

Type of Decision									
Meeting Date	Friday, December 2, 2011				Report Date	Thursday, November 17, 2011			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only		Information Only		x	Type of Meeting	X	Open		Closed

REPORT TITLE
Clerk's Report - For Information Only 02/12/11/801

1. The Blue Box Best Practises session attended on Tuesday, November 15, 2011 provided some input on how to answer the questions in the Datacall to obtain a higher percentage on the scoring resulting in increased funding. The sessions are being held throughout Ontario and are an attempt to obtain feedback from municipalities in the program to ensure the questions better reflect current and best practises. They are re-considering the one size fits all approach however; there is no guarantee that the changes will truly reflect operational and logistical differences in any meaningful way. The changes, if any will not be implemented until 2013.
2. Staff would like permission to close the office at noon on the Fridays before Christmas and New Years. There is little public demand at this time and this will avoid highway travel on those busy afternoons. Some other local municipalities are closing early on those days, some aren't.
3. Ruth and Noella will complete a comprehensive document for next meeting however it appears that the municipality will be in a position of a surplus again in 2011. Costs of any election may be absorbed from 2011 savings in areas such as mileage of \$2,000; MHSW event savings of \$3,000 and Economic development savings of \$1,600. Some of this money could be put away specifically for election purposes for 2012 at the next meeting or be left to roll to a surplus to be re-allocated in the 2012 budget.
4. On Thursday, November 24, 2011 I received a call from the Ombudsman's office requesting minutes from the closed sessions of October 21, 2011 and November 4, 2011. A closed meeting investigation is occurring in respect to these two meetings. In order to maintain the integrity of the system, the complainant's name is kept confidential. I did not ask; she did not tell.
5. On Tuesday, November 29, 2011 Pete Stewart of the Ministry of Labour attended our office to conduct an investigation into the Harassment complaints filed by the Clerk. His report is included in this package for your review.
6. Andre has contacted Ruth and expressed that he is willing to continue with our contract arrangement for the cost discussed at the last meeting. There are challenges with providing current MOE approval certificates. Andre is in contact with them to ensure that he can supply us with all proper documentation.