

Jp2g Consultants Inc.

ENGINEERS • PLANNERS • PROJECT MANAGERS

J.M. Janota, P.Eng., M.Sc.
J.E. Hurton, MCIP, RPP

December 7, 2011

Via Fax
416-314-8452

Ministry of Environment
Operations Division
Floor 12A, 2 St. Clair Avenue West
Toronto, ON M4V 1L5
Attention: **Sara Sideris**
Application Assessment Officer

Re: **Stonecliffe Waste Disposal Site**
Application for Approval to
Store Municipal Hazardous and Special Wastes MHSW
Township of Head Clara & Maria
MOE Reference No. 0237-8MEH6V
Our Project No. 2006025L

Dear Sara:

We acknowledge receipt of your letter dated November 4, 2011 and several attempts to contact us to discuss the application prior to its pending withdrawal. I would advise that the Township Council was unable to consider your request, due to meeting agenda scheduling and a pending municipal election.

The purpose of the application was to simply establish storage capacity within an existing secure container facility on site to accept a limited quantity of MHSW, to enhance the success of a current waste diversion program with Stewardship Ontario.

It is understood that the MOE requires:

- proof of notification to adjacent landowner which is the Crown
- additional fees to review the application as it is a minor technical amendment
- and assuming a Design and Operations Manual will be requested when the technical review is conducted

If this is the case, the effort and cost does not justify the intent of the application. The municipality will attempt to minimize the landfilling of MHSW through public education as they have in the past, requesting that residents store the materials until the annual Hazardous Waste Collection Day. The proposal may form part of a more comprehensive Application in the future detailing the long term operations strategy for the site.

Trusting this is satisfactory.

Yours very truly,

Jp2g Consultants Inc.
Engineers • Planners • Project Managers



Kevin Mooder, MCIP RPP
Sr. Project Manager

c.c. Melinda Reith, Clerk
Lance Larkin, MOE Ottawa



Barry's Bay This Week

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KHR to transport waste to Moose Creek pending approval

Posted 6 days ago

Killaloe-Hagarty-Richards waste management chairman Ernie Cybulski announced Nov. 28 at a public meeting at St. Casimir's Church in Round Lake Centre that the town council has made a decision on its long-term waste management strategy.

It will transport its household waste to Lafleche Environmental in Moose Creek (near Cornwall) if the Ministry of the Environment gives its approval.

The council opted for transportation as its long-term option, rather than expanding the Killaloe waste disposal site or re-opening the landfill in Round Lake Centre.

Both Cybulski and Mayor Janice Visneskie stressed the environmental benefit of transporting to Lafleche, which has a state-of-the-art waste disposal facility, one which is monitored daily by an Environment Ministry representative.

Visneskie noted that with the Lafleche option, there were no buy-in costs, and the township would be able to sign a contract for a time-limited period, leaving it free to explore other options as technology develops

At the same time, the township will try to increase the amount of recycling among township residents. Currently, about 40 per cent of its waste is diverted from landfilling to recycling.

The township hopes to increase that by raising the price of a garbage bag sticker from \$1 to \$2.

As another measure to reduce the costs of waste disposal, the township will be closing its Red Rock Road waste disposal site to household waste, shifting its hours of operation to the Round Lake transfer station.

This will avoid having to spend approximately \$100,000 to build the ramps and walls needed to accommodate the transportation option, and avoid repeated handling of compacted waste.

Visneskie noted that township surveys had indicated that people were not willing to pay the increased taxes which would be required to keep it open, especially given its limited usage.

Cybulskie pointed out that there is only about six or seven kilometres extra travel to the Round Lake site in any event. However, the Red Rock site will likely remain in use for construction and demolition waste, as only bagged garbage will be shipped out.

Tyler Peters of Greenview Environmental, the township's waste management consultant, stated that the costs of transportation were in line with the costs of expanding existing landfills. Mayor Janice Visneskie stated that more recycling would reduce waste costs even further.

Visneskie told the small crowd (less than 20 people) that council had put a lot of thought and effort into its decisions, striving to balance environmental responsibility with economic prudence in order to minimize the impact on ratepayers.

She observed that some decisions remained, such as the basis on which waste charges would be billed to taxpayers.

Council had looked at charging per property, but the instance of multiple property holdings by the same taxpayer, increasing their fees considerably, made them shy away, and look again at simply using assessment, as with other municipal expenses.

Council will review the options again.

Visneskie stated that the township would arrange a meeting with the business community to discuss its rates and payment system.

This includes Bonnechere Park, other campgrounds, and possibly the churches.

Waste committee member Hal Walker noted that Bonnechere Park has nearly 20,000 visitors a year, and their "honour system" for recycling and waste disposal doesn't always work.

Also, after assessing the impact of the increased costs for garbage bag tags, council may consider other recycling incentives, such as limits on the number of bags per household, or even clear garbage bags, to deter people from throwing out what could be recycled.

However, the mayor, an opponent of clear bags, stated that township surveys indicated that 70 per cent of the public opposes them as well.

Overall, those at the meeting supported the township plans, and extended thanks to Cybulski and council for the work it had put in to finding a fair solution.

Visneskie reviewed the township's initiatives to ensure that the public had every opportunity to make its input on the waste issues.

Now, she stated, it was over to the Ministry of the Environment to authorize these plans. Cybulski stated that he was extremely satisfied with the decisions arrived at, and that the day the first truck pulled out of the Killaloe waste disposal site on its way to the Lafleche facility would be one of the happiest days of his life.

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Renfrew County 55+ Games

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"DISTRICT 5"

RECEIVED
DEC 01 2011

[Handwritten signature]

November 25, 2011

United Township of Head, Clara & Maria,
15 Township Hall Road,
Stonecliffe, ON. K0J 2K0

Dear Council Members.

The Town of Arnprior is very pleased to announce that the Town will be hosting the **Senior Games** for the 55+ of Renfrew County, June 6 & 7, 2012.

There are 41 Districts in Ontario and we are District #5. These Games provide an opportunity for everyone 55+ to participate in one fun-filled activity of their choice as they strive for both physical and mental well being. The social interaction at these games is very stimulating and new friendships are always created. The winners and runners up are presented with Olympic-style medals.

The Host Committee's plans are well underway for this big event as we expect between 400-500 participants in 13 activities, please see attachment listing the events.

The individual registration fees cover a large part of the Game's cost, however outside financial assistance is required. Your generosity in any amount will be greatly appreciated and will help us to host this very worthwhile event. All supporters will be officially recognized in the information packages handed out to all participants.

Please submit your donation to:

Renfrew County Senior Games
11 Frieday St.
Arnprior, Ont.
K7S-0A5

If you should require additional information, please contact me at 613-622-1693 or email: jehotchkiss@gmail.com

Sincerely,

Eleanor Hotchkiss

Eleanor Hotchkiss
Fundraising Chair

Events for the 2012 Renfrew County 55 Plus Games

Lawn Bowling
5 Pin Bowling
Pickleball
Swimming-55+
Swimming-65+
Swimming-75+
Euchre (Open)
Euchre (Bid)
Carpet Bowling
Contract Bridge
Cribbage
Darts
Floor Shuffleboard
Golf
Horseshoes
Slow Pitch
Bocce
Cycling
Prediction Walking
Tennis-55+
Tennis-65+
Tennis-75+

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Townships of Head Clara & Maria

From: "AMCTO" <jmarsh@amcto.com>
To: <twpshcm@xplornet.com>
Sent: Tuesday, November 29, 2011 2:45 PM
Subject: Legislative Express - AMCTO's Year-End Reminders and Advice to Members
 If this email does not display properly, please view our [online version](#).



Nov

Year- End Reminders and Advice to Members*In this Issue...*

- [Introduction](#)
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- [Charitable Gaming Updates – Important Financial and Regulatory Impacts](#)
- [New Special Occasion Permit Requirements and Information & Training Supports](#)
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- [FOI Updates – Reporting Requirements; New Resource from AMCTO](#)
- [Vital Statistics Act Regulation Changes](#)

Introduction:

Members are advised that there are several new legislative requirements that will begin to affect your op and budgeting for 2012. Even where there is a phasing in over a couple of years, you'll want of course to setting aside some time and money in 2012 for training and planning purposes. And we've included below reminder about a couple of other requirements and changes that are time sensitive.

This is by no means a complete list of year–end requirements in municipal management and administrati rather some key ones that you may otherwise not be aware of.

Members are increasingly telling us that they are benefitting from sharing the AMCTO Legislative Express councils to provide them with a bit more depth on recent legislative changes and some of the policy issue local government. For a broader overview of AMCTO's government relations activities, click [here](#) to acc AMCTO's recent correspondence with about a dozen Ministers on a range of issues.

Update on Accessibility Requirements and Information & Training Supports:

Members will have seen over the last few months in a number of Expresses and heard at Fall Zone meet the new Accessibility requirements. A reminder that on January 1, 2012 the new rules come into effect cc making municipal emergency procedures, for both the public and employees, accessible. And new rules licensing also come into effect then as do some rules on transit services.

These were discussed in a November 7th webinar for AMCTO members hosted by the Accessibility Direc Ontario. If you missed it, a video of it and the support materials reviewed then are each found under "Wh on AMCTO's [Ontario Municipal Accessibility Toolkit](#). Note that at this time, the ADO has not yet releasec support materials for making emergency procedures accessible. As soon as these are available, we will p on the Accessibility Toolkit.

You'll also find in the Toolkit a link to a "Primer", which is helpful overview timetable. You'll see that many

requirements will take effect January 1st, 2013 for those municipalities with 50 or more employees and not until 2014 for those with less than 50 employees.

To help you prepare, AMCTO will be continuing to collect materials from members (please share these with us) and other sources - we work with a group of other Broader Public Sector organizations to share resources - and will post these on the Toolkit website. We'll also be continuing to work with the ADO on developing implementation resources and additional webinars as these resources become available.

And, in response to members' interest we'll be developing a series of **workshops** starting in late Spring (when these support materials are expected) aimed at larger municipalities. We'll do a larger round of workshops in the Fall for everyone. Watch for upcoming Expresses on AMCTO workshops for details.

Finally, a reminder that in the case of the accessibility requirements for the "Built Environment" (buildings, sidewalks, playgrounds, parks, etc.), the government has not yet indicated its intended direction. While it has received advice on this matter, it has not set forward its own specific position, other than the Minister who held the post in the last term of government indicated that retrofits would not be required. Potential changes of course are complex and many would require agreement to change the Building Code.

AMCTO has recently written the new Minister - the Hon. John Milloy - to indicate our interest in continuing to ensure that the municipal administration and management voice is heard in the work going forward on accessibility. Click [here](#) for a copy of the letter.

Energy Conservation Reporting and Planning Requirements:

Effective July 1st, 2013 municipalities will be required to report on their energy consumption and Greenhouse Gas Emissions. (Latter will not need to be separately measured, but rather calculated by applying a mathematical formula to the energy consumption.) The first reporting year (2013) is to show consumption for 2011.

In addition, municipalities will be required, starting July 1, 2014, to have a plan that sets out their energy conservation, energy demand management measures and intended use of alternative energy sources. The regulation setting out these requirements is found [here](#).

The Ministry of Energy has indicated to AMCTO that it is still their intention to discuss with us the regulation's implementation. We'll keep you informed as implementation support materials become available.

Members may recall that AMCTO earlier this year expressed its strong concern with the draft regulation on this matter, especially the impact on smaller municipalities. (The final and draft regulation are very similar.) Our submission on this is found [here](#). We've since written the new Minister - the Hon. Chris Bentley to reiterate [our concern](#) and raised concern with how the Green Energy Act has overridden municipal planning powers.

Charitable Gaming Updates – Important Financial and Regulatory Impacts:

There are some important new developments in the charitable gaming area affecting municipalities. Thanks to Wendi Hunter, City of Brampton who serves as AMCTO's representative on the Alcohol and Gaming Commission's Strategic Working Group for this helpful update for members:

Did you know?

- *Up until a few years ago, retailers who sold Break Open Tickets (BOTs) on behalf of charities were required to pay a \$200 fee to register with the Alcohol and Gaming Commission of Ontario (AGCO) as BOT sellers.*
- *Charities were able to offer a \$200 "incentive" to retailers – in other words, a reimbursement for the registration fee.*
- *Subsequent changes to the registration requirements and processes made by the AGCO have eliminated the \$200 registration fee.*
- *Therefore, there should be no need for charities to offer an "incentive" to retailers to sell BOTs on their behalf.*

E-Bingo – is it in your municipality's future?

If your municipality has a bingo hall (or multiple halls), you may have heard about the Charitable Bingo and Gaming

Revitalization Initiative developed as a joint venture by the Ontario Lottery and Gaming Corporation (OLG), the Commercial Gaming Association of Ontario (CGAO – representing commercial bingo halls) and the Ontario Charitable Gaming Association (OCGA – representing charities). According to information provided, the initiative will “preserve and enhance charitable bingo revenue for local charities by providing a line up of new electronic and paper games in bingo halls across Ontario.”

Implementation of this initiative will mean that bingo and other games in converted bingo halls will be “conducted and managed” by OLG, under Section 207(1)(a) of the Criminal Code instead of 207(1)(b) which is the current situation.

A Site Implementation Schedule has been established for 15 bingo halls identified as Group One sites for conversion to the new structure. These halls are in Sudbury, Kingston, Barrie, Penetanguishene, Peterborough, Oakville, Mississauga, Brampton, Toronto, Newmarket, Richmond Hill and Pickering. The OLG has advised that they have currently entered into or will soon be entering into discussions with these municipalities about conversion of their bingo halls.

There are a number of areas which municipalities may want to investigate prior to making a decision about conversion of their bingo hall(s):

- *Take a careful look at the “win” numbers supplied by the OLG to ensure that they are appropriate to your bingo hall’s and municipality’s situation*
- *Investigate whether there are any planning, zoning, parking or neighbourhood issues that may arise from conversion of your hall*
- *Have your legal counsel review the proposed contract with the OLG (we are advised that the proposed contract will be available for review soon).*

For more information about this initiative log on to AMCTO’s website and go to the “Charitable Gaming Community” or contact Wendi Hunter at Wendi.Hunter@brampton.ca

New Special Occasion Permit Requirements and Information & Training Supports:

Members are reminded of changes noted in the Legislative Express of August 15th that also referenced June and July Expresses about Ontario Regulation 181/11 and 182/11 which amended Regulations 719 and 389/91 under the Liquor License Act. Amongst other changes, **outdoor public events** are now required to give more advance notice to municipalities and local officials such as police — up from 21 to 30 days and provide 60 days notice for outdoor public events with 5,000 or more people. The same regulation enables holders of Special Occasion Permits (SOP) for special events such as weddings and charity fundraisers to serve alcohol for an extra hour until 2 a.m. They will also be able to start serving as early as 11 a.m. on a Sunday.

Amendments to the Liquor License Act itself have also been proclaimed allowing the Registrar to impose risk-based conditions on a special occasion permit.

In response to questions about the implications for municipalities of these new rules, AMCTO is currently working with the AGCO to develop **teleconference seminars** in January for members. The seminars will clarify how these rules are to be implemented and allow you to ask questions of AGCO staff. Watch for an Express over the next few weeks with details about how to register for these seminars.

Funeral, Burial, Cremation Services Act Requirements – and call for Experts to Develop Information Supports:

A reminder that changes to municipal responsibilities under this Act come into effect July 1, 2012. Members may recall the June Express that highlighted Ontario Regulation 30/11 made under the **Funeral, Burial and Cremation Services Act**, 2002 which addresses long standing requests of AMCTO as well as the Ontario Association of Cemetery and Funeral Professionals (OACFP) and others to simplify and modernize the rules.

You’ll want to assess the risks that your municipality may “inherit” some smaller cemeteries where operators comprised of volunteer Board of Trustees (i.e. church cemeteries) may either not wish to meet the new guidelines or are unable to do so with no compensation to offset increased responsibilities and expenses.

AMCTO has also been asked by the Ministry of Consumer Relations to assist the ministry and the Registrar of Cemeteries in developing plain language support materials and to discuss any other issues related to these new

rules. We're currently assembling a small group of members with expertise to assist here. If you're able and willing to help us with this, please contact [Curry Clifford](#). AMCTO would also appreciate any feedback on the recent education and training sessions hosted by the OAFCP.

FOI Updates – Reporting Requirements; New Resource from AMCTO:

Members are reminded that March 1, 2012 is the deadline to submit your municipality's statistical report on FOI matters to the Information and Privacy Commissioner (IPC). On December 13th, the 2011 online annual statistical reporting section of the [IPC website](#) will be ready for you to report:

- the number of requests for information
- the number of requests for correction of personal information
- the timelines of responses, outcomes and fees collected.

Municipalities are required to submit a report even if they have had no requests during the 2011 calendar year.

Again, please note that the deadline to submit your report is **March 1, 2012**. Reports received after that date will not be included in annual reporting and institutions that fail to report may be listed.

IPC advises that if you are a first time user, then send an email to statistics.ipc@ipc.on.ca for your login and password. If you have reported in-line before, then effective December 13th you can go directly to <https://statistics.ipc.on.ca/> to submit your report. If you have forgotten your password, you can click on the link "Forgot Password" and the person responsible for submitting the report will be sent one automatically. The IPC also has a collection of helpful resources [here](#) to help you complete this task, including statistical forms, FAQ, completion guide, reconciliation chart to verify consistency of your statistics and a glossary of terms.

Members will also be interested to know that thanks to AMCTO's Municipal Information Access and Privacy Project Team you now have available to you a well regarded **guide to assist in determining what information to routinely disclose and to actively disseminate**.

This Guide is aimed at encouraging information to be provided without waiting for an FOI request. The Guide provides detailed guidance about the considerations involved, how to develop and implement such a policy and a sample schedule of information for routine disclosure and active dissemination.

The Guide was provided to all who participated in AMCTO's Access and Privacy Forum on October 18th and is now available in either English or French as a stand-alone resource for a nominal fee of \$25 plus HST. It will also be available early in the new year as one of many resources in **AMCTO's subscription service** (\$100 plus HST). More information on this latter service will be coming to you from AMCTO shortly. To obtain a copy of the Guide or to sign up for the subscription service click [here](#).

Vital Statistics Act Regulation Changes:

If you serve as a births and deaths registrar, you can now accept a Warrant to Bury form from a Coroner's [investigator](#) as long as that person has provided an original signature and the Coroner's signature is also provided, although the latter may be reproduced by any method. See Section 38 of [Regulation 1094 under the Vital Statistics Act effective September 1, 2011](#) and [click here](#) for the forms.

If you have any questions or comments about this Express, please contact Curry Clifford, MPA, CMO, AMCTO's Director, Legislative Services and Government Relations at cclifford@amcto.com.

AMCTO – The Municipal Experts

2680 Skymark Avenue Suite # 610, Mississauga ON L4W-5L6

Phone - 905-602-4294 | Fax - 905-602-4295

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Ministry of Citizenship
and Immigration

Minister

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400 University Avenue
Toronto ON M7A 2R9
Tel.: (416) 325-6200
Fax: (416) 325-6195

Ministère des Affaires civiques
et de l'immigration

Ministre

6^e étage
400, avenue University
Toronto ON M7A 2R9
Tél. : (416) 325-6200
Télééc. : (416) 325-6195



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November, 2011

Dear friends,

As the new Ontario Minister of Citizenship and Immigration, I am very pleased to invite you to participate in the 2012 Volunteer Service Awards (VSA) program.

Many of you know the VSA ceremonies are a long-standing Ontario tradition.

Volunteers are a vital resource to our communities and organizations. They are critical to the strength and resilience of our province. They give back in so many ways that help hold our communities together. The Ontario government recognizes volunteers from all sectors and for continuous years of service with a community organization. The VSA program provides an opportunity to thank them in a significant way.

I ask you to consider your volunteers – not just today's volunteers and their commitment but the potential and energy of tomorrow's volunteers – our youth. They are vital to the future of volunteerism.

Please take this opportunity to nominate volunteers from your organization, and feel free to share this letter with other organizations that would be interested in participating in this very worthwhile program. Nomination forms and additional information are available on the Ministry of Citizenship and Immigration website at www.ontario.ca/honoursandawards

You can also contact the Ontario Honours and Awards Secretariat by phone at: 416-314-7526 or 1-877-832-8622, by TTY 416-327-2391 or by fax at: 416-314-7743.

Remember, you can submit nomination forms at any time during the year. The deadline date is **January 25** of each year. All nominations received after the deadline date are considered for the following year.

By submitting a nomination you can help ensure that volunteers receive the recognition they deserve from all of us. I look forward to celebrating with you, the achievements of the very dynamic volunteers of Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read 'Charles Sousa'.

Charles Sousa
Minister

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DEC 01 2011
LL

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Ministry of Northern Development
and Mines

Mineral Development and
Lands Branch

933 Ramsey Lake Road, B6
Sudbury ON P3E 6B5
Tel.: (705) 670-5784
Fax: (705) 670-5803
Toll Free: 1-888-415-9845, Ext 5784

Ministère du Développement du Nord et
des Mines

Direction de l'exploitation des minéraux
et de la gestion des terrains miniers

933, chemin du lac Ramsey, étage B6
Sudbury ON P3E 6B5
Tél.: (705) 670-5784
Télec.: (705) 670-5803
Sans frais : 1-888-415-9845, poste 5784



December 13, 2011

Don Baxter, President
Northern Graphite Corporation
Suite 201, 290 Picton Avenue
Ottawa ON K1Z 8P8

Dear Mr. Baxter:

**RE: Notice of Project Status – Bissett Creek Graphite Project Closure Plan
Township of Head Clara Maria, Renfrew County**

Your Notice of Project Status for the Bissett Creek Graphite Project, as required under Section 144.(1) of the *Mining Act*, R.S.O.1990, Chapter M14, was received on November 28, 2011. Copies have been circulated to the Algonquins of Ontario Consultation Office, Ministries of the Environment, Labour and Natural Resources, the Townships of Head, Clara and Maria, Department of Fisheries and Oceans and Environment Canada for their information.

This Notice indicates that the Bissett Creek Graphite Project will be changing project status from Temporary Suspension to Mine Development and Production. Rehabilitation should proceed as per the filed Bissett Creek Graphite Project closure plan.

Please note that the changes proposed in the scope of the project indicate that an alteration of the project is planned. As a result, you are required to submit a Notice of Material Changes as prescribed in Section 144.(2) of the *Mining Act*, R.S.O.1990, Chapter M14. Additionally, a Notice of Material Changes is required indicating the change of ownership from Industrial Minerals Canada Inc. to Northern Graphite Corporation. Please submit these notices immediately.

You are also advised to give public notice and file a certified closure plan amendment, complete with the appropriate increase in financial assurance, that will replace the existing closure plan pursuant to Section 143(2) of the *Mining Act*, R.S.O.1990, Chapter M14. An amendment is required prior to commencing mine production for the altered project.

For questions related to the financial assurance please contact Ed Solonyka at 1 (888) 415-9845 ext.5829. For any other questions regarding the closure plan, please contact Tim Ruthenberg 1 (888) 415-9845 ext. 3002.

Sincerely,

C. Blancher-Smith
Director of Mine Rehabilitation



Media/Communication Protocol

Twop of Head, Clara, Maria and Ray Bonenberg of the Delfi Group
Regarding the investigation process 02/12/11/011 resolved by Council
December 2, 2011.

During the course of the internal investigation there may be requests from the media or other parties as to progress and if there are any preliminary comments or observations. The integrity of the process must be maintained and the comments, feedback and observations of those interviewed needs to be respected and protected.

Delfi Associate Ray Bonenberg, met with Deputy Reeve Jim Gibson on Dec 12, 2011 and agreed to the following protocol:

- No media interviews or public comments will be made by the investigator (Ray Bonenberg) or any member of HCM Council and/or staff during the process.
- After formal submission and acceptance of the final report, any media and/or public inquiries will be handled by a spokesman of the Council of HCM only.
- If the Council of HCM desires a one-on-one meeting with the investigator to discuss and/or clarify the findings in the report and discuss recommendations; this would be conducted as a closed session.

For Delfi Ray Bonenberg Date: Dec 14/2011

For Council, HCM Jim Gibson Date: Dec 14/2011