

Type of Decision									
Meeting Date	Friday, September 21, 2012				Report Date	Wednesday, September-12-12			
Decision Required		Yes	X	No	Priority	X	High		Low
Direction Only		Information Only		x	Type of Meeting	X	Open		Closed

REPORT TITLE
Clerk's Report - For Information Only 21/09/12/801

1. Does Council have any plans to hold any type of Remembrance Day ceremony for 2012? We have been requested to advise the base so that they may send representatives if required.
2. Successful training at County on Word advanced tools. I attended an afternoon of training which taught shortcuts for formatting documents, creating and using building blocks and utilizing effective headers and footers – extremely time saving tips and techniques for future use.
3. Plan to substantially complete the annual Budget prior to year end to be finalized in January.
4. The fundraising and donation letter has been updated with a hope to send it early in 2013. Does have any specific projects which would require grant application other than updating the community centre and library to include?
5. Disposal Site stats – Comparison of bags of garbage deposited in landfill. Actual recycling stats are difficult to compare on a monthly basis as our recycler does not empty the bins each month. We are working on having him do this in the future so that this too is easier to compare. At this point we can only compare annual quantities of recycling.

	May	June	July	August	Totals
2011	1902	1490	2137	2947	8476
2012	751	727	1626	1541	4645
Difference	1151	763	511	1406	3831
% Decrease	40%	49%	76%	52%	54.8%

6. Due to scheduling and days off the EFAP training will be held on Wednesday, September 26 at 9:00 as originally planned. Confirmation of attendance.