

Type of Decision									
Meeting Date	Friday, August 17, 2012				Report Date	Wednesday, August-01-12			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only		Information Only		x	Type of Meeting	X	Open		Closed

REPORT TITLE
Clerk's Report - For Information Only 17/08/12/801

1. In the spring we spoke of additional meet and greet with public and members of Council just to answer questions – with no specific agenda. Can this be scheduled for September? Notes indicate Saturday, September 22 as a tentative date.
2. On Thursday and Friday August 2<sup>nd</sup> and 3<sup>rd</sup> staff created and posted additional Fire Ban signs within the municipality in anticipation of increased cottager/hunt camp users during the August long weekend. Permanent Fire Ban signs were ready on the 9<sup>th</sup>, Terry and Tim installed on the 10<sup>th</sup>.
3. The Clerk's computer crashed and will be replaced with a laptop which is more convenient and cost effective.
4. Change of Schedule. The Clerk will not be available for the meeting of Friday, October 19, 2012. We can change the meeting date, cancel the meeting or have Noella or Gayle fill in. It would be my recommendation to change the date by one day. Time could be in the evening to accommodate Councillor Reid.

**WHEREAS** the Clerk will not be available for the Council meeting of Friday, October 19, 2012;

**AND WHEREAS** Council is authorized to change the dates of regular meetings of Council providing they follow the Procedure By-law;

**THEREFORE BE IT RESOLVED THAT** the regular Council meeting of Friday, October 19, 2012 be changed to Thursday, October 8, 2012 at \_\_\_\_\_ h.

5. We have received confirmation that the Renfrew County District Health Unit will come to HCM on November 14, 2012 from 10:00 a.m. – 12:00 noon to hold a Flu Shot Clinic during the regularly scheduled Paramedic Health Check. They will provide posters which will be posted in the usual places as well as on line and in our newsletter.
6. Jeff Smith of the OPP has agreed to come and give a 30 minute presentation to Council and staff on our involvement in local policing and on the cost recovery formula and staffing methodology. Dates and times will be decided later and provided once known.
7. As per the Municipal Procedure By-law, since our current insurers were the successful applicants in the tender last year, we will simply renew with them this year. Another full tender will be completed within the next 3 years or so to ensure comparable prices. Renewal information has been updated and submitted for 2012-2013 quote.
8. Noella is being registered for an AMCTO course – Financials for non-financial Staff which will give a complete overview of how finances affect the entire operation. It will be held in September.