

THE CORPORATION of the UNITED TOWNSHIPS of HEAD, CLARA & MARIA  
**Committee of the Whole**  
**AGENDA**

Friday, February 5, 2016 – 13:00 h. (1:00 p.m.)

1. Call to Order and Moment of Silent Reflection
2. Roll Call
3. Recital of the Municipal Mission and Vision Statements
4. Disclosure of Pecuniary interest & General Nature Thereof – Pecuniary Interest applies to you if it applies to clubs/organizations you are involved in, or activities of your children, parents or spouse;
5. Deputations/Presentations – none
6. Unfinished Business
  - Report #05/02/16/1101 – Council Member Compensation✓
  - Report #05/02/16/1102/3 – Council/Employee Mileage and Expense Policy✓
  - Report #05/02/16/1102/3 – Council/Employee Mileage and Expense Policy✓
  - Report #05/02/16/1104 – Review of Municipal Website✓
  - Report #05/02/16/1105 – Employee Compensation✓
7. Addendum (New Business)
  - Report #05/02/16/1201 – Boat Launch Upgrades✓
  - Report #05/02/16/1202 – Energy East – Shut off Valve Locations✓
  - Report #05/02/16/1203 – Waste Management Review
8. Questions and Answers
9. Adjournment

Note\* Alternate formats and communication supports are available on request.

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HCM Mission: **At your service; working effectively to bring together people, partnerships and potential for a strong, connected community.**

HCM Vision: **Providing a healthy, connected, and sustainable community teeming with possibilities for our citizens now and into the future.**



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## Request for Deputation

Person Requesting a Deputation: \_\_\_\_\_

Organization (if applicable): \_\_\_\_\_

Contact Information: Tel # \_\_\_\_\_ Cell #: \_\_\_\_\_

Meeting Date Requested: \_\_\_\_\_

**(Note:** In accordance with the Procedural By-law, the Clerk's Department has the discretion to reschedule or deny an appearance before Council where: the number of deputations is greater than Council has established; the topic is not within the jurisdiction of the Council; the person has exceeded the number of permitted appearances; the matter is such that it requires consultation with staff and a report to accommodate the request.)

Subject Matter: \_\_\_\_\_

Brief Description of Purpose of Deputation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you been in contact with a member of staff with regard to this matter?

Yes  No  If Yes, provide name: \_\_\_\_\_

I will have a presentation

For Handout at Meeting \* Yes  No

PowerPoint \*\* Yes  No

\* Handouts require six (6) copies to be provided to the Clerk **prior** to the meeting.

\*\* PowerPoint is to be e-mailed to the Clerk's Office no later than 12:00 Noon on the Tuesday **prior** to the meeting.

Personal information on this form is collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* and becomes part of the public record. Questions with respect to the collection and use of this information should be directed to the Clerk's Office at 613-586-2526 or [twpshcm@xplornet.com](mailto:twpshcm@xplornet.com).