



## **THE CORPORATION OF THE UNITED TOWNSHIPS OF HEAD, CLARA & MARIA**

### **Minutes September 8, 2016**

Minutes of a regular meeting of Council held on Thursday, September 8, 2016 at 14:00 h. in the Municipal Hall.

1. **CALL TO ORDER & MOMENT of REFLECTION** - *Let us take a moment of silent reflection to contemplate in our own way the responsibility we have to collectively use our skills and experience to ensure the mutual long term benefit of our Municipality and those we represent.*

#### **2. ROLL CALL**

The following were present Mayor Gibson Councillors: Calvin Chartrand, Dave Foote, and Debbi Grills.

**Staff:** Melinda Reith, Clerk/CAO, Noella LeBreton, Treasurer; Crystal Fischer, Admin Assistant.

**Absent/Regrets:** Councillor Bob Reid

#### **3. RECITAL OF THE MUNICIPAL MISSION AND VISION STATEMENTS**

**HCM Mission:** At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.

**HCM Vision:** Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.

#### **4. DISCLOSURE of PECUNIARY INTEREST & GENERAL NATURE THEREOF**

Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, your employer, or activities of your children, parents or spouse; - None

#### **5. DEPUTATIONS/PRESENTATIONS** - none

#### **6. ADOPTION of MINUTES of PREVIOUS MEETINGS (INCLUDING COMMITTEES)**

- i. Council Minutes – June 10, 2016

Resolution # 08/09/16/001

Moved by Councillor Foote and seconded by Councillor Grills

**BE IT RESOLVED THAT** the minutes of the regular meeting of Friday, June 10, 2016 be accepted as presented.

Carried Unanimously

- ii. Rural Mayor's Forum Eastern Ontario Meeting Minutes

1. June 3, 2016 - information

2. August 5, 2016 – not yet received

- iii. Library Board Minutes - none

- iv. Recreation Committee Minutes

1. July 20, 2016 - information

2. August 17, 2016 - information

#### **7. CORRESPONDENCE & PETITIONS**

- i. OMAFRA – re: new Ontario Community Infrastructure Funding - information
- ii. Upper Ottawa Valley OPP – re: Youth Homelessness Awareness Week and funding for Renfrew County Safe Shelter for Youth - information
- iii. Mayor Vrebosch, Municipality of East Ferris – re: OMAFRA's Rural Economic Development fund - information
- iv. City of Kenora – re: Rural Economic Development Fund and request for reconsideration of its removal - information

v. County of Renfrew – re: Lyme Disease and Request for Increased Funding into Research – already supported

vi. Trans Canada – re: Request for Support for Energy East project

**Action:** prepare resolution of support for the next meeting

vii. County of Renfrew – re: Revitalization of Picton deep water port Terminals

**Action:** prepare resolution of support for next meeting

viii. AMO Communications – re: Infrastructure Canada – Phase 1 Fundy Agreements Update

ix. AMO Communications – re: Waste Diversion Ontario 2016 Steward Obligation Decision for Blue Box Funding

x. City of Kenora – re: Request to Ban Door – to – Door Sales in the Home Services Sector

xi. Perth County Council – re: Request for Rural Consultation on the province's Climate Change Action Plan

**Action:** prepare resolution of support for next meeting

xii. West Lincoln – re: Mandatory Municipal Consent for Future Renewable Energy Projects

xiii. MMAH – re: June Updates – various topics – information

xiv. AMO Communications – re: Consult on Expanding Medical Responses through Fire Services

xv. OPP – Municipal Policing Bureau – re: New Report Available

xvi. Cunningham Swan – re: Municipal Law Seminar, Eganville

**Action:** Councillor Foote to be registered, Councillor Grills will confirm. Permission to close the office if all staff would like to attend was granted.

xvii. Cunningham Swan – Legal Briefs

xviii. OPP Report – confidential

## 8. STAFF REPORTS

i. Report #08/09/16/801 – Clerk's Report – information

Councillor Chartrand left the meeting at 14:23h.

**Action:** Clerk to prepare a resolution for council for next meeting contesting sections of the Official Plan.

Resolution #08/09/16/002

Moved by Councillor Grills and Seconded by Councillor Foote

**WHEREAS** a grant/funding opportunity has arisen which provides an opportunity to obtain up to 75% of a project cost through the Trillium Foundation;

**AND WHEREAS** funds exist in the Transition Reserve to provide council's contribution;

**AND WHEREAS** improvements to the municipal ball field in Stonecliffe have been recommended to council by staff to include new benches and a shade/cover and gazebo to protect players, scorekeepers and spectators from weather;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby approve this project, authorize staff to commit up to \$5,000 for council's 25% share of total project costs and authorizes application for funding through the Ontario Trillium Foundation.

Carried Unanimously

**Note** - Design to be modified to have shelter along the driveway and none along Logger's Road leaving space for the snowmobile trail.

ii. Report #08/09/16/802 – Treasurer's Report – information

iii. Report #08/09/16/803 – Mayor's Report – information

- MPAC request for re-assessment.

- Rail line trail naming. Ottawa Valley Recreation Trail.
- Melissa Bishop award.
- iv. Report #08/09/16/804 – Admin Assistant - none

## 9. FINANCIAL REPORTS

### i. Cheque Log

Resolution #08/09/16/003

Moved by Councillor Foote and Seconded by Councillor Grills

**BE IT RESOLVED THAT** Report #08/09/16/901 being the Cheque Log to September 6, 2016 totalling \$ 721,297.81 be accepted as presented.

Carried Unanimously

### ii. Comparative Income Statement

Resolution #08/09/16/004

Moved by Councillor Chartrand and Seconded by Councillor Foote

**BE IT RESOLVED THAT** the Comparative Income Statement from January 1, 2016 – September 6, 2016, Report #08/09/16/902 be accepted as presented.

Carried Unanimously

## 10. BY-LAWS - none

## 11. UNFINISHED BUSINESS

### i. Report #08/09/16/1102 – Support –Town of Arnprior - Unfair Treatment of Children with Autism Spectrum Disorder

Resolution #08/09/16/005

Moved by Councillor Foote and Seconded by Councillor Chartrand

**WHEREAS** the Council of the Town of Arnprior and the City of Pickering have circulated a resolution decrying the recent changes to the funding for children with autism and autism spectrum disorder;

**THEREFORE BE ITRESOLVED THAT** that Council of the United Townships of Head, Clara & Maria does hereby support the resolution and respectfully requests that the province through the Ministry of Child and Youth Services reconsider its decision and immediately reinstate adequate funding for children in need of IBI Therapy regardless of age.

**AND FURTHER THAT** a copy of this resolution be circulated to the Honourable Kathleen Wynne, Premier of Ontario, The Honourable Tracy MacCharles, Minister of Child and Youth Services, MPP, John Yakabuski and MP Cheryl Gallant, and all municipalities in the County of Renfrew including the Council of the Algonquins of Pikwakanagan First Nations for support and information.

Carried Unanimously

### ii. Report #08/09/16/1103 – Ontario Fire Marshal request for information

Resolution #08/09/16/006

Moved by Councillor Grills and Seconded by Councillor Foote

**WHEREAS** the Ontario Fire Marshal has requested a substantial amount of information concerning our efforts to comply with the provincial legislation concerning fire services and emergency management; some of which is on our website, has already been submitted or simply does not exist due to the size and composition of our municipality;

**AND WHEREAS** the compilation and submission of this information will be time consuming for already time strapped staff and is due within the next two weeks;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby direct staff to: begin to comply with the OFMEM request under a covering letter explaining our circumstances and supply electronic documentation only.

Carried Unanimously

Starting to comply with your request – will take a significant amount of time.

Request direction as to how to resolve issues where documents do not exist. Provide a copy of 2016's annual budget. Request that they justify time spent on this project, especially where most information is on the municipal website.

**Action:** Mayor Gibson to direct letter to Art Booth for clarification, ccing council for input prior to sending final version. Will continue to try to contact other municipalities for information; and converse with MP Yakabuski to make him aware of the situation.

## 12. ADDENDUM (NEW BUSINESS)

- i. Report #08/09/16/1201 – Province request for Property Standard By-laws for rental units

Draft of resolution for October meeting. Council to provide direction. The province wants municipalities to create and enforce interior and exterior property standards by-laws. This topic will be on the agenda at the Rural Mayor's Forum of Eastern Ontario.

**Action:** Mayor Gibson and Clerk to draft a resolution for the next meeting. Strongly worded resolution opposing this. We have never had a complaint from a renter about anything. Legislation already exists through the building code. Any tenant can invite any person into their residence at any time. Invite building inspector – who will make recommendations. Not many renters in rural Ontario. Another task with no funding. Forcing legislation not required in small rural areas. Another task with no purpose in rural Ontario, difficult to enforce.

- ii. Report #08/09/16/1202 – Taxation of Small Campgrounds

Resolution #08/09/16/007

Moved by Councillor Grills and Seconded by Councillor Chartrand

**WHEREAS** recently the Canada Revenue Agency (CRA) ruled that small family owned campgrounds employing fewer than 5 people are no longer considered Small Businesses and face significant tax increases;

**AND WHEREAS** some campgrounds are having their taxes reassessed and are facing significant tax increases which may lead them to close business;

**AND WHEREAS** Head, Clara & Maria is home to 4 small campgrounds which may or may not be negatively affected by this change in legislation;

**AND WHEREAS** Ontario's campground association "Camping In Ontario" is working with the Federation of Independent Business to push the Department of Small Business and Tourism, Finance Canada and the CRA to ensure that campgrounds are recognized as small business and pay the same taxes small businesses do;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby respectfully urge the Federal government to set aside audits until the unclear and unfair application of these rules is reviewed and that the federal government recognizes small, mostly family-run campgrounds as small businesses, and treat them the same as other small businesses;

**AND FURTHER THAT** this resolution be circulated for support.

Carried Unanimously

- iii. Report #08/09/16/1203 – Office Modifications

Resolution #08/09/16/008

Moved by Councillor Grills and Seconded by Councillor Chartrand

**WHEREAS** office modifications which would separate public areas from office space might be relatively easily made offering quieter work spaces for staff;

**AND WHEREAS** funds exist in reserves for office upgrades and maintenance;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby authorize staff to ~~use these funds to complete office modifications.~~ plan office renovations and expansion for construction early in 2017.

Carried Unanimously

**Action:** prepare a plan for construction season 2017 – a private office for meetings; create a better entranceway, private offices. What is needed for next 10 years? What should it look like? What do current staff need to get their jobs done? Professional presentation. What is not acceptable? What just doesn't work? What type and size of expansion do we need?

13. **CLOSED SESSION** – none

14. **BUSINESS ARISING FROM CLOSED SESSION** – n/a

15. **QUESTIONS AND ANSWERS**

1. Representative going to ROMA in 2017 – yes, Mayor Gibson to attend on County's behalf.
2. Committee of the Whole meeting – send issues in to Clerk for inclusion on the agenda.

16. **CONFIRMATION OF PROCEEDINGS**

Resolution # 08/09/16/009

Moved by Councillor Foote and Seconded by Councillor Grills

**BE IT RESOLVED THAT** By-Law 2016-11 being a by-law to confirm proceedings of the Council of the United Townships of Head, Clara & Maria at its meeting held on Thursday, September 8, 2016 be read a first time short and passed.

Carried Unanimously

17. **ADJOURNMENT**

Resolution # 08/09/16/010

Moved by Councillor Chartrand and seconded by Councillor Foote

**BE IT RESOLVED THAT** this meeting adjourn at 16:25 h. to meet on Friday, October 14, 2016 at 14:00 h.

Carried Unanimously

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Mayor – Jim Gibson

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Clerk – Melinda Reith