

United Townships of Head, Clara & Maria  
Municipal Council

Type of Decision

Meeting Date	December 2, 2011				Report Date	November 29, 2011			
Decision Required	x	Yes		No	Priority		High	x	Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed

REPORT TITLE

Treasurer's Report – Decision Required/02/12/11/802

**Deputy Treasurer's Report**

1. I have 3 quotes for a Point of Sale Machine (POS) for the office - one from Chase Paymentech, one from Charge National and one from Moneris Solutions. The best rate of \$35.00 per month + rates per transaction (See Below) were with Moneris Solutions. Rates are as follows:
  - We can have a one year contract - to see if it will be feasible;
  - \$250.00 sign up and activation fee;
  - **If we sign up with Moneris by December 31, 2011;** Moneris's promotion with new account activation is as follows: they will credit back a deposit of \$300.00 to our bank account approximately 3 months after a merchant begins processing credit and debit transactions with Moneris;
  - Monthly fee of \$25.00 for 6200 POS Standalone Terminal Unit per month;
  - \$5.00 for account service package (ASP) - Online Statement Fees;
  - 1.75% fee for Visa and Master Card transactions;
  - \$0.05 cents per debit transaction - no matter how much the transaction is;
  - A \$5.00 minimum charge for Visa and Master Card when there is no transaction for the whole month;
  - There is no application fee;
2. I will be attending the Intermediate Excel Training 2007 in Pembroke on December 8, 2011.
3. I will be attending the Clerk/Treasurers Meeting at the Horton Community Centre in Renfrew on December 16, 2011.
4. I've completed all my assignments for my Municipal Tax Administration Program - Part 3 and will be writing my final exam on January 13, 2012.

**Noella Lebreton**  
**Deputy Treasurer**