

Type of Decision									
Meeting Date	Friday, October 5, 2012				Report Date	Wednesday, September-26-12			
Decision Required	X	Yes		No	Priority	X	High		Low
Direction	x	Information Only			Type of Meeting	X	Open		Closed
REPORT TITLE									
Meeting Cancellation Report - 05/10/12/1101									

Subject: Cancellation of the meeting of Thursday, October 18, 2012.

RECOMMENDATION: That Council pass the attached resolution cancelling the meeting of Thursday, October 18, 2012.

WHEREAS office renovations, staff and Council member availability complicate the holding of the second meeting in October;

THEREFORE BE IT RESOLVED THAT the Council meeting scheduled for Thursday, October 18, 2012 is hereby cancelled.

BACKGROUND/EXECUTIVE SUMMARY: Originally the meeting of Friday, October 19, 2012 had been changed to Thursday, October 18 to accommodate the Clerk's vacation schedule.

Since then it has been learned that the Zone 6 AMCTO conference and Accessibility training will be held on October 17 and 18th in Calabogie. The clerk could still make it back for the meeting.

Reeve Stewart has expressed that she will not likely be in attendance at that meeting due to personal obligations.

We have since arranged for office renovations to occur the week of October 22 – 29 while the Clerk is away. This would mean that the week prior would need to be spent packing up and moving the furniture from the office to facilitate painting and re-flooring.

For these reasons, it is recommended that the meeting for that week simply be cancelled.

Options/Considerations: select another date; have Noella staff the meeting;

Policy Impact: none – as per policy if Council decision is advertised;

Others Consulted: Noella Lebreton; Reeve Stewart;

Approved and Recommended by the Clerk

Melinda Reith,
Municipal Clerk

Melinda Reith