \$5,000 beverage refrigerator (lockable & divided) / 2016 - 22 vinyl chairs \$107ea



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243	Parks & Boat Ramps Maintenance	11,308.00	11,099.24	11,099.24	\$ 11,400.00	Grounds Maintenance
244	Parks & Launch Capital	7,000.00	129.88	129.88	\$ 24,760.85	2016 - Improve boat launches / paint, repair vault toilets etc.)..
245	Total	\$93,658.00	\$51,172.70	\$75,886.29	\$ 158,921.79	
246						
247						
248	County Consult Fees					
249	County Consult Fees	0.00		0.00	\$ -	
250	Total	\$0.00	\$0.00	\$0.00	\$ -	
251						
252	Transfer to Reserve Funds					
253	Transfer to Reserve Funds	30,000.00	95,748.00	111,748.00	\$ 1,500.00	2016 - \$1,500 Disposal site re bear fencing - / 2015 - \$5,000 improve Emergency Mgmt. communications / \$4,000 archive storage / \$4,000 Roads truck / \$3,000 Disposal site truck
254	Total	\$30,000.00	\$95,748.00	\$111,748.00	\$ 1,500.00	
255						
256	Transferred to Deferred Revenue					
257	Transfer to Deferred Revenue	0.00	3,402.26	15,409.95	\$ -	2015 - \$8096 remaining re Seniors Program / \$509.43 Donations / \$6804.52 gas tax
258	Total	\$0.00	\$3,402.26	\$15,409.95	\$ -	
259	Special Project					
260	Special Projects	9,424.98	3,215.65	3,215.65	\$ -	2015 - \$715.65 ROAR / \$1,000 Vintage map restoration / \$1,500 NRFS donation
261	Total	\$9,424.98	\$3,215.65	\$3,215.65	\$ -	



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3	DRAFT - 2016 Working Budget					
4						
5	Account Name	2015 Annual Budget	YTD Actual	Estimated YTD to December 31/2015	2016 Budget	Description
274	Total Expenses	\$895,138.38	\$751,250.19	\$970,920.31	\$1,004,277.79	
275						
276	Estimated unallocated surplus	\$0.00	\$212,532.96	\$95,455.68	\$16,670.18	
277						

