



## Melinda Reith

---

**From:** Evelyn Vanstarkenburg <EVanstarkenburg@countyofrenfrew.on.ca>  
**Sent:** February 2, 2016 2:50 PM  
**To:** Renfrew County Municipalities  
**Cc:** Alana Zadow; Anne McVean; Bruce Howarth; Charles Cheesman; Donna Rutz; Paul Moreau; Evelyn Vanstarkenburg  
**Subject:** Update of County of Renfrew Planning Division Fees and Application Forms  
**Attachments:** Tariff of Fees Bylaw 15-16.pdf; SUBDIVISION APPROVAL PROCESS GUIDE \_Feb 2016.pdf; APPLICATION FORM February 2016.pdf; Consent Application Form February 2016.pdf; OP-ZB AMENDMENT FORM-Feb 2016.pdf; Minor Variance Application Form-Feb 2016.pdf; General Inquiry Form Feb 2016.pdf

To all County of Renfrew Municipalities,

County Council passed a new Tariff of Fees By-Law No. 15-16 (attached) that establishes the Planning Division fees for processing various planning applications.

We have increased the fees for all the applications. Of note, the consent application fee has increased to \$800.00 and our fee for preparing Zoning By-law Amendments has increased to \$500.00.

The authority to pass a Tariff of Fees By-law is provided for under Section 69(1) of the *Planning Act*, which requires a by-law to be designed to meet only the anticipated costs to the municipality of processing different types of applications. Even with the increases we are still not at full cost recovery.

Please note that our pre-consultation (General Inquiry) service is still free.

We have also taken this opportunity to update our various application forms. All the forms are now 8 ½ x 11 to ease printing and copying, and we are using a new font which is more legible. The consent and subdivision application forms have been updated to reflect the latest fees.

The attached forms (listed below) are also available (or will be shortly) on our website at:

<http://www.countyofrenfrew.on.ca/online-services/on-line-forms/>

- Guide to the Approval Process for Plans of Subdivision
- Application for Approval of a Plan of Subdivision or Condominium Description
- Consent Application Guide and Application Form
- Application for Official Plan and/or Zoning By-law Amendment
- Application for Minor Variance
- General Inquiry Form

**Please discard all of the previous application forms.**

Finally, we will be circulating to local legal, real estate, surveying, and planning consultant offices the revised forms and fees.

If you have any questions, please call me.

Sincerely,

## COUNTY OF RENFREW

### BY-LAW NUMBER 15-16

#### A TARIFF OF FEES BY-LAW FOR APPLICATIONS MADE IN RESPECT OF PLANNING MATTERS

---

WHEREAS Section 69(1) of the Planning Act, R.S.O. 1990, c.P. 13, as amended, provides that the Council of a Municipality, may by by-law, prescribe a Tariff of Fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated costs to the Municipality in respect of the processing of each type of application provided for in the tariff.

AND WHEREAS it is deemed desirable to prescribe a Tariff of Fees establishing a fee for the processing of applications to the Approval Authority (County of Renfrew) outlined below;

AND WHEREAS it is deemed desirable to prescribe a Tariff of Fees establishing fees for the processing of applications made in respect of planning matters to the local municipalities of the County of Renfrew.

NOW THEREFORE the Council of the Municipal Corporation of County of Renfrew hereby enacts as follows:

#### 1. CONSENTS

- a) That a fee of \$800.00 for each new lot created is hereby established for consent applications to the Approval Authority.
- b) That a fee of \$800.00 for each consent application that does not create a new lot (i.e., lot addition, right-of-way, easement, etc.) is hereby established by the Approval Authority.
- c) That a fee of \$400.00 is hereby established for a major revision to a consent application (e.g., recirculation to any reviewing agency and local municipalities) and \$200.00 for a minor revision to a consent application, as determined by the Manager of Planning Services.
- d) Upon determination by the Manager of Planning Services (or by the Land Division Committee, as the case may be) that a technical study is required to justify a proposed consent application, the applicant shall be required to pay to the County, as a deposit, an amount equal to the estimated professional fees for the peer review of such study. Further, the applicant shall be required to reimburse the County for the actual fees and expenses of the County's peer review professional which are beyond the review of the applicant's study (e.g., pre-consultation, dispute resolution, municipal board hearings).
- e) That a deposit of \$2,000 shall be required for Ontario Municipal Board appeals. Any surplus funds shall be returned to the applicant on consents granted by the County of Renfrew. If the costs exceed the deposit, the applicant will be responsible for any additional costs incurred.

- f) That a fee of \$150.00 be established for the processing of an appeal to the Ontario Municipal Board (i.e., preparation of record).

2. **VALIDATION OF TITLE**

- a) That a fee of \$600.00 in addition to all legal costs incurred by the County is hereby established for processing Validation of Title applications by the Approval Authority.

3. **SUBDIVISION/CONDOMINIUM/PART LOT CONTROL BY-LAWS**

a) **Subdivisions**

i) **Initial Application Fee**

- For any proposed plan of subdivision submitted to the County of Renfrew for approval:

- Up to 5 developable lots/blocks	\$2,200.00
- 6 to 10 developable lots/blocks	\$3,300.00
- 11 to 30 developable lots/blocks	\$5,500.00
- More than 30 developable lots/blocks	\$7,700.00

ii) **Notice of Application**

- Department advertises notice of subdivision application in accordance with the Planning Act.

iii) **Major Plan Revision (Re-circulation)**

50% of the Initial  
Application Fee

- For major revisions to the draft plan, draft approved plan and/or conditions of draft approval which require major recirculation.

iv) **Minor Revision or Emergency Extension**

\$550.00

- For minor revisions to the draft plan, draft approved plan and/or draft conditions which do not require major recirculation and for each emergency extension to draft approval of not more than three (3) months.

v) **Draft Approval Extension (Annual)**

\$900.00

- For each extension of draft approval of not more than twelve (12) months beyond the usual three (3) years draft approval granted by the County.

b) **Condominiums**

i) **Initial Application Fee**

- For any proposed plan of condominium submitted to the Corporation of the County of Renfrew:

- Up to 10 units	\$3,300.00
- 11 to 30 units	\$5,500.00
- More than 30 units	\$7,700.00

ii) **Exemption**

- For any plan of condominium submitted to the Corporation of the County of Renfrew for exemption under Section 50 of the Condominium Act, R.S.O. 1990, c.C.26, as amended. \$1,300.00

iii) **Major Plan Revision (Re-circulation)**

50% of the Initial  
Application Fee

- For major revisions to the draft plan, draft approved plan and/or conditions of draft approval which require major recirculation.

iv) **Minor Revision or Emergency Extension**

\$550.00

- For minor revisions to the draft plan and/or draft conditions, which do not require major recirculation and for each emergency extension to draft approval of not more than three (3) month(s).

v) **Draft Approval Extension (Annual)**

\$900.00

- For each extension of draft approval of not more than twelve (12) months beyond the usual three (3) years draft approval granted by the County.

c) **Part Lot Control By-law**

i) **Final Approval**

\$550.00

- Payable prior to the by-law being given final approval by the County

d) **Peer Review Deposit**

i) **Plan of Subdivision and Plan of Condominium**

A deposit of \$5,000.00 shall be paid to the County at the time of application or, if required at pre-consultation, to cover the cost of undertaking a peer review of any technical study or studies submitted in support of an application (or pre-consultation) for a plan of subdivision or plan of condominium. The deposit shall be applied to the cost of the peer review with any surplus refunded to the applicant. If the costs of peer review exceed the deposit, the applicant will be charged any additional costs incurred.

Further, the applicant shall be required to reimburse the County for the fees and expenses of the County's peer review professionals which are beyond the review of the applicant's technical studies (e.g., dispute resolution, municipal board hearings). Technical studies include, but are not limited to: hydrogeology studies, environmental impact studies, servicing options study, traffic studies, soil studies and noise assessment studies.

e) **Ontario Municipal Board**

That a deposit of \$4,000 shall be required for Ontario Municipal Board appeals on plans of subdivision draft approved by the County of Renfrew. Any surplus funds shall be returned to the applicant. If the costs exceed the deposit, the applicant will be responsible for any additional costs incurred.

4. **OFFICIAL PLAN AND ZONING BY-LAW AMENDMENTS**

a) Where an application is submitted by an applicant to a municipality:

- i) For each site specific application pursuant to Section 21 of the Planning Act (Official Plan Amendment) - review of Application to amend Official Plan, and preparation and processing of amendment.

\$650.00

- ii) For each site specific application pursuant to Section 34 of the Planning Act (Zoning By-law Amendments) - review of Application to amend Zoning By-laws and preparation and processing of amendment.

\$500.00

- iii) Where a combination of requests for site-specific amendments pursuant to Sections 17, 21 and 34 of the Planning Act are submitted the fee charged for each additional request above the first submitted for the same site shall be reduced by \$100.00.

5. **OTHER**

a) Where applicable, the following hourly rates apply:

i)	Director	\$78.00
ii)	Manager of Planning Services	\$68.00
iii)	Senior Planner	\$57.00
iv)	Junior Planner, GIS Technician	\$47.00
v)	Secretary	\$42.00

- |    |   |          |
|----|---|----------|
| b) | Minor Variance Reports for local municipalities         | \$200.00 |
| c) | Consent Reports for lower tier committees of adjustment | \$200.00 |

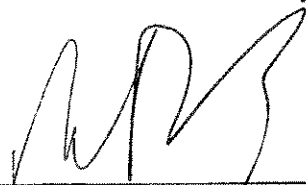
6. That By-law 7-14 is hereby repealed.

7. This By-law shall come into force and take effect on the 27th day of January 2016.

READ a first time this 27th day of January 2016.

READ a second time this 27th day of January 2016.

READ a third time and finally passed this 27th day of January 2016.

  
\_\_\_\_\_  
PETER R. EMON, WARDEN

  
\_\_\_\_\_  
W. JAMES HUTTON, CLERK

## PENSION, BENEFITS AND EXECUTIVE COMPENSATION

FEBRUARY 9, 2016

BY: JORDAN N. FREMONT AND NATASHA D. MONKMAN

### PREPARING THE MUNICIPAL SECTOR FOR THE ONTARIO RETIREMENT PENSION PLAN

The Ontario Retirement Pension Plan ("ORPP") is coming and all municipal sector employers need to consider and prepare for the potential of ORPP participation and associated additional payroll costs commencing as early as January 1, 2017.

In this *FTR Now* we provide an overview of the ORPP and highlight key issues that you should be aware of, including:

- the application of the ORPP to municipal sector employers and employees, and potential costs and payroll implications;
- the ORPP implementation date that will apply to your organization;
- how participation in OMERS or other retirement arrangements may impact your ORPP obligations; and
- considerations and potential options your organization should be examining now.

#### ORPP COVERAGE AND CONTRIBUTION DETAILS

The ORPP was first announced in the 2014 Ontario Budget as a major initiative to help address the government's concerns around retirement income adequacy for middle income earners. Since then, the Ontario government has been developing the legislative and regulatory framework to support the implementation of the ORPP beginning in January 2017. That development work is still ongoing as of the date of this *FTR Now*, but some of the known details concerning coverage and required contributions are as follows:

- the ORPP will be mandatory for Ontario employees between ages 18 and 70, whose annual earnings exceed \$3,500, and who do not participate in a "comparable workplace pension plan";
- there will be a target combined contribution rate of 3.8%, to be phased-in, which will be shared equally by employers and Ontario employees (i.e. the target employer contribution will be 1.9%);<sup>1</sup> and
- contributions will be required on earnings up to a maximum of \$90,000 (adjusted to reflect increases in the Year's Maximum Pensionable Earnings under the federal Canada Pension Plan ("CPP") between 2014 and 2017).

For purposes of determining the scope of employee coverage, the Ontario government has indicated that the ORPP will apply to (i) employees who report to work at an employer's establishment in Ontario, and; (ii) employees who are not required to work at an employer's place of business but whose wages are paid from an Ontario-based employer (i.e. mobile employees and those who work from home). Also, since the Ontario government has stated that the ORPP is to provide coverage for all Ontario employees who do not participate in a comparable workplace pension plan, we expect that such coverage will be extended beyond full-time and part-time employees, and apply to temporary, casual and other categories of employment. We expect that this will be clarified over the coming months.

Employees who are not immediately enrolled in a comparable workplace pension plan but who will become eligible, subject to a waiting period and/or upon the employee's election, will nonetheless be required to participate in the ORPP during any period during which they are not participating in that comparable pension plan.<sup>2</sup>

Finally, employers who do provide a comparable workplace pension plan and are therefore exempt from the ORPP in respect of participating employees will be permitted to opt-in to the ORPP. An opt-in, however, will apply for all employees and not just a specific group. In other words, if an employer elects to opt-in to the ORPP, then participation in (and full contributions to) the

<sup>1</sup> In the event of ORPP funding shortfalls, the combined contribution rate could be increased by up to 0.2% (for a total combined rate of 4.0%).

<sup>2</sup> The government has not yet provided information with respect to how a buy-back of eligible service (i.e. relating to a waiting period or a period during which an employee was eligible to participate in a comparable pension plan but chose not to) is to be treated for purposes of the ORPP. Further details are expected regarding these and other technical issues.



ORPP will be required even for employees participating in the comparable workplace pension plan.

For additional information on these and other ORPP design details please see our *FTR Now* of January 28, 2016 and our *FTR Now* of August 11, 2015.

#### **PHASED IMPLEMENTATION OF THE ORPP**

Another significant feature of the ORPP is that implementation will be phased in over several years, commencing in 2017. Employers who provided a registered pension plan (or were in the course of registering a pension plan) as of August 11, 2015 will be the last to be enrolled, beginning in 2020. Other employers will be required to participate earlier, in one of three “Waves,” as outlined below:

- Wave 1 – effective January 1, 2017, for employers with 500 or more employees;
- Wave 2 – effective January 1, 2018, for employers with 50 to 499 employees; and
- Wave 3 – effective January 1, 2019, for employers with 50 or fewer employees.

Contributions to the ORPP will be phased in over two to three years for Wave 1, Wave 2 and Wave 3, up to the target 3.8% combined employer-employee contribution rate beginning in January 2020.

#### **ISSUES FOR MUNICIPAL SECTOR EMPLOYERS**

As stated above, if an employer provides a comparable workplace pension plan then the employer will not be required to participate in the ORPP in respect of those employees who participate in that comparable plan.

For Ontario municipal sector employers, the opportunity to participate in a registered pension plan is subject to certain limitations prescribed by the *Ontario Municipal Employees' Retirement System Act, 2006* (“*OMERS Act, 2006*”). In general, these limitations provide that municipalities cannot contribute to any pension plan except for the Ontario Municipal Employees' Retirement System (“*OMERS*”) and/or the CPP.

The vast majority of Ontario municipal sector employers do, in fact, participate in OMERS, although there are some that provide a group registered retirement savings plan or that do not provide any form of registered retirement plan. From amongst the permitted forms of retirement

arrangements that may be provided by municipal sector employers who are governed by the *OMERS Act, 2006*, only OMERS satisfies the conditions for the ORPP's comparable workplace pension plan exemption.<sup>3</sup>

The Ontario government has previously indicated its intention to extend the ORPP to all Ontario employees who do not participate in a comparable workplace pension plan. To achieve this result, we anticipate that complimentary legislative amendments will be made to the *OMERS Act, 2006*, to permit participation in and contributions to the ORPP. Assuming that that this change is made,

- Ontario municipal sector employers who were participating in OMERS as of August 11, 2015 will be required to participate in the ORPP as early as January 1, 2020; and
- other Ontario municipal sector employers will, depending on employee population, fall into Wave 1, Wave 2 or Wave 3, and be required to participate in the ORPP as early as January 1, 2017, January 1, 2018 or January 1, 2019, respectively.

In other words, it is expected that all Ontario municipal sector employers will be required to participate in the ORPP by January 1, 2020, at least with respect to those employees who are not participating in OMERS. Also, this obligation to participate in the ORPP will extend to employees who are not yet eligible to participate in OMERS (i.e. because of service or earnings criteria), or who are eligible but have declined OMERS enrolment.

As indicated above, ORPP coverage will likely include temporary, casual and other categories of employment. However, it is anticipated that there will be further clarification on this issue of coverage, including whether, in the municipal sector for example, volunteer firefighters and council members are also potentially subject to the ORPP.

Finally, although participation in the ORPP will not be required for municipal sector employers in respect of employees who participate in OMERS, these employers are nonetheless permitted to opt-in. However, employers should be aware that an election to opt-in to the ORPP will very likely require that

---

<sup>3</sup> The comparable workplace pension plan exemption applies exclusively to registered pension plans, and only those that meet certain thresholds (i.e. an annual benefit accrual rate of at least 0.5% of base salary in the case of a defined benefit pension plan). OMERS is a registered pension plan and has an accrual rate that exceeds the stated threshold for a comparable workplace pension plan.

contributions be made both for the ORPP and OMERS, and increase overall payroll costs.

#### NEXT STEPS

It is anticipated that there will be additional legislation, regulations and related guidance respecting the ORPP over the coming months. In addition, the ORPP Administration Corporation (the corporation established to collect contributions and administer the ORPP) will be rolling out an assessment of Ontario employers to support the implementation of the ORPP and to identify the applicable Wave (i.e. date) for each employer's enrolment. Further details about this assessment process are expected to be announced in the coming weeks.

In the meantime, municipal sector employers should consider the following:

- Municipal sector employers participating in OMERS as of August 11, 2015 (for at least some employees), will have just under four years to budget for additional payroll costs respecting employees not in OMERS. These additional costs will come from a potential increase in optional participation in OMERS (for other than continuous full-time employees, following eligibility), or from required ORPP contributions (for those who are not eligible or who decline enrolment in OMERS). While municipal sector employers might consider expanding mandatory OMERS enrolment to all employees to access the comparable workplace pension plan exemption more broadly, the costs of this approach will likely be much greater.
- Municipal sector employers not participating in OMERS as of August 11, 2015 will be subject to ORPP participation on an earlier date (as early as January 1, 2017). These employers will want to consider current retirement and savings programs and whether to substitute or supplement these by enrolling in OMERS, or through participation in the ORPP.
- All municipal sector employers should consider the ORPP-related implications for any joint ventures and/or subsidiary companies and entities.
- To help mitigate against additional payroll costs, employers may wish to consider and plan for potential offsets (e.g. to compensation, benefits and/or other programs).
- In all cases, if considering any changes to help address ORPP-related costs, employers should account for relevant employment and labour



relations issues (i.e. terms and conditions of employment, including collective bargaining agreements for unionized employees).

#### FOR MORE INFORMATION

Our Pension, Benefits and Executive Compensation practice group continues to monitor developments relating to the ORPP. If you have any questions, please contact Jordan N. Fremont at 416.864.7228, Natasha D. Monkman at 416-864-7302, or any member of our practice group. For additional insight into these matters and to discuss the implications for municipalities, please attend our conference call in conjunction with OMHRA on March 3, 2016. Please contact Mark H. Mason at 416.864.7280 or your regular Hicks Morley lawyer for more details.

The articles in this client update provide general information and should not be relied on as legal advice or opinion. This publication is copyrighted by Hicks Morley Hamilton Stewart Shores LLP and may not be photocopied or reproduced in any form, in whole or in part, without the express permission of Hicks Morley Hamilton Stewart Shores LLP. 25

Hicks Morley Hamilton Stewart Shores LLP  
[www.hicksmorley.com](http://www.hicksmorley.com)

**TORONTO**  
77 King St. W.  
19th Floor, Box 171  
TD Centre  
Toronto, ON M5X 1K5  
Tel: 416.362.1611  
Fax: 416.362.9680

**WATERLOO**  
100 Regina St. S.  
Suite 200  
Waterloo, ON N2J 4P9  
Tel: 519.746.0411  
Fax: 519.746.4017

**LONDON**  
148 Fulsford St.  
Suite 1608  
London, ON N6A 5P3  
Tel: 519.433.7511  
Fax: 519.433.3827

**KINGSTON**  
266 King St. E.  
Suite 110  
Kingston, ON K7K 6Y3  
Tel: 613.549.5153  
Fax: 613.549.5088

**OTTAWA**  
150 rue Metcalfe St.  
Suite 2000  
Ottawa, ON K1P 1P1  
Tel/Fax: 613.234.0586  
Fax/Tel: 613.234.0418

## **Facility Services**

January 18, 2016

Melinda Reith  
Municipal Clerk  
Head, Clara and Maria  
[hcmclerkmreith@gmail.com](mailto:hcmclerkmreith@gmail.com)

The Renfrew County District School Board's mission statement is to create outstanding educational experiences that honour the uniqueness of each individual. With this in mind, we use the following three guiding principles to guide us in our work supporting students:

1. Excellence in Teaching and Learning
2. Safe, Caring and Respectful Learning Environments
3. Wise Use of Resources

In regards to the third guiding principle, Wise Use of Resources and in accordance with the Ministry of Education's Community Planning and Partnership Guideline, we are undertaking a consultation with community partners to determine if collaboration opportunities exist. The purpose of the Ministry's guidelines is to encourage school boards to reach out to community organizations to share planning information on a regular basis. The information sharing will allow the Board and other entities to work together to the benefit of all and to optimize the use of public assets. The Board would like to connect with community partners looking to share facilities (on a cost-recovery basis) to benefit our students and the broader community.

The Board will be holding a meeting to share our planning information and to hear planning information from our community partners. The meeting will take place on **February 17, 2016 at Opeongo High School, 1990 Cobden Road at 2:00 p.m.**

The Ministry Guideline expects organizations to bring relevant planning information, including but not limited to, population projections, growth plans, community needs and land use requirements.

At the meeting, we will be sharing the following information about our schools:

- Enrollment Projections
- Current Utilization
- School Capacity
- Renewal Needs

Under the Board's procedure, the following sites operating at less than 60 per cent of Ministry rated capacity and/or having greater than 200 unused pupil spaces for 2 years or more, are candidates for potential community partnerships:

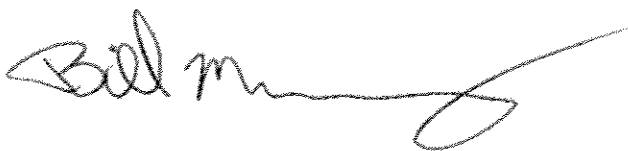
- Arnprior District High School
- Champlain Discovery Public School
- Fellowes High School
- Herman St. Public School
- Mackenzie Community School
- Madawaska Public School
- Opeongo High School
- Renfrew Collegiate Institute
- Westmeath Public School
- Whitney Public School

If you are interested in attending the meeting, please confirm attendance with Michelle Giles (Facilities Senior Secretary) at [gilesm@rcdsb.on.ca](mailto:gilesm@rcdsb.on.ca) or 613 735-0151 ext. 2264.

If you have questions about the process please contact Bill Murray at [murrayb@rcdsb.on.ca](mailto:murrayb@rcdsb.on.ca)

We value your contribution to the students and residents of Renfrew County and look forward to the possibility of working together.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bill Murray', with a long, sweeping horizontal stroke extending to the right.

Bill Murray  
Manager of Health, Safety and Facilities

cc: Director of Education  
Superintendent of Corporate Services  
Trustees  
Principals

## Melinda Reith

---

**From:** Melinda Reith <hmcclerkmreith@gmail.com>  
**Sent:** February 16, 2016 9:58 AM  
**To:** 'Michelle Giles'  
**Subject:** RE: Community Planning and Partnership

Good morning Michelle

Unfortunately I will not be able to attend the meeting tomorrow. I would however; appreciate receiving a copy of any presentation and/or minutes.

As might be guessed, the main concern that our Council and residents would have with the possibility of closing Mackenzie Community School would be the travel distance for our children to the next closest location which we expect would be Petawawa. Our children already spend a significant amount of time on what are often hazardous roads travelling to and from even Deep River. To increase this distance would be detrimental to their well-being.

I thank you for passing on our comments.

Sincerely

*Melinda Reith*, Clerk/CAO  
Head, Clara & Maria

**From:** Michelle Giles [<mailto:gilesm@rcdsb.on.ca>]  
**Sent:** February 1, 2016 11:27 AM  
**To:** [hmcclerkmreith@gmail.com](mailto:hmcclerkmreith@gmail.com)  
**Subject:** Fwd: Community Planning and Partnership

Good morning Ms. Reith,

Will you be attending the Community Planning and Partnership meeting Feb 17, 2016?

**Michelle Giles**  
Senior Secretary, Facility Services  
Renfrew County District School Board  
613-735-0151 x 2264

----- Forwarded message -----

From: **Michelle Giles** <[gilesm@rcdsb.on.ca](mailto:gilesm@rcdsb.on.ca)>  
Date: Mon, Jan 18, 2016 at 2:33 PM  
Subject: Community Planning and Partnership  
To: [hmcclerkmreith@gmail.com](mailto:hmcclerkmreith@gmail.com)

Good afternoon. Please see attached.

**Michelle Giles**



7490 Sideroad 7 W, PO Box 125,  
Kenilworth, ON N0G 2E0  
[www.wellington-north.com](http://www.wellington-north.com)

519.848.3620  
1.866.848.3620 or 519.848.3228

4

Plan to  
Simply Explore  
[www.simplyexplore.ca](http://www.simplyexplore.ca)

January 26, 2016

**RE: Bill 36, an Act to amend the Trespass to Property Act**

At the regular meeting of Council for the Township of Wellington North held January 25, 2016 the following resolution was passed:

**RESOLUTION 2016-033**

Moved by: Councillor Burke  
Seconded by: Councillor McCabe

***WHEREAS*** the Township of Wellington North recently passed a resolution to permit Sunday Gun Hunting in Wellington North be effective April 1, 2016;

***AND WHEREAS*** in the process of public consultation on permitting Sunday Gun Hunting in the municipality, the issue of trespassing on private property by the general public and hunters was raised;

***AND WHEREAS*** a private member's Bill 36, being an Act to amend the Trespass to Property Act has received first and second reading in the legislature and has now been referred to the Standing Committee on Justice Policy;

***AND WHEREAS*** the amendments to the Act in Bill 36 include amending fines ranging from \$500.00 to \$1,000.00 under Section 2(1) b) and increasing fines to \$25,000.00 under Section 12 (1) of the Act;

***NOW BE IT RESOLVED THAT*** the Township of Wellington North hereby requests that the Minister of the Attorney General support the provisions in Bill 36 to discourage trespassing on private property;

***AND FURTHER THAT*** copies of this resolution be sent to the Standing Committee on Justice Policy, the Minister of the Attorney General, Minister of Natural Resources and Forestry, all municipalities in Ontario, MPP Sylvia Jones, Dufferin-Caledon, MPP Randy Pettapiece Perth-Wellington, MPP Ted Arnott Wellington-Halton Hills, the Ontario Federation of Agriculture and the Ontario Federation of Angler's and Hunters.

**CARRIED**

We encourage all municipalities to support this resolution.

If you require further information, please contact Karren Wallace, Clerk at 519-848-3620 ext 27 or [kwallace@wellington-north.com](mailto:kwallace@wellington-north.com)

Disclaimer: This material is provided under contract as a paid service by the originating organization and does not necessarily reflect the view or positions of the Association of Municipalities of Ontario (AMO), its subsidiary companies, officers, directors or agents.





**JESUITS**

English Canada  
Province

43 Queen's Park Cres. E.  
Toronto, ON M5S 2C3

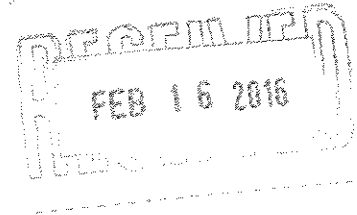
tel. 416.962.4500  
tel. 1.855.962.4500

fax 416.962.4501

[www.jesuits.ca](http://www.jesuits.ca)

February 9, 2016

Jim Gibson  
Mayor  
Clara and Maria (Dieux Rivières)  
15 Township Hall Rd  
Stonecliffe, ON  
K0J 2K0



Dear Mayor Gibson,

On behalf of the Jesuits in English Canada, I would like to inform you of a unique pilgrimage that will be passing through your municipality. In the summer of 2017, we will undertake the *Canadian Canoe Pilgrimage* and we hope to continue the work started by the Truth and Reconciliation Commission, by promoting dialogue and mutual understanding between the First Nations, English and French people who came together to form the country we now call Canada. This pilgrimage will be following the route travelled by Saint Jean de Brébeuf, Samuel de Champlain and their First Nations guides as they went by canoe to meet the Wendat people in their own territory.

In 1967, 24 Jesuits set out from Sainte-Marie among the Huron in Midland, Ontario for 24 days covering 26 miles a day to reach Expo '67 in Montreal. They were met with enthusiasm, the news media, and people of all faiths as they stopped in communities along the route.

As with the 1967 group, the *Canadian Canoe Pilgrimage 2017* paddlers will begin at Sainte-Marie Among the Huron in Midland, Ontario on July 20, 2017. This is the historical site of the Jesuit mission to the Wendat First Nation dating back to 1638. From there they will follow the shores of Georgian Bay to the French River, and then move along the French River to Lake Nipissing. From Lake Nipissing, the pilgrimage will proceed along the Mattawa River to the Ottawa River. Paddlers will then travel down the Ottawa River to the St. Lawrence River to their final destination in the Montreal area, most likely the St. Francis Xavier Mission and the tomb of St. Kateri Tekakwitha, at Kahnawake.

The core group of paddlers will include approximately 12 Jesuits representing both the French and English Jesuit Provinces in Canada in addition to First Nations representatives and Jesuit collaborators, (individuals who participate in various Jesuit

apostolic works from across Canada). The group will then be expanded through an open invitation to people to join the paddlers at various key sites along the route. By including representatives of French and English Canada and the First Nations, this pilgrimage will echo the original route followed by Saint Jean de Brébeuf and other Jesuits alongside the First Nations guides and Voyageurs in the formative years of Canada.

As we paddle through your municipality, we are hoping to engage with the communities by organizing events to celebrate the themes of this pilgrimage. This project can only be successful if we have the support of the communities that we are paddling through.

We need your help, with a letter of support from you, just a few paragraphs, that we can use in applications for grants, as well as for other external communications, perhaps using a short quote from your letter for those needs. Suggested content could include what this project means to your community and the potential for media coverage there as well.

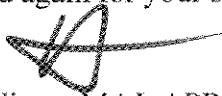
We very much appreciate your support for our initiative and we are looking forward to receiving your letter at your earliest convenience.

Could you please send a hard and soft copy of your letter to Erik Sorensen, S.J. and copy me in via email if possible:

Erik Sorensen, S.J.  
Director  
Canadian Canoe Pilgrimage 2017  
(647) 850-5411  
[canoe.pilgrimage@jesuits.net](mailto:canoe.pilgrimage@jesuits.net)

c/o Jesuit Curia  
43 Queen's Park Crescent  
Toronto, ON  
M5S 2C3

Thank you again for your support.



Mark LaVigne, MAJ, APR, FCPRS  
President, Hunter LaVigne Communications Inc.  
Author in "Fundamentals of Public Relations and Marketing  
Communications" (U of A Press, 2015) Professor, media relations  
[mark.lavigne@hunterlavigne.com](mailto:mark.lavigne@hunterlavigne.com)  
905-841-2017 (office)  
416-884-2018 (cell)

Ministry of Transportation

Engineering Office  
Eastern Region  
1355 John Counter Blvd  
PO Box 4000  
Kingston, ON K7L 5A3  
Tel.: 613 545-4696  
Fax: 613 540-5106

Ministère des Transports

Bureau d'ingénierie  
Région de l'est  
1355, boulevard John Counter  
Case postale 4000  
Kingston (Ontario) K7L 5A3  
Tél.: 613-545-4696  
Télééc.: 613 540-5106



January 4, 2016

Mr. Peter R. Emon, Warden  
County of Renfrew  
9 International Drive  
Pembroke, Ontario K8A 6W5

Dear Warden Emon:

Thank you for your recent letter to Premier Wynne regarding the twinning of Highway 17 in the County of Renfrew and the efforts by the County of Renfrew to obtain funding. Premier Wynne forwarded a copy to the Honourable Steven Del Duca, and I am pleased to respond on behalf of the Minister of Transportation.

The ministry continues to work on expanding Highway 17, making very good progress on the construction of Phase 2 from Arnprior to Renfrew. This section from Campbell to Scheel Drive is expected to be complete in 2016.

The next phases of expansion, Phases 3 and 4, will twin the highway from Scheel Drive to three kilometres west of Bruce Street in Renfrew, approximately 22 kilometers. The ministry completed the preliminary design in 2004 for these phases and moves forward in preparation for a future design contract by undertaking property acquisitions and ground surveys. Although the majority of the property was purchased for the twinning in the 1970's, the updated preliminary design indicated that property is required throughout, involving approximately 80 owners. Almost all offers to purchase have been made and some properties have been purchased. Phases 3 and 4 remain on the 2015-2019 Southern Highway Program (Renfrew to West of Arnprior) under Planning for the Future.

The ministry continues to prioritize funding for expansion projects throughout the province and also seeks federal funding when available. We appreciate your efforts to lobby for federal funding. I understand that our Regional Director Kathryn Moore will be speaking to your Ad Hoc Committee for the Expansion of Highway 17 regarding the ministry's funding process and our Senior Project Engineer Darren Waters will make a presentation to Council later in January updating the County on Highway 17 improvements and TEAM 17 recommendations.

Sincerely,

A handwritten signature in black ink, appearing to read "Norm Meyers".

Norm Meyers, P. Eng.  
A/Manager Engineering

c: Eastern Region Wardens' Caucus  
John Yakabuski, MPP, Renfrew-Nipissing-Pembroke  
Twp. Of Laurentian Valley  
Cheryl Gallant, MP Renfrew-Nipissing-Pembroke

Office of the  
County Warden

November 25, 2015



9 INTERNATIONAL DRIVE  
PEMBROKE, ON, K8A 6W5  
613-735-7288  
FAX: 613-735-2081  
www.countyofrenfrew.on.ca

The Honourable Kathleen Wynne  
Premier of Ontario  
Legislative Bldg., Rm 281, Queen's Park  
Toronto ON M7A 1A1

Dear Premier Wynne:


In 2013, at the request of then Minister of Transportation Bob Chiarelli, the County of Renfrew embarked on the development of a Business Case in an effort to make the case for the twinning of the Trans Canada Highway 17 and its continued four lane expansion west through Eastern Ontario. The County of Renfrew recently went through an exercise to update the business case and I am pleased to inform you that the rationale for the expansion of highway 17 continues to be a priority for the elected officials and the residents of Renfrew County and Eastern Ontario. Our efforts have been recently bolstered by the passage of a resolution by the Eastern Ontario Wardens' Caucus to ensure that the expansion of Highway 17 was considered as one of the priority projects in the Eastern Ontario Transportation Needs Analysis Report.

It is important to recognize that Highway 17 represents an important part of Canada's National Highway system, and provides an important connection to Canadian Nuclear Laboratories (CNL) and Canada's largest military base, Garrison Petawawa. Canadian Nuclear Laboratories (CNL) and Garrison Petawawa are significant economic drivers for eastern Ontario and are the Ford Motor Company and General Motors of the Upper Ottawa Valley. These facts create a unique opportunity to work with the Federal Government to move this project forward through a Canada/Ontario partnership. To that end, the County of Renfrew has engaged a communications expert to help us make the case with the Government of Canada. The County of Renfrew asks for the engagement and support of your officials in pursuing this avenue of financial support from the Federal Government.

This project has been identified as part of the Province's Southern Highways Program and the project is shovel ready needing only the completion of the detailed design and an award of the tender for construction. Typically, the detailed design is completed as the last step prior to the award of the tender for construction. This project would be ready to go if the Province were to employ a design built tender process. The County of Renfrew is asking that this highway be included in the 5 year capital plan and that the project be accelerated should the opportunity present itself.

We look forward to your positive response to the continued expansion of Highway 17 and the continued planning for expansion beyond what is currently identified in the Southern Highway Program.

Sincerely,

  
Peter R. Emon, Warden  
County of Renfrew  
warden@countyofrenfrew.on.ca

c: The Honourable Bob Chiarelli, Minister of Energy  
Cheryl Gallant, MP, Renfrew-Nipissing-Pembroke  
John Yakabuski, MPP, Renfrew-Nipissing-Pembroke  
Eastern Ontario Wardens' Caucus  
Mayors and Reeves of Renfrew County



January 22, 2016

Dear Township of Head, Clara and Maria,  
Township of Head, Clara and Maria  
15 Township Hall Road,  
Stonecliffe ON ON K0J 2K0

Re: Invitation to participate in Autism Ontario's "Raise the Flag" campaign on **April 4<sup>th</sup> 2016** in celebration of World Autism Awareness Day.

Dear Sir / Madam,

April 2, 2016, will mark a historic day in Canada for the autism community. For the fourth year, Canadians will officially recognize World Autism Awareness Day.

To formally acknowledge the day, Autism Ontario is inviting all municipalities to proclaim April 2, 2016 as World Autism Awareness Day and **raise Autism Ontario's Flag on Monday, April 4<sup>th</sup>, 2016 due to weekend office closures on the official day.**

By participating in our 2016 "Raise the Flag" campaign, you are increasing public awareness about Autism Spectrum Disorder (ASD), and the day-to-day issues faced by people with autism and their families.

If your community is interested in supporting autism awareness by participating in Autism Ontario's "Raise the Flag" campaign on **April 4, 2016**, please return the attached RSVP form by mail on or before March 11, 2016.

**Last year we requested that municipalities keep the flag for future use. We have a limited number of flags available for those who require one; please make note when completing the RSVP form if you require one.**

The March 11, 2016 registration deadline will allow us to mail out flags to those who need it, and to advertise through our communication channels that your municipality will be participating. We recognize municipalities have a formal approval process for recognizing charitable proclamations and flag raisings, and may not be able to register by the deadline. If this is the case we still invite you to proclaim the day and raise a flag, if you have one. Please notify us of your participation by emailing [rtf@autismontario.com](mailto:rtf@autismontario.com).



Please visit [www.raisetheflagforautism.com](http://www.raisetheflagforautism.com) in the coming weeks to access new engaging resources and to share your stories of inclusion!

For questions regarding participation, please contact the Raise the Flag committee at 416-246-9592 or at [rtf@autismontario.com](mailto:rtf@autismontario.com).

Sincerely,

Autism Ontario's Raise the Flag Committee  
1179 King Street west, Suite 004  
Toronto, Ontario  
M6K 3C5  
416-246-9592  
[rtf@autismontario.com](mailto:rtf@autismontario.com)

### About Us

Autism Ontario is the leading source of information on autism and one of the largest collective voices representing the autism community in Ontario. Today, 1 in 94 children are diagnosed with autism in Canada. Through improved public awareness, Autism Ontario strives to increase opportunities and acceptance for over 100,000 people living with Autism Spectrum Disorder in Ontario, ensuring that each person with ASD is provided the means to achieve quality of life as a respected member of society.

Learn more at [www.autismontario.com](http://www.autismontario.com)

### Enclosure:

- Proclamation
- RSVP form

### Follow us on Twitter!

@AutismONT and tweet your Raise the Flag photos with #RaisetheFlagforAutism

**Melinda Reith**

---

**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** February 1, 2016 5:12 PM  
**To:** hmcclerkmreith@gmail.com  
**Subject:** AMO Policy Update - Members' Update on Provincial PTSD Strategy for First Responders

February 1, 2016

## **Members' Update on Provincial PTSD Strategy for First Responders**

Today, the Minister of Labour, the Honourable Kevin Flynn, announced the government's prevention-focused strategy to address Post-Traumatic Stress Disorder (PTSD) for police, firefighters, and paramedics. As employers, municipal governments value the challenging work of their first responder employees. Their health, safety, and well-being are important.

The government's preventative approach to PTSD reflects advice that AMO and municipal employers provided at the 2015 Minister's Summit on Work-Related Traumatic Mental Stress and after the Summit. Best practices, resources for municipal employers, and further scientific research are much needed to help prevent and reduce PTSD in the workplace. Helping workers return to work is also part of the need.

AMO will have an opportunity shortly to seek additional information from the Minister on how the government's intent will be actioned. We are particularly interested in the reference to potential provincial legislation and what this may or may not mean for Private Members' Bill 2 on this matter sponsored by Ms. Cheri DiNovo, MPP Parkdale-High Park. The Ontario Legislature resumes on Tuesday, February 16<sup>th</sup>.

AMO will be representing membership's interests on this matter as it moves forward and we will update members as new information becomes available.

Link to Ontario Newsroom webpage: [Ontario Announces New PTSD Strategy for First Responders](#).

**AMO Contact:** Monika Turner, Director of Policy, E-mail: [mturner@amo.on.ca](mailto:mturner@amo.on.ca), 416.971.9856 ext. 318.

---

**PLEASE NOTE:** AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

**DISCLAIMER:** Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

**OPT-OUT:** If you wish to opt-out of these email communications from AMO please click [here](#).



## **Sample resolution for municipal councils related to broader investment powers**

WHEREAS municipalities are required to invest their reserves in accordance with the Municipal Act, 2001 and Ontario Regulation 438/97 (as amended), which specifically outlines allowable investments;

and WHEREAS to ensure the sustainability and sound stewardship of the municipality's investments, the municipality is of the opinion that changes should be made to the Municipal Act, 2001 and Ontario Regulation 438/97 (as amended), to allow for the prudent investment of reserves, if those investments are professionally managed and part of a broader investment strategy;

and WHEREAS the Prudent Investor Standard is an industry accepted best practice in effectively managing a portfolio of investments, and the Standard applies to investments, not in isolation, but in the context of the portfolio of investments and as part of an overall strategy, that should incorporate acceptable risk and return objectives suitable to the stakeholders;

and WHEREAS the Province is conferring "Prudent Investor" status on the City of Toronto to enable greater diversification in portfolio management,

and WHEREAS the Association of Municipalities of Ontario (AMO), Local Authority Services (LAS), and the Municipal Finance Officers Association of Ontario (MFOA), have long requested that the Prudent Investor Standard apply to all municipal investments that are invested with The One Investment Program;

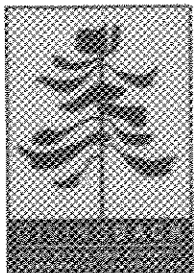
and WHEREAS in 2005, municipalities were granted the ability to invest in longer-term corporate bonds and Canadian equity investments via only the One Investment Program, and the One Investment Program has demonstrated strong investment returns for municipalities within these 'new' investment sectors;

and WHEREAS the institutional portfolio managers utilized by the One Investment Program recommend that the Prudent Investor Standard approach is a more appropriate approach to investing;

and WHEREAS operating municipal investments under the Prudent Investor Standard is precluded by the Municipal Act, Eligible Investments, in its current form;

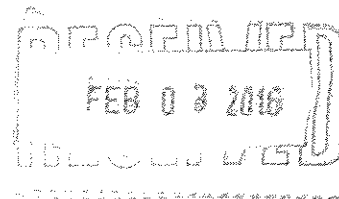
THEREFORE BE IT RESOLVED THAT Council support the request of AMO, LAS, and MFOA to amend Ontario Regulation 438/97 (as amended) of the Municipal Act, 2001, to allow municipalities to invest consistent with the Prudent Investor Standard, if such investments are through the One Investment Program.





10

DEEP RIVER AND DISTRICT COMMUNITY FOUNDATION  
P.O. Box 1171, Deep River, ON K0J 1P0



Attention Administration  
United Townships of Head, Clara, and Maria  
15 Township Road  
Stonecliffe ON K0J 2K0

January 27, 2016

Thank you for your recent generous donation to the Deep River and District Community Foundation. Your contribution will enhance the quality of life for the Residents of Deep River, Laurentian Hills, Head, Clara, and Maria, and Rapides-des-Joachims. We hope you will continue supporting the Foundation and its work.

Since its inception, the Foundation has given out more than \$120,000 in grants in support of (to name a few): Walking trail construction and maintenance; Deep River Waterfront Park; children's playgrounds; scholarships/bursaries; music programs in schools; the food bank; North Renfrew Family Services; and library programming.

Thank you again for your donation, it is greatly appreciated.

Sincerely

Tess Carina  
Secretary

Enclosure



*Thank You*

Dear *Corp Head Elaine Martin*

*On behalf of North Renfrew Family Services and Beta Sigma Phi, thank you very much for your donation to help families in our area during the holiday season.*

*Sincerely,*

*Dora Cecil*

*Dora Cecil,  
Service Committee, Beta Sigma Phi*



*Beta Sigma Phi*



*NRFS*