

Type of Decision									
Meeting Date	Friday, May 4, 2012				Report Date	Monday, April 30, 2012			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
Allocation of 2011 Operating Surplus - Report #04/05/12/1102									

Subject: Consideration of allocation of 2011 surplus.

RECOMMENDATION: That Council pass the following resolution authorizing the use of surplus funds from 2011 and specifically allocation budgeted reserves for 2012.

**WHEREAS** Council realized an operating surplus of \$47,407 as per the audited financial statements for 2011 and there is \$6,350 still to be allocated to a specific reserve from the 2012 budget process;

**AND WHEREAS** various projects have surfaced since adoption of the 2012 annual budget;

**THEREFORE BE IT RESOLVED THAT** the Council of the United Townships of Head, Clara & Maria does hereby agree to allocate the 2011 surplus as follows:

- \$2,850 towards the composter rebate program;
- \$1,755 towards bag tags;
- \$7,900 towards a wood chipper for road maintenance;
- \$2,500 towards creating steps and landscaping at Old Mackey park;

**BE IT FURTHER RESOLVED THAT** the remaining surplus of \$32,402 and the budgeted \$6,350 be allocated to the following reserves:

- \$2,000 to gravel crushing;
- \$6,752 to succession planning;
- \$2,000 to roads truck;
- \$8,000 to hall repair/maintenance;
- \$10,000 to facility management hall/office upgrades;
- \$10,000 to garage repair/replacement.

Background/Executive Summary: Self explanatory.

The reserves listed are contributions which will bring the balance closer to the "target" balance for each.

The composter rebate program was not funded in the budget.

The bag tags were not funded in the budget as a simple bag limit was to be utilized. Discussion and concern with ratepayers and our disposal site attendant resulted in going the tag route, hence the additional costs.

Roads crew was to rent a chipper for \$135 per day for a total of 5 days hoping to have all work completed in that time period. Additionally, the machine was to be picked up and dropped off at

the rental location, in Pembroke daily for maintenance. Considering the time and distance needed to be travelled we considered the cost of purchase. The same machine that was to be rented can be purchased for \$7,900. It is staff recommendation that this purchase be made to facilitate road maintenance this year and in to the future; to extend the length of time the equipment is available and to reduce overall costs.

The steps at Old Mackey Beach are required to eliminate municipal liability by providing safe access to the water which is now a steep drop. Plans are to apply for additional funding through the Home Depot community program. This amount would be council's commitment.

Funds have been allocated to hall/facility management and office upgrades as there are some concerns with the air quality and flooring in the office. Currently we are having air quality testing completed as staff have been having recurring headaches and allergy symptoms which subside when away from the office for periods of time. It is felt that some work will soon be required in the office due to appearance and more importantly health issues.

Policy Impact: None, as per policy and legislation;

Others Consulted/Resources/References: Wilfred Lamure, Road Super; Noella Lebreton, Treasurer;

Approved and Recommended by the Clerk

Melinda Reith,  
Municipal Clerk

*Melinda Reith*